



# **SAFE-D**

**Texas State Association of Fire and Emergency Districts**



## **SAFE-D 19TH ANNUAL CONFERENCE**

**February 20-22, 2020**  
**Moody Gardens | Galveston**

*Education Sponsor: V.G. Young Institute of County Government  
Texas A&M AgriLife Extension Service*

**Approved for up to 12 hours of training**



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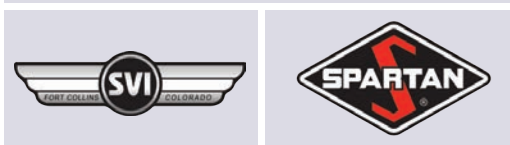
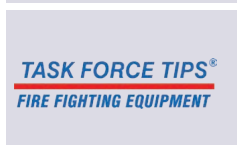


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- Spartan Gladiator Chassis
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- Cummins 505 H.P Engine
- SGM Overhead Air Conditioning System
- APS - Advanced Protection System

- Side Mount Controls
- LED Front & Side Scene Lights
- 750 Gallons Water / 30 Gallons Foam
- Waterous 1500 GPM Fire Pump
- Spartan One-Touch CAFS w/ Foam Pro 2001
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# Welcome to SAFE-D's 19th Annual Conference!

The SAFE-D Board of Directors, Education Committee members and staff have worked hard to make this year's event a conference that meets your needs as an ESD official. If you have any questions, concerns or comments, please visit the [SAFE-D Registration Counter](#).

## Exhibitor Bingo

Visit SAFE-D exhibitors for a chance to win up to **\$800 cash**. Pick up a game card from the SAFE-D registration counter to play. To be eligible for the drawing, you must visit at least 50 exhibitor booths in the **Exhibit Hall**. At each booth, you need to collect a label with the exhibitor's name. Affix the label with the matching name in the space provided on the game card.

Turn in your filled-out game card to the Registration Counter by 10:45 am Saturday, February 22. The drawing will be held in the Exhibit Hall during the 10:45 am break that day. Collect labels from at least

50 exhibitors to qualify for the drawing for **\$500 in cash**. If your game card is drawn and you completed the game card by visiting **all** of the exhibitors, you will win a **total of \$800**. **You must be present to win!**

## Meet-and-Greet

Join your fellow attendees in the **Exhibit Hall** from 6 pm to 8 pm Thursday, February 20 for drinks and hors d'oeuvres.

## Getting Credit/Rating Courses

To get up to 12 hours of ESD Commissioner Training Credit, go to [www.safe-d.org/2020Conference](http://www.safe-d.org/2020Conference). When you identify the sessions you attended, you will be asked to rate the session on a scale of 1 (poor) to 5 (excellent). Please take the time to provide SAFE-D this information so we may improve our conference next year. For more information, see Page 16.

## Note on Conference Attendance and Session Seating:

We are so thrilled to announce that the attendance for this year's Conference has shattered all previous records. The amount of people at this year's Conference is an example of the dedication that our attendees have to learning and finding better ways to serve the individuals in their ESDs. Everyone at SAFE-D is filled with extreme gratitude that this many people have taken time out of their schedules to attend the 2020 Annual Conference.

That said, it's obviously going to be a little cozy here at Moody Gardens. Please know that there's plenty of space for everyone, but seats are on a first-come, first-serve basis. Some of the more popular sessions may fill up quickly, so be sure to plan ahead.

In terms of the Friday morning General Session and our Conference Luncheon, we will have overflow seating in Expo A4. For those not interested in the luncheon presentation, lunch will also be served in the Exhibit Hall.



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**Kelli A. N. Carlton**  
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## Welcome to Galveston!

On behalf of the Board of Directors of SAFE-D, we are glad to see you at SAFE-D's 19th Annual Conference. The SAFE-D staff, Board of Directors, and Education Committee have worked hard throughout the year to bring another exciting conference, packed with new breakout sessions. This shows by the large attendance expected again this year.


We hope that you enjoy your visit to Galveston and receive the education and training to help guide your ESD more efficiently. I have always said that the networking at this conference is worth the registration fee alone. I ask that each of you reach out to other ESD Commissioners and Fire Chiefs to find out what works for each ESD that might improve your service delivery.

Please feel free to contact any SAFE-D Board member or staff with suggestions about topics for future conferences, workshops or webcasts. SAFE-D wants to keep setting attendance records, but the record we really want to set is the record number of new ideas you receive from SAFE-D training.



Enjoy your conference and stay safe!

**Mark Jack, Parker County ESD No. 1**  
**President, SAFE-D Board of Directors**



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| > LIFE & AD&D                 | > 403B                      |
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## Shuttle Information

SAFE-D will provide shuttles from the overflow hotels to the Moody Gardens Convention Center. The buses will drop off and pick up from the Moody Gardens Convention Center. The shuttles will run on a continuous loop during these times:

Thursday, Feb. 20: 11:30 am - 9:30 pm

Friday, Feb. 21: 6 am - 6:00 pm

Saturday, Feb. 22: 6:30 am - 1:00 pm

These hotels will be on the route and will pick up in this order:

- Casa del Mar Beachfront Suites, 6102 Seawall Blvd.
- Best Western Plus Galveston Suites, 8502 Seawall Blvd.
- Holiday Inn Express, 8628 Seawall Blvd.
- Towneplace Suites Marriott, 9540 Seawall Blvd.
- Courtyard Marriott, 9550 Seawall Blvd.
- Inn at the Waterpark, 2525 Jones Dr.
- Drop off at the Moody Gardens Convention Center

## Demonstration of SAFE-D's new Association Management software:

SAFE-D is rolling out its new GrowthZone Association Management system!

This system will enhance the member experience and offer many more ways to streamline your interaction with the Association.

Assistant Executive Director Clay Avery will offer a brief demonstration of the new system at the Conference Luncheon on Friday.

