

**CAPCSD Board of Directors
Approved GoToMeeting Minutes
Thursday, March 24, 2022**

Board of Directors Present: Carol Dudding (*Past-President*); Michael Bamdad (*President*); Jennifer Taylor (*President Elect*); Shubha Kashinath (*VP of Research and Academic Affairs*); Kevin McNamara (*VP of Clinical Education*); Kathy Shapley (*Treasurer*); Rachel Theodore (*VP of Admissions*); JoAnne Cascia (*Secretary*); Mark DeRuiter (*VP of Online Professional Development*); Jennifer Simpson (*VP of Organizational Advancement*), Tricia Montgomery (*VP of Professional Development*)

CAPCSD Staff Present: Deborah Ortiz (*Executive Director*); Ned Campbell (*Director of Meetings & Continuing Education*); Megan Woods (*Director of Centralized Admissions*)

- I. President – Bamdad called the meeting to order at 3:04 pm EST.**
 - a. Welcome
 - b. VP of Organizational Advancement- Maya Clark has accepted the position and will join the board for a two-year term effective July 1st.

- II. Past President- Dudding**
 - a. Executive Session

- III. Secretary – Cascia**
 - a. Cascia moved to approve the February 17, 2022, Board meeting minutes as presented. Simpson Seconded. Motion passed unanimously.
 - b. Strategic Plan update

- IV. President Elect- Taylor**
 - a. P & P Review – Taylor will send proposed P & P edits to the board in sections for their review and edits.

- V. Treasurer- Shapley**
 - a. Shapley provided a budget update for fiscal YTD February 2022
Total Income: \$753,964.71
Total Expenses: \$\$469,099.63
Net Income: \$284,865.08
 - b. Shapley is gathering proposed budgets for 2022-2023 and expects to have something for the board to approve at the May meeting. Submit new proposals by April 10th.

- VI. VP of Organizational Advancement- Simpson**
 - a. DEI Committee - The chairs and will meet with the presidents and Simpson to discuss some issues that have come up. One committee member has stepped down. The were discussion about how the DEI committee and Ad Hoc DEI Academy can work together.

- b. Membership committee will be working on special projects and items to send to members.
- c. Media Strategy Committee is spotlighting committees on CAPCSD social media and continue to post webinars, eLearning courses, CAPCSD events, and other items on FaceBook. There was discussion about CAPCSDs Twitter account. Taylor suggested that LinkedIn would be a better platform.

VII. VP of Admissions - Theodore

- a. Woods reported that CSDCAS revenue next year is expected to have a similar decline as we saw this year; about a \$40K decline. She projects recruiting 15 new programs. Shapley noted CAPCSD has a healthy reserve and the board should keep that in mind and not let the decline stop their ideas.
- b. Admissions Summit proposal - Kerry Mandulak is working on a proposal for an Admissions Summit with Danai Kasambira Fannin. There was discussion. There was consensus that the proposal be submitted through the Admissions Committee.
- c. CSDCAS Felony/Misdemeanor Questions - Programs are no longer allowed to ask these questions and for some participating programs this has been a major issue. The Admissions committee is trying to come up with a compromise and offer suggestions to programs. For example, links in the CSDCAS application that take the applicant to a separate qualtrics survey or another page outside of CSDCAS?

VIII. VP of Professional Development - Montgomery

- a. Conference update – Montgomery thanked Campbell and Ortiz for everything they are doing to ensure a successful event. Currently there are 450 conference registrations; 142 for the DEI pre-conference; and 42 for Admissions pre-conference; 22 exhibitors; and the hotel sleeping rooms are looking good.
- b. Conference Planning Committee (CPC) Members for Approval – Montgomery reported that two committee members term off this year - one SLP and one AUD. She sent a call for nominations to the membership and reviewed the submissions. Montgomery moved to approve Kimmerly Harrell (SLP) and Erica Williams (AUD) for the CPC. There was discussion. Simpson seconded. Motion passed unanimously. **MOTION CARRIES**

IX. VP of Clinical Education- McNamara

- a. Clinical Education committee is working hard on updates for course four.
- b. Essential Functions Task Force is making substantial revisions on the essential functions document.
- c. CFCC Meeting Update - Covid accommodations regarding telepractice were extended to 12/22. Students who started practicum may continue until they graduate. Discussing a permanent allowance. Recommending supervisors be trained in telepractice before supervising telepractice; no decision on amount or frequency. McNamara noted this is opportunity for CACPSD to consider training through eLearning. Lots more discussion to come as the profession comes to competency based education.

X. VP of Online Professional Development - DeRuiter

- a. Online Professional Development committee are moving forward. Webinar attendance has dropped possibly due to webinar fatigue and oversaturation. This creates budget challenges that DeRuiter is monitoring.

XI. VP of Academic Affairs - Kashinath

- a. Scholarship applications are being reviewed, after which time the committee will meet to select the recipients who will be announced at conference.
- b. Critical Thinking Taskforce sunsets in June. Taskforce chair, Patrick Finn, will provide a final white paper to be published as an eBook.
- c. IPP/IPE Committee is working to update their website pages.

XII. President Elect- Taylor

- a. Staff updates – After the February board meeting the volunteer form was created. Campbell confirmed with the board that he will look at Las Vegas for 2026 conference. The July F2F Board meeting will be held July 10-12, location TBA.
- b. Meeting was adjourned at 4:26 p.m. ET.

Respectfully submitted by JoAnne Cascia, CAPCSD Secretary