## **COVID-19 SYMPTOM CHECKER**

The symptom checker is a free, easy to use tool for your business or organization. Designed by the Ingham County Health Department, this symptom checker will identify COVID-19 symptoms and whether employees are safe to return to work. It is intended to help businesses determine who is safe to work in-person and who should remain home and decrease the spread of COVID-19. The symptom checker results should be shared only with HR departments or direct supervisors to keep the health of each employee confidential, in accordance with HIPAA laws.

## HOW TO USE THE CHECKER:

- 1. Click the button below or visit **www.ingham.org/healthscreen** on your computer or mobile device. It is recommended that you bookmark this link for easy access.
- 2. Follow the on-screen instructions, select all symptoms you are currently experiencing, and click the "Check" button for results.
- 3. Based on the results, you will receive a message that says you can or cannot report to work.
- 4. If it is recommended that you do not report to work, you should consult with your primary medical provider as to how to proceed.

## **ACCESS SYMPTOM CHECKER**

## FOR EMPLOYERS/SUPERVISORS:

- You should train your supervisors on protocols as to whether or not to allow an employee to work based on the checker results. You may determine that employees can work with additional precautions if an employee is experiencing any of these symptoms.
- It is recommended that you institute a policy where your employees capture their symptom checker results daily before coming to work. The employee can show their result on the screen of their mobile device or take a screenshot after completing the survey to show their report to work status.
- If instituting daily results checks, supervisors or whoever is posted at entry should check each employee's date and time stamp.
  If the employee completed the screening on a computer, they can take a photo of their screen to show upon entry into your business.
- Employers may also ask employees to send their screening results via email prior to reporting to work.
- Each employer can determine what works best for their specific workplace, and the employee should follow those instructions.
- In addition to using the screening tool, it is recommended that you implement other protocols before entry, such as temperature checks.