## COVELER & PEELER, P.C.

We are an Emergency Services Districts law firm and have been dedicated to our clients since the firm's formation in 1988.

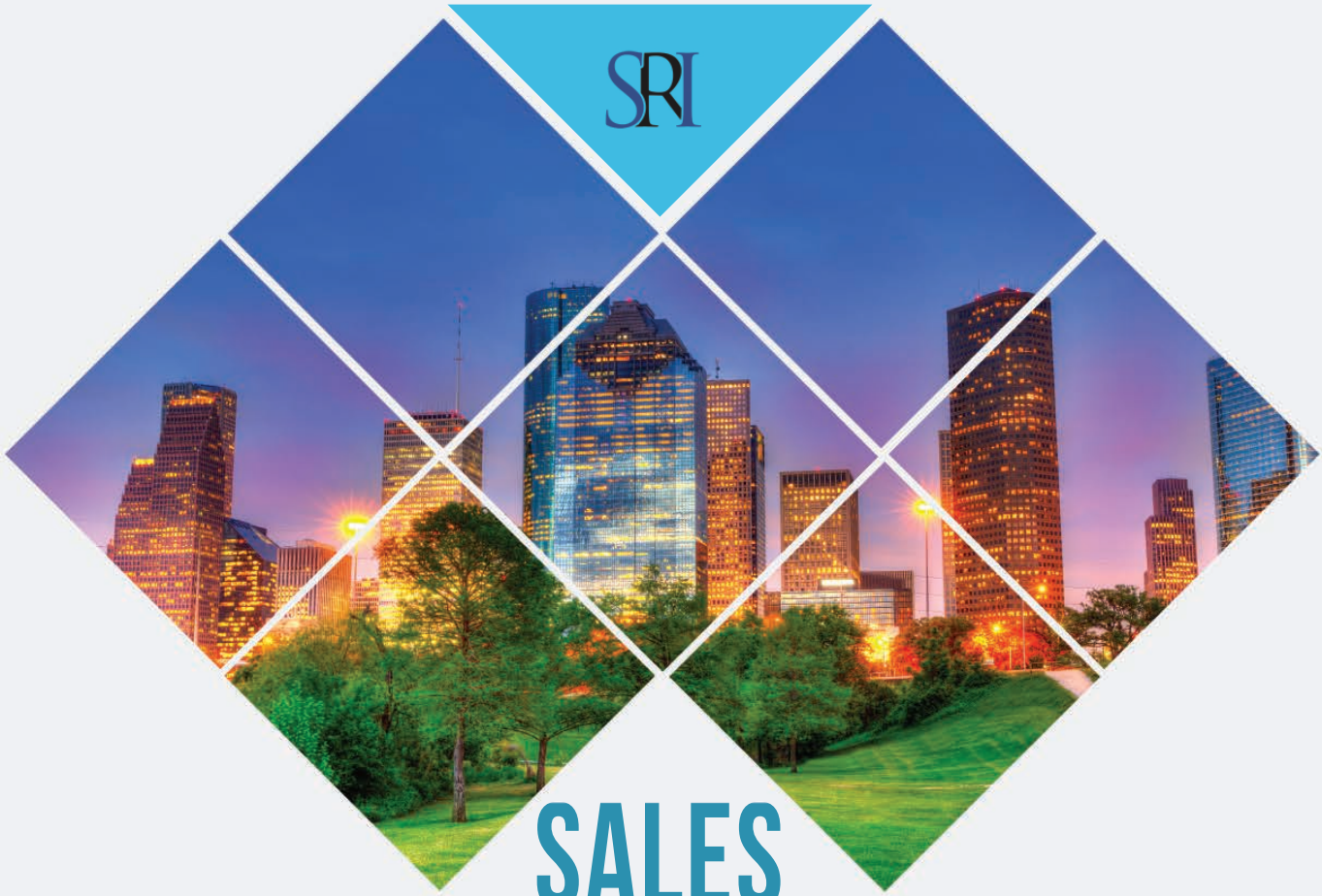
We consult with Districts throughout Texas, from Orange County in the Golden Triangle to Hudspeth County in West Texas and Hidalgo County in South Texas and all points in between. Whatever your needs, we can help you.

We routinely provide these services to our clients:

- ◇ Assist citizen groups and Fire or EMS departments to establish new Districts
- ◇ Educate District Boards and Employees regarding legal requirements
- ◇ Draft and review monthly and special meeting notices
- ◇ Attend District meetings and prepare and review meeting minutes
- ◇ Serve as a liaison and correspond with County Commissioner's Courts
- ◇ Correspond with local Tax Office and Appraisal Districts
- ◇ Facilitate responses to open records and assist with open meetings issues
- ◇ Negotiate and draft agreements related to Fire and EMS service providers
- ◇ Assist in the budget and tax rate setting process
- ◇ Obtain financing for station, vehicle and equipment purchases
- ◇ Prepare solicitations for securing construction services
- ◇ Offer advice regarding compliance with state bidding requirements
- ◇ Respond to and advise on annexation and de-annexation issues
- ◇ Conduct and counsel on matters related to District elections

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SRI provides consulting services in regards to sales and use tax for Governmental Entities and Special Purpose Districts. Our mission is to recover revenue, rectify any previous sales tax errors, and ensure future sales tax compliance of all business entities within your District



## ERRORS HAPPEN

Varying sales tax rates and overlapping district boundaries create an environment for errors. SRI will ensure you receive the sales and use tax allocations your district is entitled to



## AUDITS FOR SALES TAX COMPLIANCE

SRI will provide the added assurance to local officials that all allocations are being received. Physical audits are performed to resolve all issues creating loss in revenue streams

