

Exhibitor Video Rep Chat Demo

How to use the Video Chat feature as a Video
Rep

Video Chat Entry Page

The screenshot shows a video chat entry page with a dark background. In the top left corner, the logo for 'eventScribe LIVE' is displayed. At the top center, a white-bordered box contains the text 'Tech Support Desk'. In the top right corner, there is a circular icon labeled 'AUD' and a small video thumbnail for a participant named 'Nakeya Pinkne...'. The main area of the screen features a white-bordered box on the left with the text 'Your Entry Page' and a large circular video feed in the center showing a woman with glasses and a dark curly afro hairstyle. At the bottom of the screen, there is a control bar with several icons: a monitor icon, a hand icon, a speech bubble icon with a '1' notification, a microphone icon with a checkmark, a red phone icon, a video camera icon with a checkmark, a grid icon, and a vertical ellipsis icon.

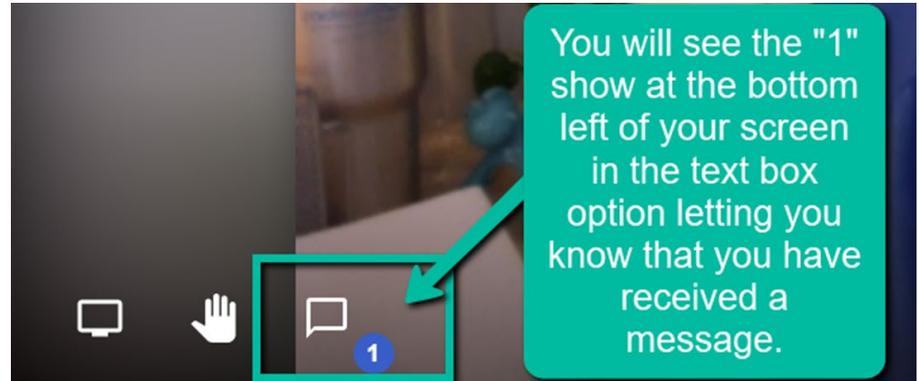
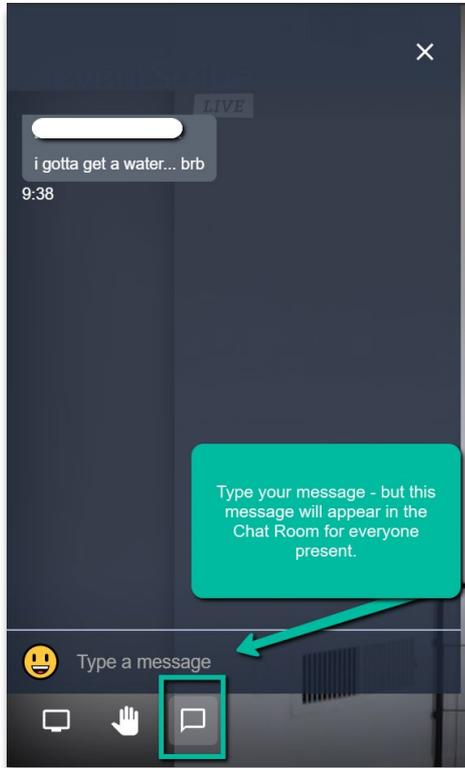
ICONS: Share Screen, Raise Hand, & Chat

These three icons on the bottom left corner of the screen: (from left to right) you will see the icon for "Share your screen". If yourself, or an attendee would like to share their screen; they would just click that icon & choose what you wish to share with everyone. Next, is the "Raise your hand" icon. If someone wants to ask a question they'll raise their hand. It will show a blue hand icon in their picture. Then the last icon that we see alerts you when you have a chat & the highlighted number will change.

