



*Saturday, November 19, 2022
10 am—4 pm*

Crockett Area Chamber of Commerce
1100 Edmiston Drive/P O Box 307, Crockett TX 936-544-2359

You are invited to apply to participate in the 39th Annual Christmas in Crockett Festival

REQUIRED APPLICATION MATERIALS

- _____ Completed and SIGNED Application Form
(Pages 2-4 signed)
- _____ Copy of Texas Sales Tax and Use Permit
- _____ Photos of Booth Set-up and/or Merchandise
(Email to lisa@crockettareachamber.org)
- _____ Form of Payment

PLEASE MAIL APPLICATION MATERIALS TO:

Crockett Area Chamber of Commerce
P O Box 307
Crockett, TX 75835

EMAIL:

lisa@crockettareachamber.org

Make CHECK or Money Order Payable to:

Crockett Area Chamber of Commerce

Please help us be social and Like us on
FACEBOOK! Share our EVENTS!!

IMPORTANT DATES

Sunday, August 21

Early Bird Application Deadline. (Must be Received or Postmarked by this date) Additional fee \$20 after Sunday, August 21.

Friday, September 2

Preference to past vendors for Applications Received or Postmarked by this date

Friday, October 21

Application Deadline (Must be Received or Postmarked by this Date)

Friday, November 4

Booth Assignments Sent

CHRISTMAS IN CROCKETT FESTIVAL HOURS VENDOR SETUP

Friday, after 8 pm - Food Vendors ONLY

Saturday, November 5:00 am—Food Vendors ONLY (must be set up by 8 am)

Saturday, November 7:00—9:00 am Arts & Crafts Vendors

No Refunds. In the event you need to cancel your Christmas in Crockett Account will be credited for the following year up until Sept 20 midnight.

After Sept 20, no account credits will be given.



Always the SATURDAY before Thanksgiving—One Day Only

Friday - Food Vendors After 8 pm

Saturday—(5:00 am Food Vendors only) 7 am –until 5 pm

**Applications must be Received or Postmarked
by October 21, 2022.**

NO REFUNDS for cancellations. In the event you need to cancel your Christmas in Crockett Account will be credited for the following year up until Sept 20 midnight.

*****There is NO RAIN OUT*****

This event will go on rain or shine.

PLEASE MAIL with PAYMENT & ATTACHMENTS to:

Christmas in Crockett
Crockett Area Chamber of Commerce
P O Box 307
Crockett, TX 75835
lisa@crockettareachamber.org

**Make Check or Money Order Payable to:
Crockett Area Chamber of Commerce**

VENDOR BOOTH APPLICATION

Booth Name for advertising:

Please Indicate Space Needed

If Your Booth is a Trailer/Truck and is LONGER than 10 Feet, including the Tongue, You MUST Reserve TWO Spots

_____ 10 X 10 Arts & Crafts **ON** the Square = \$90.00 _____ 10 X 10 Arts & Crafts **OFF** the Square = \$80.00

_____ 10 X 20 SUPERBOOTH **ON** or **OFF** the Square (10 foot width X 20 foot depth) = \$140.00

_____ 10 X 10 Retail & Resale **OFF** the Square (MLM, Retailers)= \$85.00 _____ Water = \$20.00

_____ 10 x 20 Food Booth **ON** or **OFF** the Square (10 foot width X 20 foot depth) = \$190.00

Please indicate serving side of trailer as it faces the Courthouse

_____ Left Side _____ Right Side _____ One End or Two

Each 110 Outlet is for use of ONE cord with no more than 20 amps draw

50 AMP DRAW IS NOT AVAILABLE

****Extension cords Running to Outlets MUST BE 100 FT“HEAVY DUTY”****

Limited Electricity Available - please see Green lines on maps

_____ None Needed

_____ 110 volts (max draw 20 amps)

Booth Fee (Per Size) = \$ _____

Water Fee—if needed \$20 = \$ _____

Date of Application:

Check #

Total Due: \$

Business Name: _____

Contact Person: _____

Mailing Address: _____

City/State/Zip: _____ Phone: _____

Email Address: _____

Business Website: _____

Are you a returning Vendor? _____ How many years attended before? _____

Please provide a list of Crafts/Merchandise or Food to be sold—this information assists us with location assignment.

****All merchandise offered must comply with Festival Rules & Regulations - Approval of application does not guarantee approval of all merchandise listed above—we will do our best to make sales fair with fewer booths/same merchandise.**

If you are preparing & selling food **ONSITE**—and/or even if you are giving samples of pre-packaged foods—please **attach** a copy of your current **Food Vendor Permit**.

