



PO Box 307
Crockett, TX 75835
(936) 544-2359
(936) 544-4355 (Fax)
www.crockettareachamber.org

Dear Vendor:

We invite you to be a vendor at the 2020 Annual Christmas in Crockett. For those who have not participated before, our vendors tell us this is one of the most enjoyable shows they attend. This year's event will be held Saturday, November 21, 2020 and we hope you will join us. We realize COVID-19 has affected the 2020 Festival season but are working towards Christmas in Crockett as planned.

We encourage everyone to sign up early, as prime booth spaces go quickly. As in the past, booths are assigned on a first come first serve basis, with preference to past vendors, until August 1st. After August 1st all booth spaces are assigned on a first come first serve basis. We ask that you list your 1st, 2nd, and 3rd choices of booths so we can place you appropriately. **Please note that this year's map has been included to reflect changes in our booth spaces. Booths will be assigned as applications come in and vendors will be notified at that time.** It is also important to list all items you will be selling so you are not placed near someone selling similar products. The more informed we are the better the show will be for everyone. ****Due to COVID-19, Booth assignments may change up to Festival date per State and City regulations at the date of Festival.**

You can make your reservation by visiting <https://business.crockettareachamber.org/events/details/39th-annual-christmas-in-crockett-vendor-registration-payment-1306> to pay by credit or debit card. Please return the enclosed form by email with the booth space of your choice and pictures of your products. **Please include the signed vendor's rules to assure that you have read and agree to abide by them.** You may still return this application by mail with full payment by check.

In order to maintain the high quality of products offered in each booth, a detailed description and EMAILED photographs of all items to be sold are required. All applications received without photographs will not be processed until pictures are received, which will result in a delay of your booth choice. **Please note if you are an arts and crafts vendor, at least 70% of your booth's contents must be homemade products.** We will make every effort to adhere to the 70% rule for arts and crafts vendors. The applications and photos will be closely reviewed and the booths will be monitored.

If you have any questions or comments, please contact our office by phone at 936-544-2359, or e-mail lisa@crockettareachamber.org and we will be happy to assist you. Please email Lisa with your booth/product pictures so we may market you prior to the festival on our Facebook and Instagram pages.

Thank you for your interest. We look forward to seeing you in November.

Sincerely,

Liza Clark
Executive Director

Crockett Area Chamber of Commerce



*Saturday, November 21, 2020
10 am—5 pm*

39th Annual
CHRISTMAS *in* **CROCKETT**
on the Square

Crockett Area Chamber of Commerce
1100 Edmiston Drive/P O Box 307, Crockett TX 936-544-2359

You are invited to apply to participate in the 39th Annual Christmas in Crockett Festival

REQUIRED APPLICATION MATERIALS

- _____ Completed and SIGNED Application Form
(Pages 2-4 signed)
- _____ Copy of Texas Sales Tax and Use Permit
- _____ Photos of Booth Set-up and/or Merchandise
(Email to lisa@crockettareachamber.org)
- _____ Form of Payment

PLEASE MAIL APPLICATION MATERIALS TO:

Crockett Area Chamber of Commerce
P O Box 307
Crockett, TX 75835

EMAIL:

lisa@crockettareachamber.org

Make CHECK or Money Order Payable to:

Crockett Area Chamber of Commerce

Please help us be social and Like us on
FACEBOOK! Share our EVENTS!!

IMPORTANT DATES

Friday, September 11 - EXTENDED

Early Bird Application Deadline. (Must be Received or Postmarked by this date) Additional fee of \$20.00 After Friday, August 7, 2020

Friday, September 25 - EXTENDED

Preference to past vendors for Applications
Received or Postmarked by this date

Friday, September 25 - EXTENDED

No Cancellation REFUNDS after this date

Friday, October 23

Application Deadline (Must be Received or Postmarked by this Date)

Friday, November 6

Booth Assignments Sent

CHRISTMAS IN CROCKETT FESTIVAL HOURS
VENDOR SETUP

Friday, November 20 after 8 pm - Food Vendors
ONLY

Saturday, November 21 5:00 am—Food Vendors
ONLY (must be set up by 8 am)

Saturday, November 21 7:00—9:00 am Arts &
Crafts Vendors



Always the SATURDAY before Thanksgiving—One Day Only
 Friday, November 20 - Food Vendors After 8 pm
 Saturday, November 21—(5:00 am Food Vendors only) 7 am –until 5 pm

PLEASE MAIL with PAYMENT & ATTACHMENTS to:

Christmas in Crockett
 Crockett Area Chamber of Commerce
 P O Box 307
 Crockett, TX 75835
 lisa@crockettareachamber.org

Make Check or Money Order Payable to:
Crockett Area Chamber of Commerce

**Applications must be Received or Postmarked
 by October 2, 2020.**

NO REFUNDS after October 18, 2019 for cancellations.