## A HISTORY OF RESULTS

All of SRI's clients have enjoyed the benefit of our services. SRI has recovered hundreds of thousands of dollars in missing revenue for their clients. In addition SRI provides a comprehensive report ensuring Directors are informed about the status of sales and use tax receipts. SRI understands the benefit of sales tax revenue for our clients and the communities they serve

## CONTACT US

Info@sales-revenue.com  
www.sales-revenue.com  
ryan.fortner@sales-revenue.com  
(281) 682-4913



## Stop By and Visit Our Exhibitors! See map on pages 10 & 11

Acadian Ambulance of Texas.....	705	Hoyt Breathing Air Products.....	807
Affordable Drill Towers.....	105	IamResponding.com.....	111
Affordable Web Design.....	75	ISO.....	1006
AG CM, Inc.....	110	Joiner Architects, Inc.....	506 & 507
Alpha Testing, Inc.....	607	Komatsu Architecture.....	907
American Medical Response.....	M	Kyrish Government Group.....	J
Benchmark/7710 Insurance.....	706	Life Scan Wellness Centers.....	608
Brinkley Sargent Wiginton Architects.....	210	LION.....	601 & 602
Brookstone, LP.....	511	Martinez Architects.....	401 & 402
Brown Reynolds Watford Architects.....	605	Metro Fire Apparatus Specialists, Inc.....	E
Buyboard.....	710	Municipal Accounts & Consulting LP.....	509
Casco Industries, Inc.....	201 & 202	Municipal Emergency Services, Inc.....	H
Celebrate Excellence.....	805	PGAL.....	510
Community Leasing Partners.....	508	Precision Utility LLC.....	806
Consolidated Traffic Controls, Inc.....	603	R & J Rescue Sales and Service.....	107
CORE Construction.....	109	Radcliffe Bobbitt Adams Polley PLLC.....	505
Coveler & Peeler, P.C.....	206 & 207	SFFMA.....	70
Daco Fire Equipment.....	F	Siddons-Martin Emergency Group.....	104 & A-D
Deep South Fire Trucks.....	N	Slattery Tackett Architects, LLP.....	203
Delta Fire & Safety.....	610 & 611	SMJ Equipment LLC.....	708
Dooley Tackaberry, Inc.....	1005	Speed Fab-Crete Design-Build Contractor & Callahan & Freeman Architects.....	302
Draeger, Inc.....	108	TEEX.....	301
Durotech Construction.....	606	Texas A&M Forest Service.....	50
EIKON Consulting Group.....	905	Texas CLASS.....	209
Emergency Reporting.....	103	Texas Commission on Fire Protection.....	60
Emergency Services Consulting International.....	501	Texas Correctional Industries.....	906
Emergency Services Insurance Program by McNeil & Co.....	707	Texas County & District Retirement System..	100
Emergency Services Solutions, LLC.....	1007	Texas Emergency Services Retirement System.....	90
Emergency Solutions, Inc.....	K	Texas Facilities Commission Surplus Property Program.....	G
EMERGIFIRE.....	102	Texas Fire Academy.....	808
ExtraCo Bank.....	609	Texas Fire Chiefs Association.....	80
Federal Emergency Management Agency.....	45	The Carlton Law Firm.....	303 & 403
Frost Bank.....	211	TML Intergovernmental Risk Pool.....	604
General Truck Body.....	I	VFIS of Texas/Winstar Insurance Group.....	205
Government Capital Corporation.....	504	Wells Fargo Bank.....	208
Grossman Design Build.....	503	WS Darley.....	106
HdL Companies.....	204	ZacTax.....	502
Health Claims Plus.....	911		
HGACBuy Cooperative Purchasing Program..	101		

# SAFE-D Exhibit Hall Map

75 Affordable Web Design	80 Texas Fire Chiefs	90 TESRS	100 TCDRS
45 FEMA	50 Texas A&M Forest Service	60 TCFP	70 SFFMA

111 Iam- Responding	211 Frost Bank
110 AG CM	210 Brinkley Sargent Wiginton
109 CORE Constr- uction	209 Texas CLASS
108 Draeger	208 Wells Fargo
107 R & J Rescue	207 Coveler & Peeler
106 WS Darley	206
105 Affordable Drill Towers	205 VFIS

**K**  
Emergency Solutions

**LOUNGE  
AREA**

**D**  
Siddons-Martin  
Emergency Group

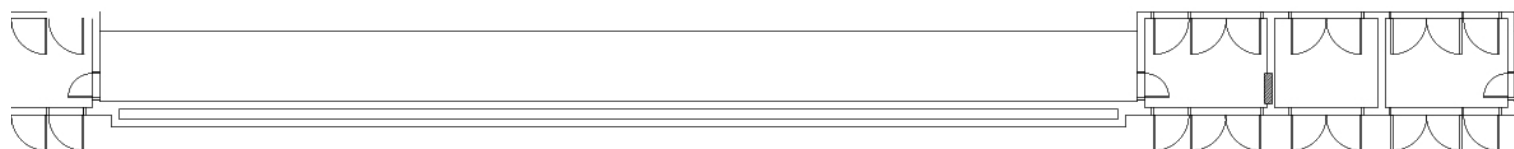
**C**  
Siddons-Martin  
Emergency Group

**B**  
Siddons-Martin  
Emergency Group

**A**  
Siddons-Martin  
Emergency Group

104 Siddons- Martin	204 HdL
103 Emergency Reporting	203 Slattery Tackett
102 EMERGI- FIRE	202 Casco Industries
101 HGAC- Buy	201

303	403 The Carlton Law Firm
302 Speed Fab- Crete	402 Martinez Architects
301 TEEX	401



**Front Lobby**



708 SMJ Equipment	710 Buyboard	808 Texas Fire Academy	911 Health Claims Plus
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511 Brook- stone	611 Delta Fire & Safety
510 PGAL	610
509 MAC	609 ExtraCo Bank
508 Community Leasing	608 Life Scan
507 Joiner Architects	607 Alpha Testing
506	606 Durotech
505 Radcliffe Bobbitt Adams Polley	605 Brown Reynolds Watford