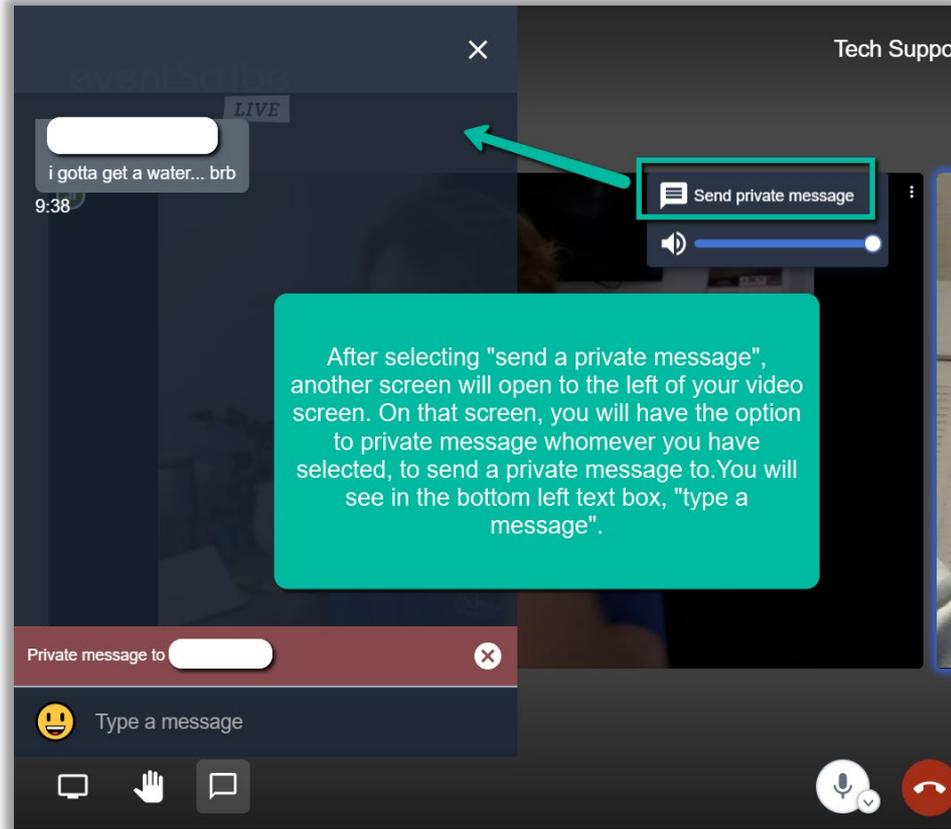


1

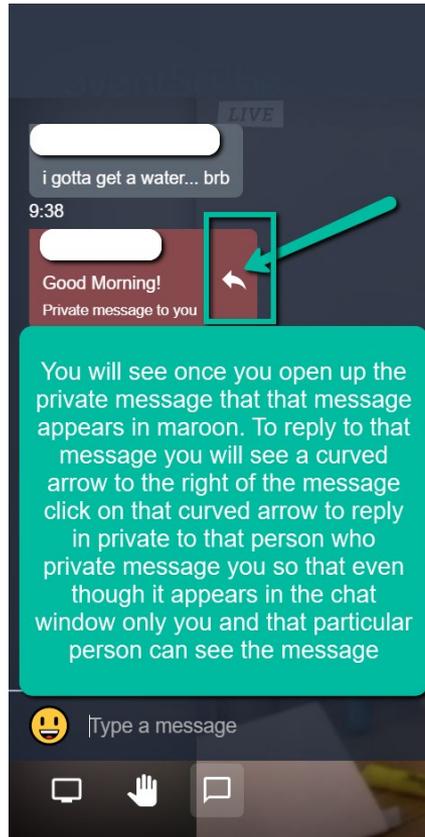
ICONS: Raise Hand, & Chat



ICONS: Private Chat



ICONS: Private Chat



You will see once you open up the private message that that message appears in maroon. To reply to that message you will see a curved arrow to the right of the message click on that curved arrow to reply in private to that person who private message you so that even though it appears in the chat window only you and that particular person can see the message

A group of people, mostly young adults, are gathered around, looking at their smartphones. The image is heavily filtered with a blue color, making the details somewhat muted. The focus is on the hands holding the devices and the general activity of using mobile technology.

Microphone & Camera Buttons

Camera & Microphone Features



This is your microphone button. When it is grayed out with a strike-through, it means that you are on 'mute'. If you click that circle once, the button will turn white and your microphone will turn on, so that you may be heard. The little carrot in the white circle is a quick way for you to access the settings for your microphone and speaker. If you feel that one particular setting is not working for you, you can adjust the settings using that quick carrot shortcut.

This is your exit. When it is time to leave the room, and this will work the same for yourself and for your attendees. All you have to do is click the red hang up button and it completely exits you from the room.

This is your camera button. When it is grayed out with a strikethrough, this means that your camera is off. To turn your camera back on, click the grayed out circle with the strikethrough and it will then become a white circle with your camera icon inside of it and that is how you will be able to be seen live. For right now, the carrot shortcut only shows you the type of camera that is being used - at this time, it is not used for anything else.