*****There is NO RAIN OUT*****

This event will go on rain or shine.

Booth assignments will be sent out November 6, 2020.

VENDOR BOOTH APPLICATION

Booth Name: _____

Please Indicate Space Needed

If Your Booth is a Trailer/Truck and is LONGER than 10 Feet, including the Tongue, You MUST Reserve TWO Spots

_____ 10 X 10 Arts & Crafts **ON** the Square = \$85.00

_____ 10 X 10 Arts & Crafts **OFF** the Square = \$70.00

_____ 10 X 20 SUPERBOOTH **ON** or **OFF** the Square (10 foot width X 20 foot depth) = \$130.00

_____ 10 X 10 Retail & Resale **OFF** the Square = \$80.00

_____ Water = \$20.00

_____ 10 x 20 Food Booth **ON** or **OFF** the Square (10 foot width X 20 foot depth) = \$180.00

Please indicate serving side of trailer as it faces the Courthouse

_____ Left Side

_____ Right Side

_____ One End or Two

Applications received after **August 2, 2019** will be assessed a **\$20.00** late fee.

Please indicate 1st, 2nd and 3rd choice of booth space/spaces

_____ Choice #1

_____ Choice #2

_____ Choice #3

Each 110 Outlet is for use of ONE cord with no more than 20 amps draw

50 AMP DRAW IS NOT AVAILABLE

****Extension cords Running to Outlets MUST BE 100 FT“HEAVY DUTY”****

Limited Electricity Available - please see Green lines on maps

_____ None Needed

_____ 110 volts (max draw 20 amps)

Booth Fee (Per Size) = \$ _____

Water Fee—if needed \$20 = \$ _____

Late Fee if Application sent after September 11 \$20 = \$ _____

Date of Application:

Check #

Total Due: \$

Business Name: _____

Contact Person: _____

Mailing Address: _____

City/State/Zip: _____ Phone: _____

Email Address: _____

Business Website: _____

Are you a returning Vendor? _____ How many years attended before? _____

Please provide a list of Crafts/Merchandise or Food to be sold—this information assists us with location assignment.

****All merchandise offered must comply with Festival Rules & Regulations - Approval of application does not guarantee approval of all merchandise listed above—we will do our best to make sales fair with fewer booths/same merchandise.**

If you are preparing & selling food **ONSITE**—and/or even if you are giving samples of pre-packaged foods—please **attach** a copy of your current **Food Vendor Permit**.

EVERYONE is subject to inspection by the STATE at any time

****Please Be Prepared****

Please display a copy in your booth/food trailer.

Sales Tax #: _____

Please attach a copy of Certificate to application and have a copy in your booth.

We are **“Permit Exempt”** as a ____ Non-Profit ____ Church Health Department rules must still be adhered to.

For Security purposes during the Festival, please provide at least one Contact Name and Phone number we can use to contact you during the day of the Festival, both at the booth and/or when the Festival is closing.

Name: _____ Phone #: _____

Name: _____ Phone #: _____

How did you hear about Christmas in Crockett on the Square?

Liability Release

I understand that during my participation as a VENDOR in the Christmas in Crockett on the Square Festival (EVENT), the Crockett Area Chamber of Commerce (SPONSOR) is the final authority in the manner of interpretation and enforcement of all rules and regulations related to the EVENT, and reserves the right to accept or reject any application for exhibit space at its sole discretion. Further, I understand that as a VENDOR, I am responsible for knowing the Festival Rules & Regulations, a copy of which has been provided to me with this application. I am responsible for ensuring my merchandise, decorations, and behavior complies with, and reflects the high standards of the Festival's Management Team. My failure to do so may result in my being removed from the Festival, and no refund being issued.

I, the VENDOR, agree to keep, save, and hold the EVENT, SPONSOR and the CITY OF CROCKETT harmless from any and all action liabilities, damages, judgements, costs and expenses including reasonable attorney fees, in the event an action is filed or does in any way accrue against the EVENT, SPONSOR or the CITY OF CROCKETT of consequence of the Agreement or for any act, negligence or omission of the SPONSOR or SPONSOR'S agents, employees, participants or volunteers, in relation to the event.