EVERYONE is subject to inspection by the STATE at any time

****Please Be Prepared****

Please display a copy in your booth/food trailer.

Sales Tax #: _____

Please attach a copy of Certificate to application and have a copy in your booth.

We are **“Permit Exempt”** as a _____ Non-Profit _____ Church Health Department rules must still be adhered to.

For Security purposes during the Festival, please provide at least one Contact Name and Phone number we can use to contact you during the day of the Festival, both at the booth and/or when the Festival is closing.

Name: _____ Phone #: _____

Name: _____ Phone #: _____

How did you hear about Christmas in Crockett on the Square?

Liability Release

I understand that during my participation as a VENDOR in the Christmas in Crockett on the Square Festival (EVENT), the Crockett Area Chamber of Commerce (SPONSOR) is the final authority in the manner of interpretation and enforcement of all rules and regulations related to the EVENT, and reserves the right to accept or reject any application for exhibit space at its sole discretion. Further, I understand that as a VENDOR, I am responsible for knowing the Festival Rules & Regulations, a copy of which has been provided to me with this application. I am responsible for ensuring my merchandise, decorations, and behavior complies with, and reflects the high standards of the Festival's Management Team. My failure to do so may result in my being removed from the Festival, and no refund being issued.

I, the VENDOR, agree to keep, save, and hold the EVENT, SPONSOR and the CITY OF CROCKETT harmless from any and all action liabilities, damages, judgements, costs and expenses including reasonable attorney fees, in the event an action is filed or does in any way accrue against the EVENT, SPONSOR or the CITY OF CROCKETT of consequence of the Agreement or for any act, negligence or omission of the SPONSOR or SPONSOR'S agents, employees, participants or volunteers, in relation to the event.

I AGREE TO INDEMNIFY THE EVENT, SPONSOR, AND THE CITY OF CROCKETT FOR ANY AND ALL ACTION, LIABILITIES, DAMAGES, JUDGEMENTS, COSTS AND EXPENSES INCLUDING REASONABLE ATTORNEY FEES, IN THE EVENT AN ACTION IS FILED OR DOES IN ANY WAY ACCRUE AGAINST THE INDEMNIFIED FOR PRODUCTS, MERCHANDISE, ACTIVITIES, OFFERINGS, OR THE ACTS OR OMISSIONS OF MYSELF OR ONE OF THE STAFF OF MY VENDOR BOOTH.

I agree that the EVENT and SPONSOR may use any photos or images taken or submitted for publicizing the EVENT with no compensation.

I acknowledge that I have read and understand the information contained in this application. I further understand and agree that failure to abide by the rules stated in this application can lead to immediate expulsion from the EVENT with no reimbursement or legal recourse whatsoever.

TERMS of the Application are AGREED and ACCEPTED ON: This _____ day of _____, 2022.

Printed Name: _____

Signature: _____ Title: _____

***** APPLICATION MUST BE SIGNED *****

Chamber Use Only:

Paid—CC _____

Paid—Check #

Date Received

Booth Assigned

Notified



Annual Christmas in Crockett on the Square

Always the Saturday before Thanksgiving

Saturday—November 19 - 10 am to 4 pm

Vendor Rules and Regulations

Christmas in Crockett on the Square is presented by the Crockett Area Chamber of Commerce. The Chamber will have the final authority in the manner of interpretation and enforcement of all rules and regulations related to the event and reserves the right to accept or reject any application of exhibit space at its sole discretion. **Please read these rules carefully.**

SECURITY—The Festival is not responsible for stolen or damaged property, accidents or injuries. Make sure your tent, trailer and/or merchandise are secure enough to withstand any and all weather conditions.

FEES— Electrical requirements must be made at the time of application. LIMITED electric available. The total amount due must be paid in full with application and may be paid by check or money order payable to the Crockett Area Chamber of Commerce, online at www.crockettareachamber.org, or with a debit/credit card by phone call to the Chamber office. No refunds will be given. For cancellations received prior to 60 days before Festival, vendor fees will be applied to your account for the following year.

CRAFT/MERCHANDISE or FOOD BOOTHS—Priority is given to returning vendors up until September 2, 2022. After midnight on September 2 booths are assigned on a first come first paid basis. NO exceptions. If your booth is a trailer/truck, when requesting your booth size, include the trailer length with the tongue. Please indicate the entire amount of space you need. Tents, tables, chairs, display units, covers, weights, etc. are the responsibility of each Vendor and must fit WITHIN YOUR RENTED SPACE. The Festival will not provide these items.

