



EMERGENCY PREPAREDNESS CERTIFICATE PROGRAM

Hotel SB Plaza Europa
Carrer de les Ciècies, 11-13; 08908 Hospitalet de Llobregat (Barcelona) SPAIN

AGENDA – 18 November 2019

Speakers: **Dan Hooton, Spearfish Security Ltd.**
 Presenter: Emergency Planning, Risk Management, and Mitigation
 Adrian Powell, Proelium Law LLP
 Presenter: Liability & Duty of Care
 Bent Hadler, ADMEI Past President, Hadler DMC Scandinavia
 Val Delaney, ADMEI Staff

- 8:00 AM Registration
- 8:30 AM Attendee Introductions – [ADMEI](#)
 - Type of organization / responsibility for events / scope of programs planned
- 9:00 AM Emergency Planning – [Spearfish Security](#)
 - Overview of emergency planning and steps to build an effective plan
 - Building a Team
 - Assessing Risk
 - Identify Threats/Mitigation
- 9:45 AM Table Exercises – Scenarios – Part I – [Spearfish Security](#)
- 10:45 AM Break
- 11:00 AM Liability & Duty of Care – [Proelium Law LLP](#)
- 12:15 PM Lunch (Provided)
- 1:30 PM Risk Management – [Spearfish Security](#)
 - How to conduct a vulnerability & risk assessment
- 2:30 PM Risk Assessment Scoring – Scenarios - [Spearfish Security](#)
- 3:00 PM Break
- 3:15 PM Mitigation – [Spearfish Security](#)
 - Security measures to mitigate hazards & risks
 - Reducing vulnerabilities
 - Responding to emergency incidents
- 4:15 PM Table Exercises – Scenarios – Part II – [Spearfish Security](#)
- 5:15 PM Wrap up/Panel Discussion/Final Q&A - [All](#)
- 6:00 PM Adjourn – Certificate Distribution, Photos