<b>J</b>
Kyrish Government Group

<b>I</b>
General Truck Body

<b>H</b>
Municipal Emergency Services

707 ESIP	807 Hoyt Breathing Air Products
706 Bench- mark/ 7710	806 Precision Utility
705 Acadian	805 Celebrate Excellence

907 Komatsu Architecture	1007 Emergency Services Solutions
906 TCI	1006 ISO
905 EIKON	1005 Dooley Tackaberry

<b>G</b>
Texas Facilities Commission Surplus Property Program

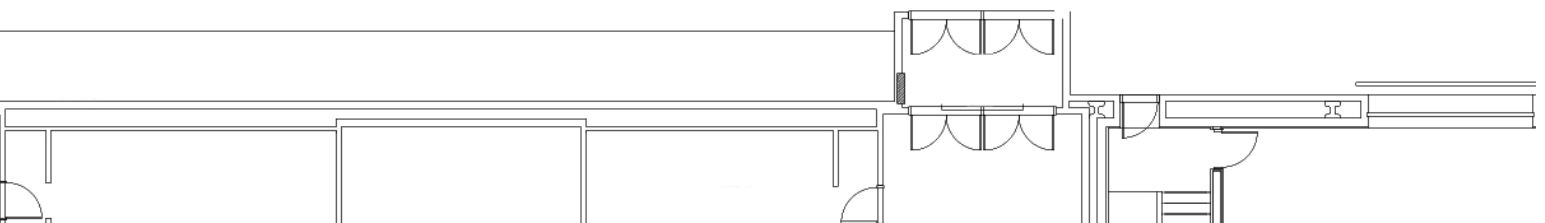
504 Govern- ment Capital	604 TML IRP
503 Grossman Design Build	603 Consolid- ated Traffic Controls
502 ZacTax	602
501 ESCI	LION
	601

<b>N</b>
Deep South Fire Trucks

<b>M</b>
American Medical Response

<b>F</b>
Daco Fire Equipment

<b>E</b>
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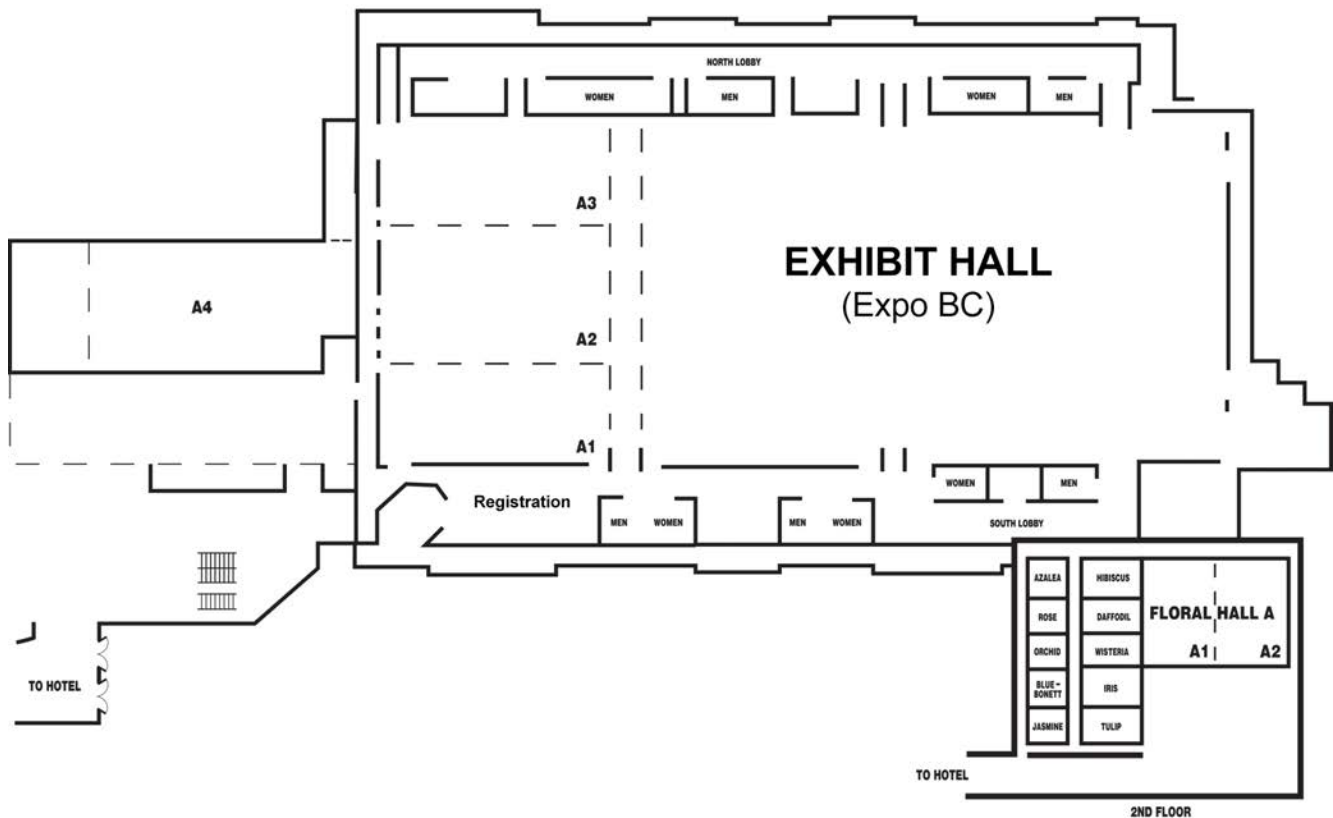
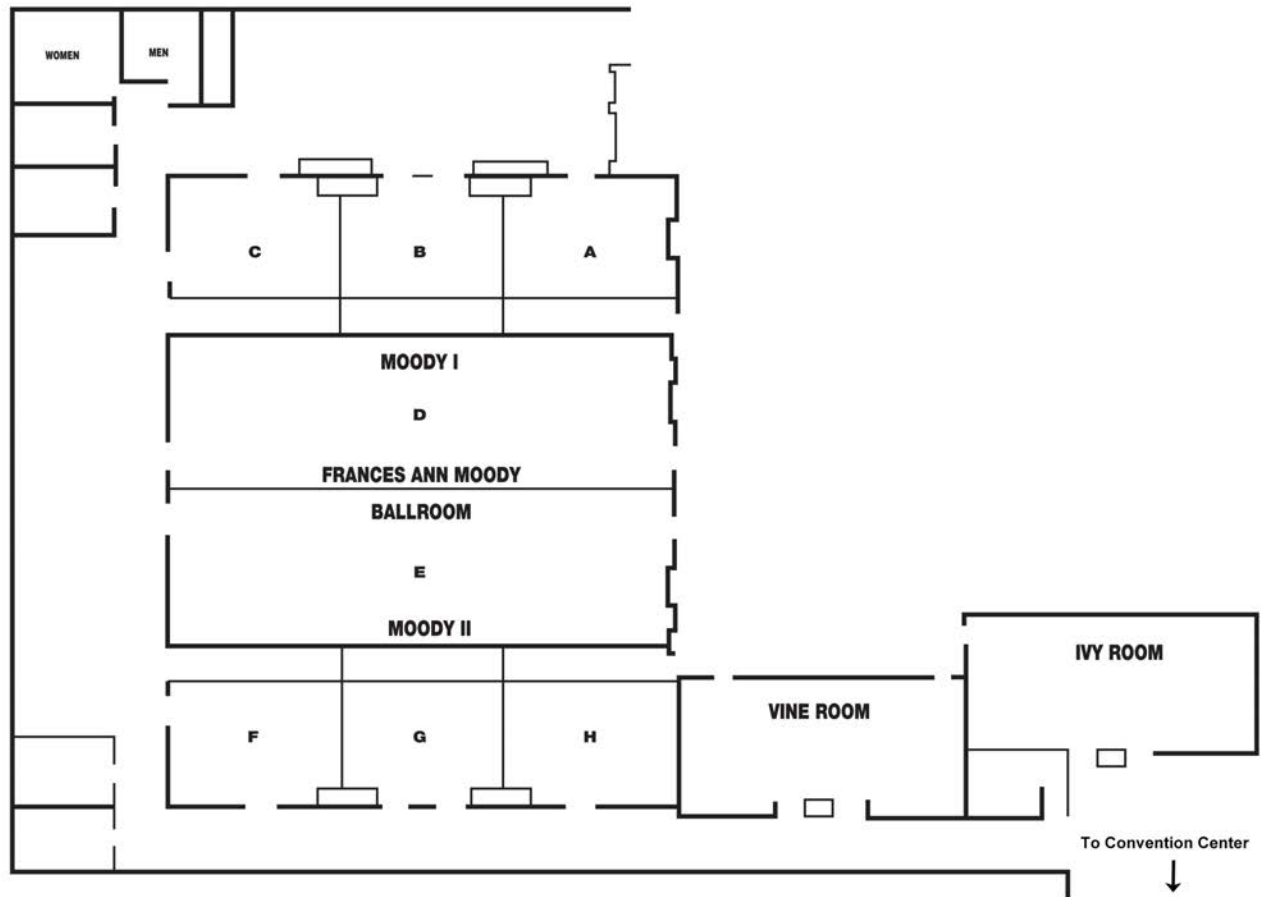
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# Moody Gardens Maps