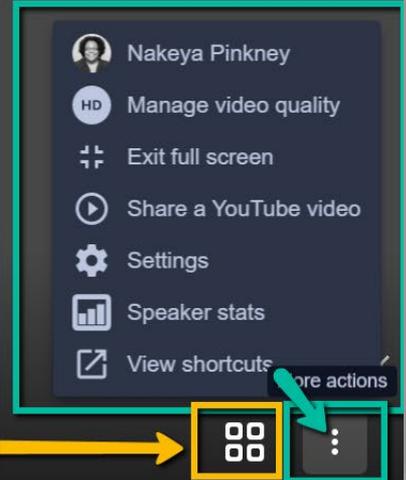
A dark, low-key photograph of a group of people gathered around a smartphone. The image is dimly lit, with the primary light source being the screen of the phone being held in the foreground. The people's faces and hands are partially visible, creating a sense of shared focus and interaction. The overall mood is collaborative and tech-oriented.

More Actions Menu

More Actions Menu

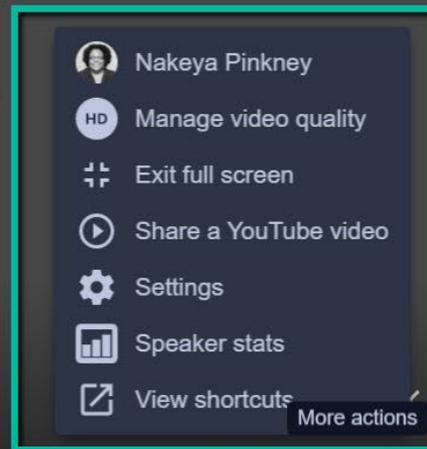
The icon that you see in the far bottom left corner of your screen, is the "More Actions" button. Here, are a menu of items that can help you troubleshoot issues or use the screen in a different way altogether. We will continue this particular menu on the next slide.

On the bottom left of your screen you will see two icons appear next to each other. The first icon pictures for squares, this is how you adjust the faces that appear on your screen so every time you click those for squares just gives you a different view of the screen so that you can see yourself as well as the attendee. And if you like a particular view just don't click the squares again leave it as is.

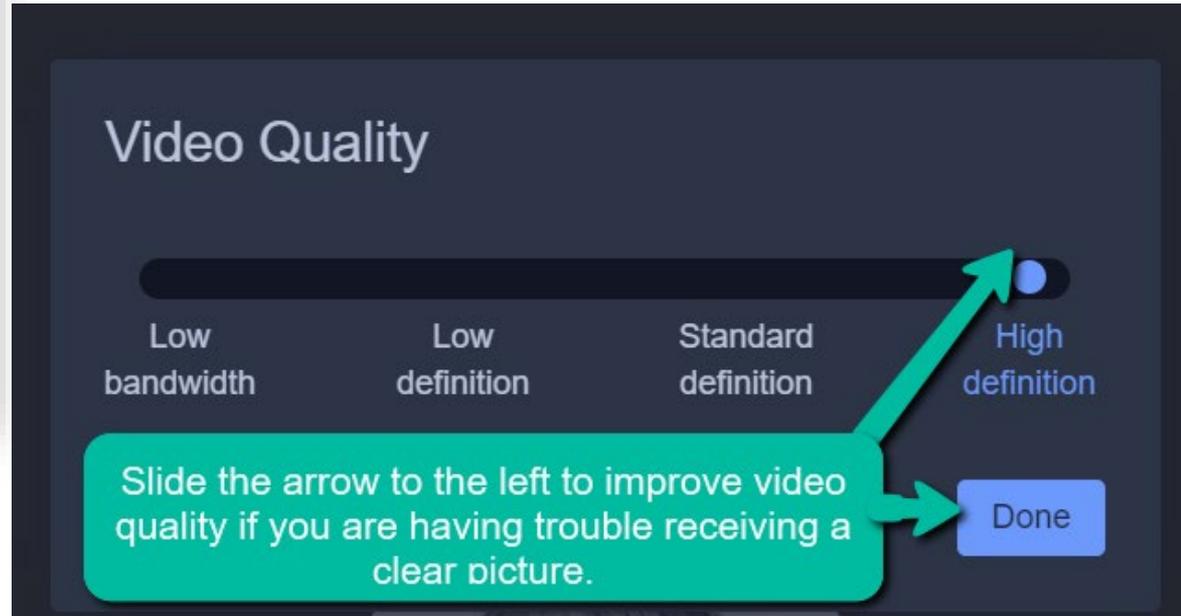
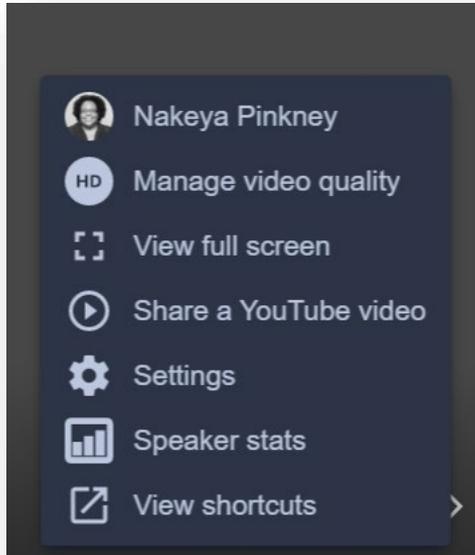