I AGREE TO INDEMNIFY THE EVENT, SPONSOR, AND THE CITY OF CROCKETT FOR ANY AND ALL ACTION, LIABILITIES, DAMAGES, JUDGEMENTS, COSTS AND EXPENSES INCLUDING REASONABLE ATTORNEY FEES, IN THE EVENT AN ACTION IS FILED OR DOES IN ANY WAY ACCRUE AGAINST THE INDEMNIFIED FOR PRODUCTS, MERCHANDISE, ACTIVITIES, OFFERINGS, OR THE ACTS OR OMISSIONS OF MYSELF OR ONE OF THE STAFF OF MY VENDOR BOOTH.

I agree that the EVENT and SPONSOR may use any photos or images taken or submitted for publicizing the EVENT with no compensation.

I acknowledge that I have read and understand the information contained in this application. I further understand and agree that failure to abide by the rules stated in this application can lead to immediate expulsion from the EVENT with no reimbursement or legal recourse whatsoever.

TERMS of the Application are AGREED and ACCEPTED ON: This _____ day of _____, 2019.

Printed Name: _____

Signature: _____ Title: _____

*****APPLICATION MUST BE SIGNED*****

Chamber Use Only:

Paid—CC _____

Paid—Check # _____

Date Received _____

Booth Assigned _____

Notified _____



39th Annual Christmas in Crockett on the Square

Always the Saturday before Thanksgiving

Saturday—November 21—10 am to 5 pm

Vendor Rules and Regulations

Christmas in Crockett on the Square is presented by the Crockett Area Chamber of Commerce. The Chamber will have the final authority in the manner of interpretation and enforcement of all rules and regulations related to the event and reserves the right to accept or reject any application of exhibit space at its sole discretion. **Please read these rules carefully.**

SECURITY—The Festival is not responsible for stolen or damaged property, accidents or injuries. Make sure your tent, trailer and/or merchandise are secure enough to withstand any and all weather conditions.

FEES—Applications must be received or postmarked by October 23, 2020. Electrical requirements must be made at the time of application. Notification of Acceptance or Denial will be sent by November 6, 2020 with booth assignments. Cancellations made after midnight on October 2, 2020 are non-refundable. The total amount due must be paid in full with application and may be paid by check or money order payable to the Crockett Area Chamber of Commerce or with a debit/credit card by phone call to the Chamber office. Booth locations and a map will be sent to you on or after November 6, 2020.

CRAFT/MERCHANDISE or FOOD BOOTHS—Priority is given to returning vendors up until September 25, 2020. After midnight on September 125 2020, booths are assigned on a first come first paid basis. NO exceptions. If your booth is a trailer/truck, when requesting your booth size, include the trailer length with the tongue. Please indicate the entire amount of space you need. Tents, tables, chairs, display units, covers, weights, etc. are the responsibility of each Vendor and must fit WITHIN YOUR RENTED SPACE. The Festival will not provide these items.

DECORATIONS—Christmas themed decorations are encouraged. This is a family friendly holiday event and decorations should be appropriate to the Festival's guests. Festival Management reserves the right to prohibit any decorations and/or presentations which are deemed offensive to Festival guests. Any vendor not complying with Festival Management's request, or found to re-offend this provision may be removed from the Festival.

BOOTH SPACE—Your exhibit must be confined to the space you purchase. This includes trailer tongues, awnings, signs, product tables, etc. Exhibits may not interfere with other exhibits or impede access to sidewalks, designated walkways and use of the street. This will be strictly enforced.

FOOD VENDOR AND TRAILER SET-UP—If you are a food vendor, set up may begin Friday, November 20, 2020 after 8:00 pm with prior approval from the Chamber office. Please contact 936-544-2359. Saturday set-up begins at 5:00 am for **FOOD VENDORS ONLY with no one admitted prior to 5 am—NO EXCEPTIONS**. Your booths must be set up by 8:00 am on Saturday, November 21, 2020. **Festival will officially open at 10:00 am.**

ARTS & CRAFTS/RETAIL & RESALE SET-UP—Your set up is from 7:00 am to 9:00 am on Saturday, November 21, 2020. Please note, no A & C or R & R Vendors will be admitted prior to 5:00 am—**NO EXCEPTIONS**. **All support vehicles must clear the booth area after unloading. Vehicles MAY NOT remain during set-up.** Cars, trucks,

STREET ACCESS— No Vehicles will be permitted on the streets of the Festival area after 9:30 am on Saturday. Walk-in set-ups only after that time. PLEASE DO NOT BLOCK SIDEWALKS OR INDICATED WALKWAYS.