## 2019-2020 SAFE-D Board of Directors

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Montgomery County ESD No. 8

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**Bob Janusaitis**

Harris County ESD No. 9

### Treasurer

**Scott Morgan**

Harris County ESD No. 29

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Travis County ESD No. 6

**Jim Carter**

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**Ruth Hime**

Southwest Leon County ESD No. 2

**Randy Melton**

Smith County ESD No. 2

**Thomas Nanninga**

Williamson County ESD No. 2

**Billy Ted Smith**

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GCP Association Services, LLC

### Assistant Executive Director

**Clay Avery**

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### SAFE-D

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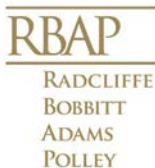
## Diamond



## Platinum



## Gold



## Silver

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General Truck Body

Grossman Design Build  
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Program  
Texas CLASS  
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## How to Receive Your Training Credit

**Certification Details:** The V.G. Young Institute of County Government, Texas A&M AgriLife Extension Service, has certified SAFE-D's Annual Conference for up to 12 hours of ESD Commissioner Training.

Once you have met your requirement of six hours of training for every two years, you can carry over three hours of credit to apply for the next two-year period.

To receive your training credit, please complete the Credit Form available online at [www.safe-d.org/2020Conference](http://www.safe-d.org/2020Conference) by March 31. **After March 31, we will not be able to accept credit forms.**

If you'd like assistance filling out the form, stop by the SAFE-D registration counter before you leave the conference and we'll help you complete the online credit form.

SAFE-D, in cooperation with the V.G. Young Institute, will issue certificates via email to

commissioners and will report the training hours to the ESDs' counties. Please allow at least six weeks for processing. To ensure you receive your certificate, please **fill out the online SAFE-D Credit Form completely**. For processing purposes, the V.G. Young Institute also requires each commissioner to have their own **individual email** on the Credit Form (it's quick and easy to get a free email account through services such as Google, Yahoo or AOL).

Texas A&M's V.G. Young Institute of County Government is the agency responsible for certifying training for Texas county commissioners, judges and treasurers.