More Actions Menu...cont...

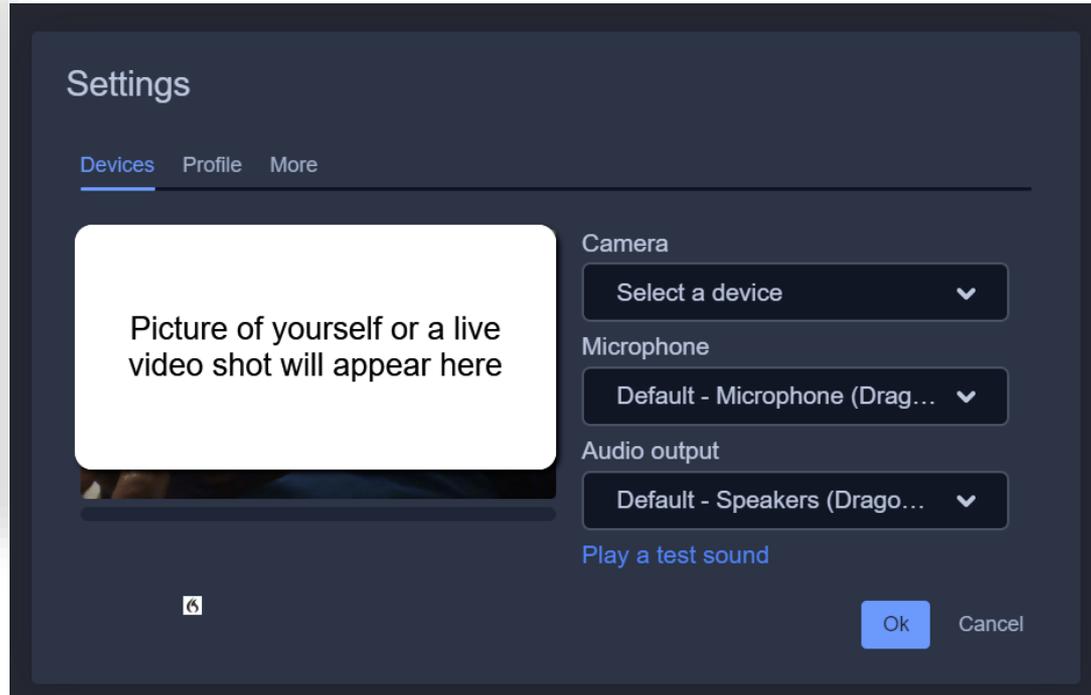
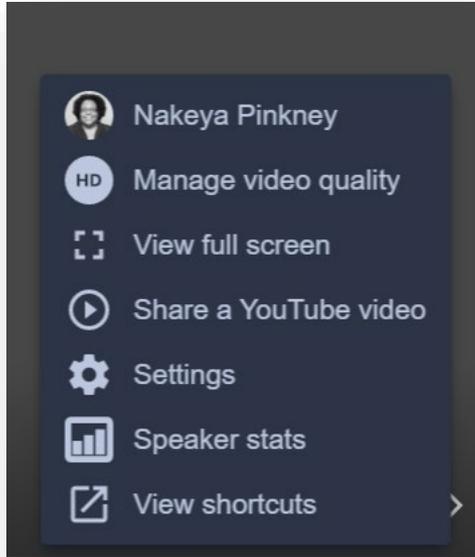
Were going to take a quick look at each of these selections