ELECTRICITY— Electrical requirements must be indicated with application and will be charged an additional fee. Each 110 outlet is for use of one cord with no more than 20 amps draw. All extension cords from your booth to electrical outlet should be 100 ft 'heavy duty'. Each 220 outlet is for one cord with no more than 50 amps draw.

PARKING— We do not have a designated parking area for vendors or attendees. Parking is available on a first come, first parked basis around the Festival area. Please park along side streets, and in empty parking lots near downtown. Once your vehicle is unloaded at your booth location, we ask that you move your vehicle immediately and then come back to finish setting up.

FOOD/DRINK— If you are preparing & selling foods or beverages onsite—and/or even if you are giving samples of pre-packaged foods or beverages, you are responsible for obtaining the proper permits. Non-Profit Organizations and Churches are exempt, but must have “proof of status” in their booth at all times. All food and drink vendors MUST comply with the applicable health department requirements. Temporary permits are available through the state and can take up to 6 weeks to obtain—please plan ahead for this requirement by the state. Their phone number is 512-834-6626.

PRODUCT ELIGIBILITY— Vendors are expected to exhibit ONLY items that are suitable for viewing by all ages. Listing an item on the Vendor application is not sufficient to guarantee it may be offered to Festival patrons. If you have any questions, contact Festival Management prior to arrival.

PROHIBITED ITEMS—NO EXCEPTIONS

- Any items that may violate Federal, State or Local Laws.
- All firearms, accessories and kits, air soft guns, crossbows, or other items that release a projectile.
- Any restraint devices, clubs, blackjacks and other items designed and marketed for police use.
- Pornographic material and literature or sexually oriented items and literature.
- Explosives, explosive devices or bottled products with offensive odors.

AUDIO EFFECTS— Please no audio effects in booths unless specifically approved by the Festival Management. The Festival Management reserves the right to request audio be turned off once the festival begins if it is interfering with other booths and/or stages even if prior approval has been given.

ARTS & CRAFTS 70% REQUIREMENT—All arts & crafts vendors are required to have at least 70% homemade/handmade product. Vendors assume responsibility for correctness of products to be displayed and sold. The Festival Management will make every effort to ensure the 70% rule and reserves the right to inspect booths at any time during the event to ensure compliance. A & C vendors will be asked to leave if they do not meet the 70% rule with NO REFUND. **The Festival Management reserves the right to remove any booth, for any reason they feel necessary.** Retail & Resale vendors are not subject to the 70% rule and any retail or resale item is permissible.

Walking Vendors will not be permitted unless authorized by Festival Management.

VENDOR TAKE-DOWN—All vendors will begin take-down after 5:00 pm on Saturday — NO RAIN DATE—We are a Rain or Shine Event!! All Vendors agree to remain for the duration of sales hours offered. Early closings and/or take down will harm the reputation of the festival and its Vendors and will not be allowed. At close of the Festival, we ask that you respect those around you as everyone is trying to pack up and move out at the same time. If you experience a problem or issue or need assistance, please notify the vendor coordinator immediately.

COVID-19—All vendors will be subject to State and City regulations and requirements as of the date of the Festival which may be, but as of yet has not been determined: face masks, hand sanitizer, line spacing of 6 feet social distancing for booth entry/purchase. The Chamber will keep vendors updated as to what will be needed prior to the Festival.



39th Annual
CHRISTMAS *in* **CROCKETT**
on the Square

The map depicts downtown Houston, Texas, with a grid of streets and various landmarks. Key features include:

- Streets:** 2nd St. North, 3rd St. North, 4th St. North, 2nd St. South, and Camp Street.
- Landmarks:** Houston County Courthouse, Courthouse Annex, and the Lightnin' Hopkins Statue.
- Businesses:** Again & Again Resale, Brimberry's Kitchen, Hipie Junktion, Davy Crockett Drug, Betty Boop's Café, Knox Furniture, Tchoupitoulas, Boots & Buckles, Lee's China Inn, and Bella Gifts From the Heart.
- Other Features:** A yellow 'Train Ride' sign, a grid of street numbers, and various symbols like 'XX' and '8'.

