

**CAPCSD Board of Directors
GoToMeeting Approved Minutes
October 5, 2020**

Board of Directors Present: Carol Dudding (*President*); Ann Eddins (*Past-President*); Michael Bamdad (*President Elect*); Elaine Mormer (*VP for Clinical Education Resource Development*); Kathy Shapley (*Treasurer*); Jayne Brandel (*Secretary*); Tricia Montgomery (*VP for Program Resource Development*); Mark DeRuiter (*Ad Hoc VP for Professional Development*); Jennifer Simpson (*VP for Strategic Initiatives*); Jennifer Taylor (*VP for Organizational Advancement*); Vikram Dayalu (*VP for Academic Affairs & Research Education*)

CAPCSD Staff Present: Deborah Ortiz (*Executive Director*); Ned Campbell (*Director of Meetings & Continuing Education*); Megan Woods (*Director of Centralized Admissions*)

Meeting Start: October 5, 2020 3:00pm **Meeting End:** October 5, 2020 4:30pm

- I. **President – Dudding**
 - a. Welcome

- II. **President Elect – Bamdad**
 - a. By-Laws approval
 - i. Proposed changes were reviewed.
 1. Need to confirm if the IPP/IPE committee is a Standing Committee and if so, it will be added as such to the Bylaws.

- III. **Vice President Program Resource Development – Montgomery and Campbell**
 - a. 2020 Conference Updates
 - i. Addendum with Atlanta Marriott Marquis has been signed and countersigned, so the 2021 conference in Atlanta has been moved with no penalty to 2025.
 - ii. Will continue to use Cadmium CD for the online conference. This was the platform for scheduling previously but it will now also host the virtual conference.
 - iii. Sample conference landing pages were shared for review as well as the agenda/conference schedule. (see Addendum for more information)
 - iv. Motion to approve virtual conference; Second. Approved 10-0-0
 - v. Motion to approve the program content as developed by the Conference Planning Committee, changes to the conference budget, and the registration and sponsorship fees as presented. Second. Approved 10-0-0.

- IV. **Other**
 - a. Motion to approve the CAPCSD’s change of address with the State of Alabama. Seconded. Approved. 10-0-0
 - b. Remaining items were tabled.

Respectfully submitted,
Jayne Brandel