**Please Note:** Credit for commissioner training cannot be processed until SAFE-D has received payment for your registration and you have submitted your hours online. If you need a copy of your invoice, stop by the SAFE-D Registration Counter at the conference.



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# SAFE-D 19th Annual Conference Schedule

## THURSDAY, FEBRUARY 20

1 pm	Registration Opens/Exhibitor Move-In
2-4 pm	ESD 101 • Expo A • 2 hours
4:30-5:30 pm	Senate Bill 2 Forum (Panel of Attorneys) • Expo A • 1 hour <i>(repeated Sat.)</i>
6-8 pm	Meet & Greet Reception in the Exhibit Hall • Expo B & C

## FRIDAY, FEBRUARY 21

7:30 am	Continental Breakfast in the Exhibit Hall • Expo B & C						
8:30-9:30 am	<b>Morning General Session: The Comptroller's Property Tax Assistance Division on Truth and Taxation</b> <i>Craig Williams and Catie Burleigh, Texas Comptroller of Public Accounts • Expo A • 1 hour</i>						
TRACK:	BASICS	FINANCIAL	ADMIN/GOV'T	OPERATIONS	ADVANCED	PRESS/MEDIA	BASIC PLUS
9:45-10:45 am	<b>How an ESD Works</b> <i>Kelli Carlton, The Carlton Law Firm</i> <b>Expo A4</b> <b>1 hour</b> <i>(repeated Fri. PM)</i>	<b>Federal Grant Management Fundamentals: An AFG Perspective</b> <i>Andrea Selmon, FEMA</i> <b>Floral A</b> <b>1 hour</b>	<b>Service Provider Training Compliance</b> <i>Asst. Chief Keith Tate, Smith County ESD #2</i> <b>Floral B</b> <b>1 hour</b>	<b>Fire/Rescue &amp; EMS Trends for 2020</b> <i>Mike Montgomery, ESCI</i> <b>Ivy</b> <b>1 hour</b>	<b>Emergency Firefighting Water Systems for Rural Counties</b> <i>Dr. Paul Loeffler, Limestone County ESD #2; Chief Allen McWhirter, Limestone VFD</i> <b>Vine • 1 hour</b>	<b>Panel Discussion: Media Reps. on their Role in Public Oversight</b> <i>Tracee Evans, Spring FD; Ira Coveler, Coveler &amp; Peeler</i> <b>Moody FGH</b> <b>1 hour</b>	<b>Financial Reporting</b> <i>Charlie LaConti, Municipal Accounts &amp; Consulting</i> <b>Moody E</b> <b>1 hour (FR)</b> <i>(repeated Sat.)</i>
10:45 am	Refreshment Break in Exhibit Hall • Expo B & C						
11:15 am-12:15 pm	<b>Robert's Rules of Order for Public Boards</b> <i>Kirk Overbey, Professional Registered Parliamentarian</i> <b>Expo A4</b> <b>1 hour (RL)</b>	<b>Panel: Funding New Services - Overlay Districts</b> <i>Travis County ESD #8</i> <b>Floral A</b> <b>1 hour</b>	<b>Surviving Major Organizational Change</b> <i>Chief Chris Barron, Travis County ESD #5</i> <b>Floral B</b> <b>1 hour</b>	<b>Case Study: Building a First Responder Organization</b> <i>Michael Megna, Blanco County OEM</i> <b>Ivy • 1 hour</b>	<b>Cybersecurity: What ESDs Should Know</b> <i>Andy Bennett, Texas Depart. of Information Resources</i> <b>Vine</b> <b>1 hour</b>	<b>Dealing with a Hostile Media - A Case Study</b> <i>Chief Scott Seifert, Spring FD; John Peeler, Coveler &amp; Peeler</i> <b>Moody FGH</b> <b>1 hour</b>	<b>Contracts Every ESD Should Have</b> <i>Ken Campbell, Burns, Anderson, Jury &amp; Brenner</i> <b>Moody E</b> <b>1 hour</b>
12:15 pm	<b>Conference Lunch</b> <i>Legislation/Association Update • Expo A • 1 hour</i>						
1:30 pm	Visit Exhibits • Expo B & C						
2-3 pm	<b>ABCs of ESD Administration</b> <i>M Logan, Logan Consulting</i> <b>Expo A4</b> <b>1 hour</b>	<b>Property Tax 101</b> <i>Mark Ciavaglia, Linebarger Goggan Blair &amp; Sampson</i> <b>Floral A</b> <b>1 hour</b>	<b>State of 911</b> <i>Christy Williams, NCT911</i> <b>Floral B</b> <b>1 hour</b>	<b>When a Fire ESD Starts Doing EMS Transport</b> <i>Mark Montgomery, Bexar County ESD #2</i> <b>Ivy</b> <b>1 hour</b>	<b>TIFMAS Basics for ESD Commissioners</b> <i>Chief J.J. Wittig, Travis County ESD #3</i> <b>Vine</b> <b>1 hour</b>	<b>OMA/PIA</b> <b>Open Meetings Act: Basic Training</b> <i>William Hill, Office of the Attorney General</i> <b>Moody FGH</b> <b>1 hour</b>	<b>How an ESD Works</b> <i>Kelli Carlton, The Carlton Law Firm</i> <b>Moody E</b> <b>1 hour</b> <i>(repeated Fri. AM)</i>
3 pm	Refreshment Break in Exhibit Hall • Expo B & C						
3:30-4:30 pm	<b>Ethics for ESD Commissioners</b> <i>John Carlton, The Carlton Law Firm</i> <b>Expo A4</b> <b>1 hour (EC)</b>	<b>ESD Sales Tax: Essentials and Emerging Issues</b> <i>Paula Barr, Jon Granberry, HdL</i> <b>Floral A</b> <b>1 hour</b>	<b>VFIS Spotlight Session: What You Need to Know About Workers' Comp Claims &amp; Employee Benefits</b> <b>Floral B</b> <b>1 hour</b>	<b>Rescuing the Rescuers</b> <i>Lane Wintermute, Sheldon Gilbert, ESCI</i> <b>Ivy</b> <b>1 hour</b>	<b>Unmanned Aerial Vehicles (Drones)</b> <i>James Allen, Bastrop County</i> <b>Vine</b> <b>1 hour</b>	<b>Public Information Act: Basic Training</b> <i>Justin Gordon, Office of the Attorney General</i> <b>Moody FGH</b> <b>1 hour</b>	<b>HB3834 Cybersecurity Awareness Training</b> <i>Bob Janusaitis, Harris County ESD #9</i> <b>Moody E</b> <b>1 hour</b>
4:30 pm	Recess: Evening on Your Own						