DECORATIONS—Christmas themed decorations are encouraged. This is a family friendly holiday event and decorations should be appropriate to the Festival's guests. Festival Management reserves the right to prohibit any decorations and/or presentations which are deemed offensive to Festival guests. Any vendor not complying with Festival Management's request, or found to re-offend this provision may be removed from the Festival.

BOOTH SPACE—Your exhibit must be confined to the space you purchase. This includes trailer tongues, awnings, signs, product tables, etc. Exhibits may not interfere with other exhibits or impede access to sidewalks, designated walkways and use of the street. This will be strictly enforced.

FOOD VENDOR AND TRAILER SET-UP—If you are a food vendor, set up may begin Friday after 8:00 pm with prior approval from the Chamber office. Please contact 936-544-2359. Saturday set-up begins at 5:00 am for **FOOD VENDORS ONLY with no one admitted prior to 5 am—NO EXCEPTIONS.** Your booths must be set up by 8:00 am on Saturday. **Festival will officially open at 10:00 am.**

ARTS & CRAFTS/RETAIL & RESALE SET-UP—Your set up is from 7:00 am to 9:00 am on Saturday. Please note, no A & C or R & R Vendors will be admitted prior to 5:00 am—**NO EXCEPTIONS.** **All support vehicles must clear the booth area after unloading. Vehicles MAY NOT remain during set-up.** Cars, trucks,

STREET ACCESS— No Vehicles will be permitted on the streets of the Festival area after 9:30 am on Saturday. Walk-in set-ups only after that time. PLEASE DO NOT BLOCK SIDEWALKS OR INDICATED WALKWAYS.

ELECTRICITY— Electrical requirements must be indicated with application. Limited availability and may not be granted if unavailable. Each 110 outlet is for use of one cord with no more than 20 amps draw. All extension cords from your booth to electrical outlet should be 100 ft 'heavy duty'.

PARKING— We do not have a designated parking area for vendors or attendees. Parking is available on a first come, first parked basis around the Festival area. Please park along side streets, and in empty parking lots near downtown. Once your vehicle is unloaded at your booth location, we ask that you move your vehicle immediately and then come back to finish setting up.

FOOD/DRINK— If you are preparing & selling foods or beverages onsite—and/or even if you are giving samples of pre-packaged foods or beverages, you are responsible for obtaining the proper permits. Non-Profit Organizations and Churches are exempt, but must have "proof of status" in their booth at all times. All food and drink vendors MUST comply with the applicable health department requirements. Temporary permits are available through the state and can take up to 6 weeks to obtain—please plan ahead for this requirement by the state. Their phone number is 512-834-6626.

PRODUCT ELIGIBILITY— Vendors are expected to exhibit ONLY items that are suitable for viewing by all ages. Listing an item on the Vendor application is not sufficient to guarantee it may be offered to Festival patrons. If you have any questions, contact Festival Management prior to arrival.

PROHIBITED ITEMS—NO EXCEPTIONS

- Any items that may violate Federal, State or Local Laws.
- All firearms, accessories and kits, air soft guns, crossbows, or other items that release a projectile.
- Any restraint devices, clubs, blackjacks and other items designed and marketed for police use.
- Pornographic material and literature or sexually oriented items and literature.
- Explosives, explosive devices or bottled products with offensive odors.

AUDIO EFFECTS— Please no audio effects in booths unless specifically approved by the Festival Management. The Festival Management reserves the right to request audio be turned off once the festival begins if it is interfering with other booths and/or stages even if prior approval has been given.

ARTS & CRAFTS 70% REQUIREMENT—All arts & crafts vendors are required to have at least 70% homemade/handmade product. Vendors assume responsibility for correctness of products to be displayed and sold. The Festival Management will make every effort to ensure the 70% rule and reserves the right to inspect booths at any time during the event to ensure compliance. A & C vendors will be asked to leave if they do not meet the 70% rule with NO REFUND. **The Festival Management reserves the right to remove any booth, for any reason they feel necessary.** Retail & Resale vendors are not subject to the 70% rule and any retail or resale item is permissible.

Walking Vendors will not be permitted unless authorized by Festival Management.

VENDOR TAKE-DOWN—All vendors will begin take-down after 4:00 pm on Saturday — NO RAIN OUT—We are a Rain or Shine Event!! All Vendors agree to remain for the duration of sales hours offered. Early closings and/or take down will harm the reputation of the festival and its Vendors and will not be allowed. At close of the Festival, we ask that you respect those around you as everyone is trying to pack up and move out at the same time. If you experience a problem or issue or need assistance, please notify the vendor coordinator immediately.