Train Ride

East Side of the Courthouse—OFF Square

Moosehead

5th
St.
North

4 to 6 electrical booths—98-106

4 to 6 electrical booths—110-113, 114-117

*

*

Edward Jones

Griffith & Griffith

Art Gallery Co-op

98	99	100	101	102	103	104	105	106	107	108	109	110	111	112	113
----	----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----

132	133	134	135	136	137	138	139	140	141	142	143	144	145	146	147
-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----

KIVY

Coldwell Banker

50AMP

4 to 8 electrical booths 167-177

162	163	164	165	166	167	168	169	170	171	172	173	174	175	176	177
-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----

The Mercantile Antiques

--

6th St.

4

electrical booths—118-127, 128-131

*

*

Dawson Insurance

114	115	116	117	118	119	120	121	122	123	124	125	126	127
-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----

128	129
130	131

148	149	150	151	152	153	154	155	156	157	158	159	160	161
-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----

E. Houston

Crockett Bank

Hwy 21 East

Post Office

E. Goliad

Hwy 7 East

X - BARRICADES

PORT - A - POTTI Total of 21

Place two handicap Port A Potti on 5th street close to stage.

Classic Car Show behind Pioneer Bank

→

Houston County Court House East

Pioneer Bank

BB Gun

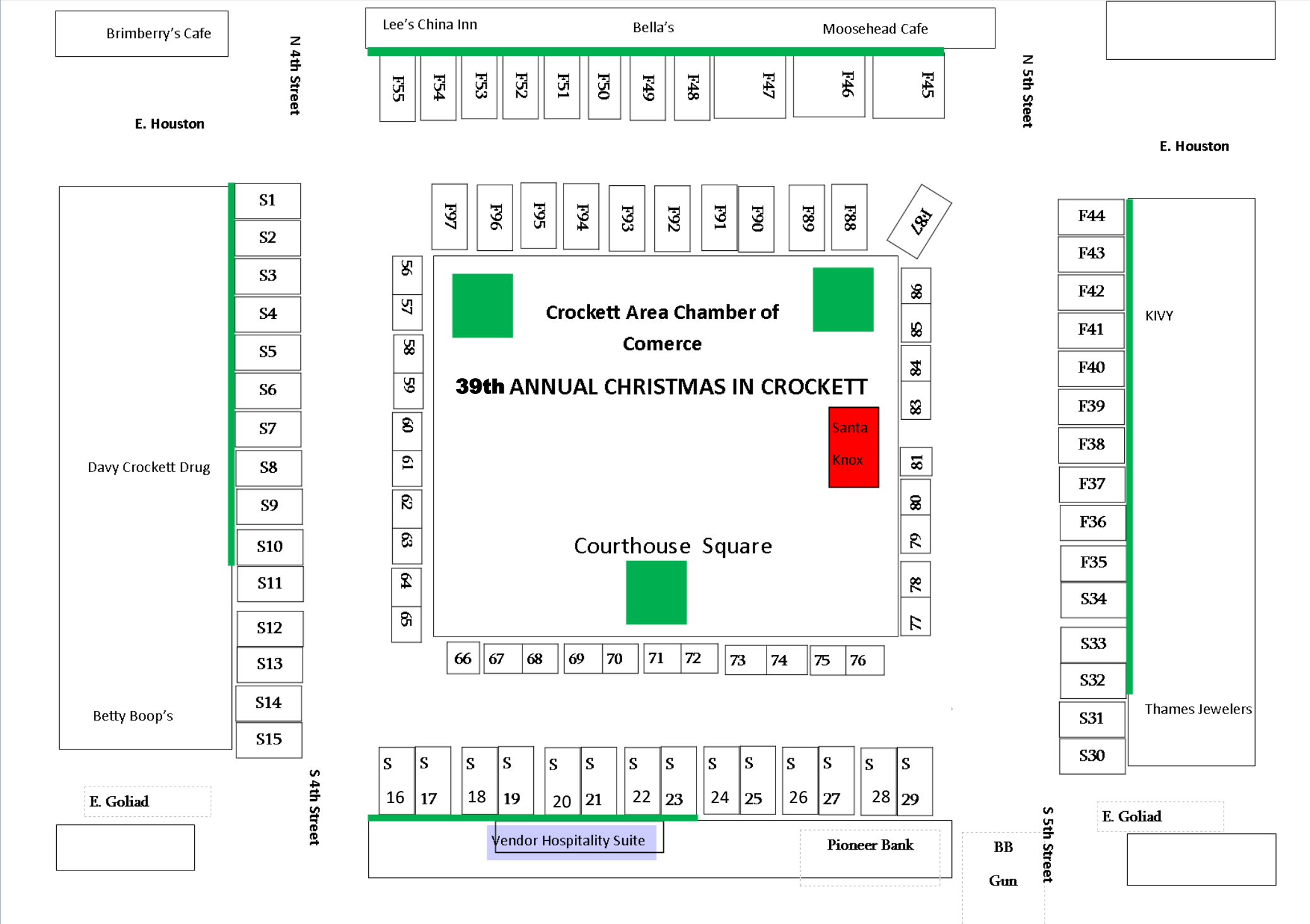
XX

Street

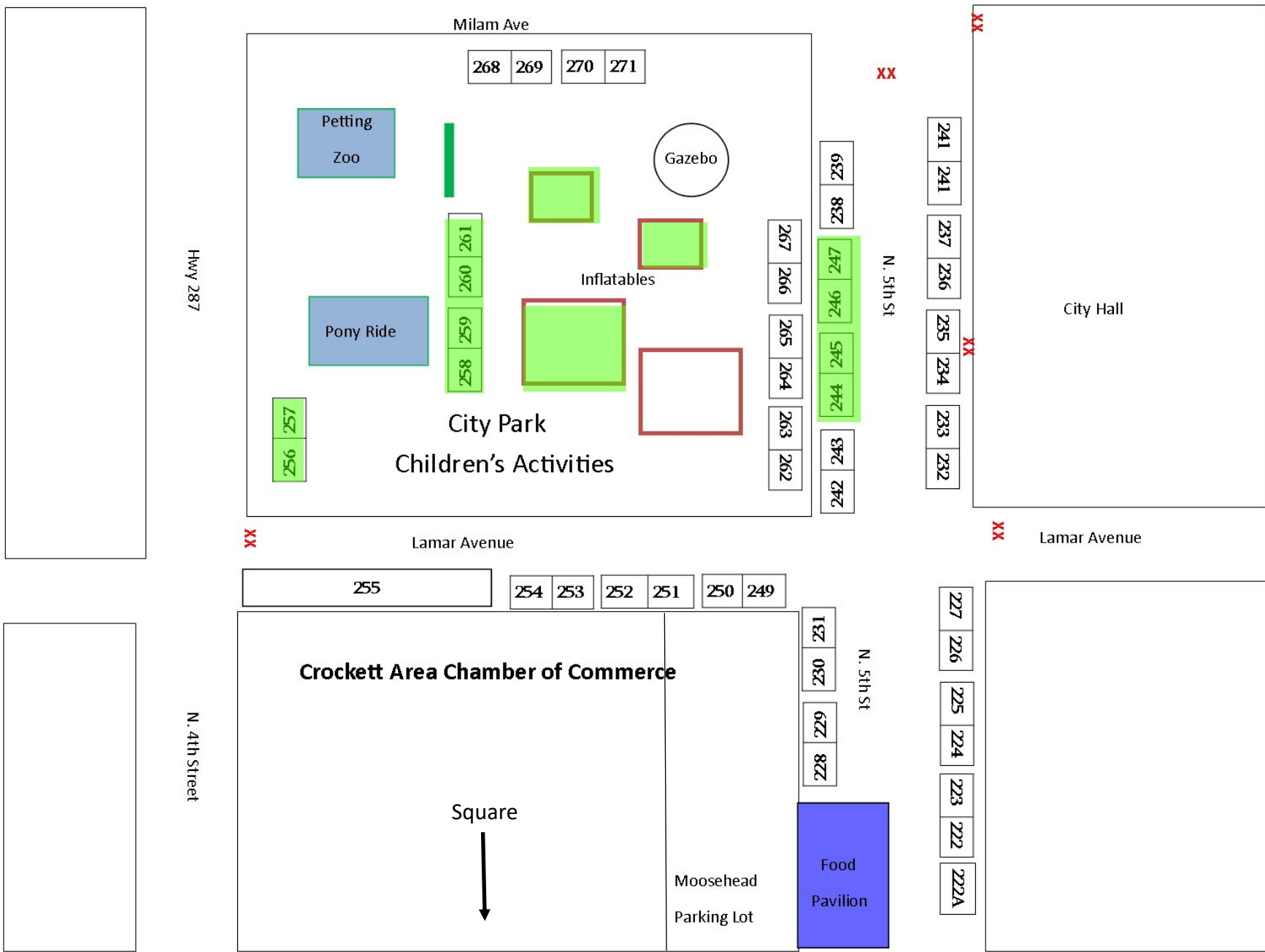
XX

XX

XX



Children’s Area—Sponsored Petting Zoo



Christmas in Crockett COMPLETE MAP

