

**CAPCSD Board of Directors  
GoToMeeting Minutes - Approved  
Friday, June 12, 2020**

**Board of Directors Present:** Ann Eddins (*President*); Lisa Lucks Mendel (*Past-President*); Carol Dudding (*President Elect*); Jennifer Simpson (*VP for Strategic Initiatives*); Katie Strong (*Treasurer*); Jennifer Taylor (*VP for Organizational Advancement*); Mike Bamdad (*VP for Program Resource Development*); Mark DeRuiter (*VP for Professional Development*)

**Board of Directors Not Present:** Vikram Dayalu (*VP for Academic Affairs & Research Education*) Elaine Mormer (*VP for Clinical Education Resource Development*); Jayne Brandel (*Secretary*)

**CAPCSD Staff Present:** Deborah Ortiz (*Executive Director*); Ned Campbell (*Director of Meetings & Continuing Education*)

**Meeting Start:** 11:00 am EST    **Meeting End:** 11:55 am EST

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- I. Bylaws and P&P Review (President-Elect – Dudding)**
  - a. Reviewed suggested modifications to the Bylaws and P&P
    - i. Decided to postpone the discussion in order for the board to see each document with the suggested edits and comments tracked using the track changes feature in Word.
    - ii. Carol will merge all documents that she has into one for Bylaws and one for the P&P (keeping the tracked changes visible) and circulate to the board prior to the July virtual board meeting
    - iii. Mike Bamdad (President-Elect as of July 1) will assist
    - iv. These documents will be reviewed and voted upon at the July virtual board meeting
  - b. Question raised regarding the new Nominations Committee.
    - i. What happens if the membership does not approve the slate?
    - ii. Ned and Deborah will reach out to other sources to determine the procedure
- II. Committee Member Approvals (Simpson and DeRuiter)**
  - a. Jennifer Simpson moved to replace Bridget Chapman with Maria Dixon from Arizona State University for the Media Strategy Committee and Jen Phelen from Northwestern to the AUD Working Group
    - i. Seconded by Jennifer Taylor
    - ii. Unanimous approval: Passed 8-0-0
  - b. Mark DeRuiter moved to replace Kenn Apel from the Professional Development ad hoc committee and add Samantha Lewis from Pacific University
    - i. Seconded by Katie Strong
    - ii. Unanimous approval: Passed 8-0-0
- III. Thank you to outgoing board members**

- a. Ann Eddins thanked Katie Strong and Lisa Lucks Mendel for their service on the board

Respectfully submitted,

Lisa Lucks Mendel