## SATURDAY, FEBRUARY 22

7:30 am	Continental Breakfast in the Exhibit Hall • Expo B & C					
TRACK:	BASICS	PR/OUTREACH	ADMIN/GOV'T	OPERATIONS	ADVANCED	STATION PROJECT
8:30-9:30 am	<b>Records Retention</b> <i>Bonnie Zuber, Texas State Library and Archives Commission</i> <b>Expo A1</b> <b>1 hour (RN)</b>	<b>Community Outreach: Fire/Life Safety Public Educ. Through Characterization &amp; a Junior Firefighter Program</b> <i>Deputy Chief Morris Leondar &amp; Captain Mike Ellis, Parker County ESD #1</i> <b>Expo A2 • 1 hour</b>	<b>Reprise: Senate Bill 2 Forum (Panel of Attorneys)</b> <b>Expo A3</b> <b>1 hour</b>	<b>Volunteer Firefighter Recruitment Workshop from SFFMA</b> <i>Greg Redden</i> <b>Floral A</b> <b>1 hour</b>	<b>The Public Adjuster: An Asset for Your Citizens</b> <i>Bob Janusaitis, Harris County ESD #9</i> <b>Floral B</b> <b>1 hour</b>	<b>Building Stations: Alternative Project Delivery Methods</b> <i>Ricardo Martinez &amp; Justin Myers, Martinez Architects</i> <b>Expo A4</b> <b>1 hour</b>
9:45-10:45 am	<b>How to Improve Service Delivery with a Strategic Plan (SP)</b> <i>Mike Montgomery, ESCI</i> <b>Expo A1</b> <b>1 hour</b>	<b>Adopting Modern Communication Platforms</b> <i>Simon Vandyk, Touchstone District Services &amp; Nicole Pierce, Coveler &amp; Peeler</i> <b>Expo A2 • 1 hour</b>	<b>Retirement Plans to Fit Any ESD</b> <i>Chuck Campbell, Jackson Walker</i> <b>Expo A3</b> <b>1 hour</b>	<b>Volunteer Firefighter Recruitment Workshop from SFFMA cont.</b> <i>Greg Redden</i> <b>Floral A</b> <b>1 hour</b>	<b>Ask the Attorney - General Forum on HSC 775</b> <i>Ken Campbell, Burns, Anderson, Jury &amp; Brenner</i> <b>Floral B</b> <b>1 hour</b>	<b>ESD Construction: Planning for Success</b> <i>Ryan Rosborough, AG/CM</i> <b>Expo A4</b> <b>1 hour</b>
10:45 am	Refreshment Break in Exhibit Hall • Expo B & C					
11:15 am-12:15 pm	<b>Financial Reporting</b> <i>Charlie LaConti, Municipal Accounts &amp; Consulting</i> <b>Expo A1</b> <b>1 hour (FR)</b> <i>(repeated Fri.)</i>	<b>Lessons Learned from 40 ESD Elections</b> <i>Cliff Avery, GCP Association Services</i> <b>Expo A2</b> <b>1 hour</b>	<b>Legislative Task Force</b> <b>Expo A3</b> <b>1 hour</b>		<b>Participating in TIFMAS: An Operational Perspective</b> <i>Chief J.J. Wittig, Travis County ESD #3</i> <b>Floral B</b> <b>1 hour</b>	
12:15 pm	Conference Adjourns					

Sessions marked with the following indicate that these sessions qualify for the Certified Emergency Services Commissioner program.

### CESC Session Key:

- FR** - Financial Reporting
- SP** - Strategic Planning
- RN** - Records Retention/Management
- EC** - Ethics Course
- RL** - Robert's Rules Course



**Save the Date!**  
**SAFE-D's 20th Annual Conference**  
**Fort Worth Convention Center**  
**Thursday, Feb. 18 – Saturday, Feb. 20, 2021**

## Annual Conference Sessions

\* Session counts towards CESC certification

Please check the schedule on Pages 18 and 19 carefully. Some sessions repeat. If you find you would like to attend two sessions scheduled at the same time, check to see if one is repeated at another time.

### THURSDAY, FEBRUARY 20

#### ESD 101 \*

2 pm–4 pm, Expo A

*John Carlton, The Carlton Law Firm*

The comprehensive, basic course that will provide an overview of ESDs, what they are and how they work.

#### Senate Bill 2 Forum

4:30 pm–5:30 pm, Expo A

*(Expo A3 on Saturday at 8:30 am)*

In the 2019 legislative session, the Texas Legislature made dramatic changes to the system for local government property taxation. This special one-hour session will provide perspectives on the new law and its implications for ESDs going forward. *Repeats Saturday at 8:30 am.*

### FRIDAY, FEBRUARY 21

#### How an ESD Works

9:45 am–10:45 am, Expo A4 *(Moody E Friday at 2 pm)*

*Kelli Carlton, The Carlton Law Firm*

This session delves deeper into a few basic ESD operations areas that are covered in SAFE-D's ESD 101. The session is good for those looking for a more complete understanding of core ESD issues. *Repeats Friday at 2 pm.*

#### Federal Grant Management Fundamentals: An AFG Perspective

9:45 am–10:45 am, Floral A

*Andrea Selmon, FEMA*

This one-hour session will provide an overview of the 3-day FEMA L705 Grant Fundamentals Course for federal grant recipients. As an added bonus, the newly released FY19 Assistance to Firefighter Grant Program (AFG) NOFO will be used to provide just-in-time context as we discuss grant management fundamentals. Attendees will walk away with a solid understanding of the FY19 AFG program and begging to sign up for the full 3-day (free) Grant Fundamentals course!