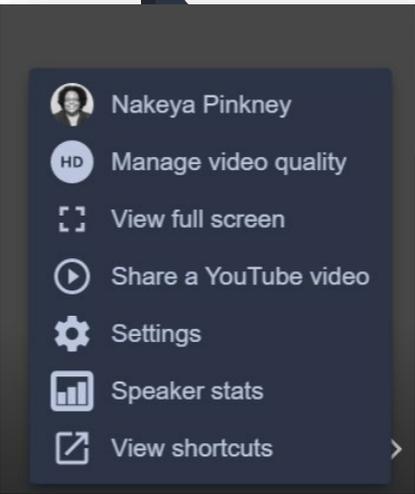
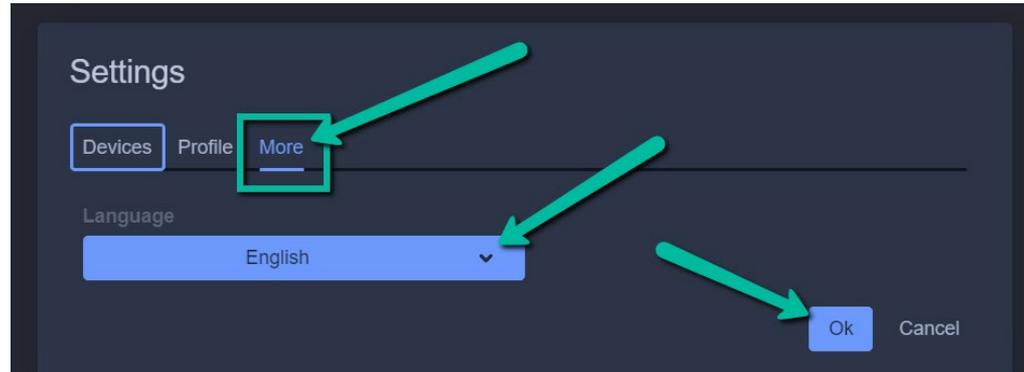
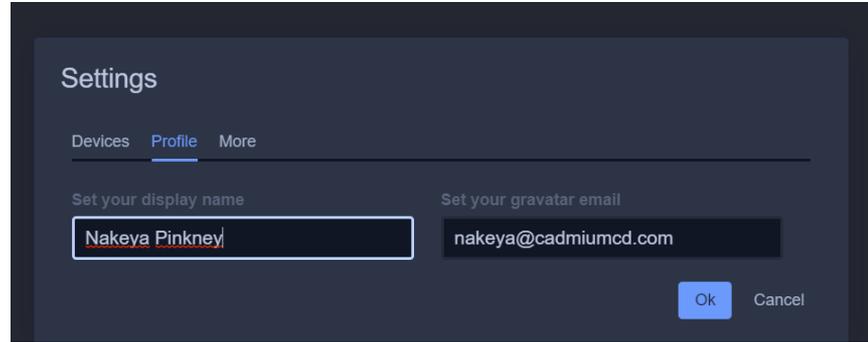
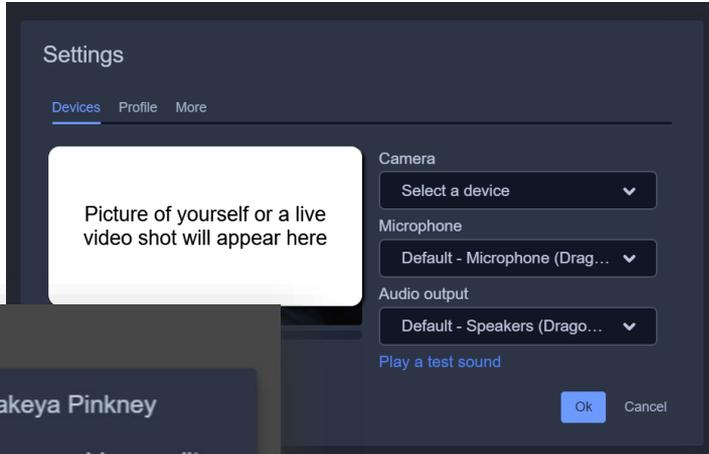
More Actions Menu...Video Quality



More Actions Menu...Settings



More Actions Menu...Settings...cont...



Troubleshooting Tips & Tricks

Tips & Tricks for Troubleshooting

- Use Chrome or Firefox
- Disconnect from VPN
- If you are in the office, try another network (some offices have robust firewalls that will block the video chat.)
- Clear your web browser history and cache
- Check your Internet Connection
- Close any other tabs using a lot of bandwidth.

- If you are at home, make sure you are not also using streaming services like Netflix, etc. that could impact your available bandwidth.
- Use a hard wired internet connection if possible
- If you have to use WIFI, make sure you are close to the WIFI device.

A background image showing a group of people, primarily women, looking at their smartphones. The image is slightly blurred and has a dark overlay. The word 'Fin' is centered in the middle of the image in a large, white, sans-serif font.

Fin

cadmiumCD
Bring Your Event Together

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