



The Windsor-Essex Regional Chamber of Commerce (WERCC) invites applications of individuals from the Windsor-Essex business community for positions on its Board of Directors.

As the *leading voice of business and professionals* in our region for over 145 years, the Chamber supports policies that foster a positive business climate. A not-for-profit membership organization, the Chamber provides the leadership to achieve a diverse and balanced economy that enhances the quality of living and working in Windsor-Essex. The Chamber is a bridge that links businesses, organizations and residents together with innovative programs that strengthen the region's long-term economic vitality, business success, job creation and quality of life.

WERCC Mission Statement: "The mission of the Windsor-Essex Regional Chamber of Commerce is to be the key connector and advocate for the long-term business success of our Members."

WERCC Vision Statement: "The recognized champion of a thriving business community built on innovation and partnerships."

Desired qualifications to serve as a Director of the Chamber Board can include:

- Support the Chamber and a sincere desire to assist in growing the membership by promoting the benefits of the organization to potential members;
- Possess professional skills and expertise, which can be drawn upon as required in certain areas (e.g. financial, marketing, communications, policy, HR, governance, event planning);
- Attend and support Chamber events;
- Ability to fill a time commitment of approximately 6 Board meetings per year and participation on at least one working committee.

At this time, the Chamber is looking for candidates with knowledge, expertise or currently working in the any of the following industries / sectors:

- Manufacturing / Automotive
- Agri-Business
- Transportation / Logistics
- Small Business – Retail or Service-based
- Healthcare

If you are passionate about the Windsor-Essex business community and have the experience to provide valuable input for guiding the organization, please forward your resume and completed application to clalonde@windsoressexchamber.org. The WERCC invites representatives from all levels of chamber membership to apply to fill vacant positions.

Application deadline is Friday, April 14, 2023

We thank all applicants for their interest in serving with the Windsor-Essex Regional Chamber of Commerce. Please forward the application to qualified contacts who you think might be interested.

WINDSOR-ESSEX REGIONAL Chamber of Commerce

APPLICATION FORM - WERCC BOARD OF DIRECTORS

Name:	
Occupation/Title:	
Organization:	
Organization Size: <input type="checkbox"/> Small Business <input type="checkbox"/> Midsize Company <input type="checkbox"/> Large Corporation	
Mailing Address:	
Phone (1) Work:	Phone (2) Cell:
E-mail Address:	Current Chamber Member*?

*Applicants must be a Member in good standing.

[Member in good standing is the status assigned to a member of the Windsor-Essex Regional Chamber of Commerce when he/she/her/his organization has remained current on Chamber membership fees and payments. The term is construed under ordinary rules and with reference to the By-Laws and constitution of the Windsor-Essex Regional Chamber of Commerce.]

The Board of Directors are volunteers from diverse professional backgrounds who are elected for two-year terms to manage the affairs of the Board in accordance with the By-Laws.

This Governance Board's multiple skill sets ensure the Chamber's long-term health and success, setting a tone for organizational effectiveness, innovation and vision.

The Directors have their pulse on regional and national trends and help us to support thriving local economic conditions.

Please submit this Board of Directors Nomination Form to the Windsor-Essex Regional Chamber of Commerce Nominating Committee c/o Caitlin Hildenbrand, Manager of Member Retention and Communications by email at clalonde@windsoressessexchamber.org by **April 14, 2023**.

BOARD INTEREST: Please outline the reasons for your interest in serving on the Board.

PREVIOUS GOVERNANCE EXPERIENCE: Please identify previous board governance experience.

Please tell us what inspires you about the WERCC Mission and Vision and how you will contribute to the achievement of these.

Please tell us how your professional credentials and work experience would help you to serve on the Board of Directors.

SKILLS AND EXPERTISE: Please identify the specific skills and expertise that you will contribute to the Board.

Accounting / Audit Experience	<input type="checkbox"/>	Leadership and Change Management	<input type="checkbox"/>
Economic Development	<input type="checkbox"/>	Marketing and Communications	<input type="checkbox"/>
Education	<input type="checkbox"/>	Management Information Systems	<input type="checkbox"/>
Enterprise Risk Management	<input type="checkbox"/>	Project Management	<input type="checkbox"/>
Financial Expertise, Literacy and Analysis	<input type="checkbox"/>	Public Accounting Act - designation	<input type="checkbox"/>
Governance / Board Experience	<input type="checkbox"/>	Quality Improvement & Performance Management	<input type="checkbox"/>
Government Relations	<input type="checkbox"/>	Research	<input type="checkbox"/>
Human Resources Management / Organizational Development	<input type="checkbox"/>	Senior Executive in a Complex Organization	<input type="checkbox"/>
Law	<input type="checkbox"/>	Strategic Planning	<input type="checkbox"/>
	<input type="checkbox"/>	Technology	<input type="checkbox"/>

Choose a business sector that best reflects where you work:

- ☐ Agri-Business
- ☐ Tourism
- ☐ Arts & Culture
- ☐ Social profit or Not-for-Profit
- ☐ Technology
- ☐ Marketing
- ☐ Professional Business Service (define) _____
- ☐ Other (define) _____

The Board of Directors meets at least six times per year. Would you be able to attend all meetings and provide the required time if elected to the Board?

Yes ☐ No ☐

As a Board member, you may be asked to serve on at least one Board Committee. On average, these committees meet six times per year. Would you be able to attend these meetings if elected to the Board?

Yes ☐ No ☐

As a member of the WERCC Board of Directors there will be opportunities to fill leadership positions (Executive Committee, Committee Chair, and Board Chair). Are you willing and able to take on a position of leadership should it be offered to you?

Yes ☐ No ☐

References: Please supply name, address and phone number.

☐ Attached as a separate sheet.

1.
2.
3.

EXPECTATIONS FOR BOARD MEMBERS

It is critical that potential Board members understand the expectations required for them to serve successfully in this role. It is also vital that their employer supports the time and potential costs associated with fulfilling these expectations.

Please read and consider the following List of Expectations:

- Be viewed as and conduct oneself as a responsible corporate citizen.
- Be at least 19 years of age.
- Adhere to all policies of the Chamber Board.
- Declare any conflicts of interest.
- Have the support of their employer to hold the position of Director for a 2-year term to a maximum of 6 years.
- Attend at least 6 Board meetings per year.
- Exercise best efforts to attend Chamber events.
- Participate in or lead a task force to advance committee work or the Chamber's strategic plan.
- Consider holding a position on the Executive Committee, including the position of Chair.

The answers and information I have provided in this application are true. I have read the List of Expectations of a Windsor-Essex Regional Chamber of Commerce Director and can commit to honour those expectations.

In submitting this form, I agree to my details being used for the purpose of the Windsor-Essex Regional Chamber of Commerce Board of Directors nominating process.

Signature

Date