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## Annual Conference Sessions

### Service Provider Training Compliance

9:45 am–10:45 am, Floral B

*Asst. Chief Keith Tate, Smith County ESD #2*

This presentation will help participants understand how to navigate the maze of operations personnel training. Participants will be given a description of the 2 certification programs used in Texas; TCFP and SFFMA. Additional classes that are not covered in either of these certification programs will be included. An outline of the essential training required for all personnel as well as a “training pathway” to help with the development of a structured firefighter training program will be presented. Recommendations on how districts and departments should establish minimum training standards will be discussed.

### Fire/Rescue and EMS Trends for 2020

9:45 am–10:45 am, Ivy

*Mike Montgomery, ESCI*

In this session, Mike Montgomery describes how the fire service in Texas is changing and the impact of those changes on ESDs and the communities they serve. Attend this session to understand how you can: Compare national and State data and measures to those for your District;

determine what questions you need to answer; identify where to find the information you need; and use data and technology to tell a compelling story, visualize your data, improve understanding, and build community support.

### Emergency Firefighting Water Systems for Rural Counties

9:45 am–10:45 am, Vine

*Dr. Paul Loeffler, Limestone County ESD #2 & Chief Allen McWhirter, West Lake Limestone VFD*

Rural counties in Texas face a common challenge: adequate water to extinguish structure fires or suppress grass/wildland fires and to stop these fires from becoming uncontrolled wildfires. For first-response departments, preventing fires from spreading mitigates loss and allows time for mutual aid personnel to respond. However, all rural fire attack plans face the critical need for a strategically sourced water supply. Without substantial quantities of water, every attack plan will fail. Water supply and distribution plans must be developed by fire chiefs and water supply officers. ESDs have an essential role in these efforts.



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## Annual Conference Sessions

### Panel Discussion – Media Representatives on their Role in Public Oversight

9:45 am–10:45 am, Moody FGH

*Tracee Evans, Spring Fire Department & Ira Coveler, Coveler & Peeler, PC*

Members of the greater Houston media are here to give you their views on the roll of the press/media in providing information to the public about the activities of local government agencies like ESDs. The panel will answer questions from the audience, with moderators Ms. Evans and Mr. Coveler helping to steer the discussion.

### Financial Reporting\*

9:45 am–10:45 am, Moody E

*(Expo A1 on Saturday at 11:15 am)*

*Charlie LaConti, Municipal Accounts & Consulting*

An interactive session showing where funds are received, recorded, invested and disbursed in your Emergency Services District. *Repeats Saturday at 11:15 am.*

### Robert's Rules of Order for Public Boards\*

11:15 am–12:15 pm, Expo A4

*Kirk Overbey, Professional Registered Parliamentarian*

Can't we all just get along? We can if we follow a few simple rules in this presentation that includes role-playing and lighthearted fun.

### Panel: Funding New Services - Overlay Districts

11:15 am–12:15 pm, Floral A

*Travis County ESD #8*

Representatives from Travis County ESD #8 discuss the process their District went through in recognizing the need for, creating, and implementing an overlay district to provide EMS service to their area in northwest Travis County.

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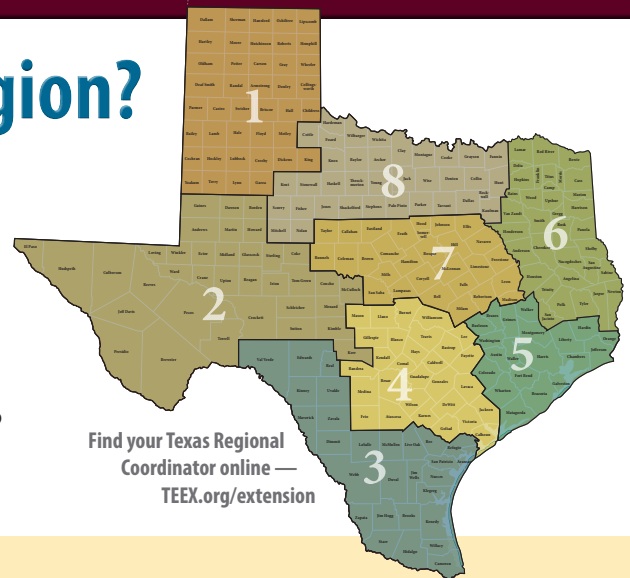
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## Annual Conference Sessions

### Surviving Major Organizational Change

11:15 am–12:15 pm, Floral B

*Chief Chris Barron, Travis County ESD #5*

Surviving a major organizational change for a Chief or Commissioner is no easy task. When fire departments/ESDs decide to make the switch from a volunteer department to part career, to a full time career department it can take a toll on the leaders of the organization and cause all types of dissension, miscommunications, loss of leadership, etc. This presentation will discuss the lessons learned a leader can take to overcome those challenges and survive a major organizational change.

### Case Study: Building a First Responder Organization

11:15 am–12:15 pm, Ivy

*Michael Megna, Blanco County OEM*

This presentation will describe the needs assessment conducted in our service area, the process for application to DSHS for certification of an FRO, and the call volumes and participation by our volunteers over the past several years.

### Cybersecurity: What ESDs Should Know

11:15 am–12:15 pm, Vine

*Andy Bennett, Texas Department of Information Resources*  
Local governments' susceptibility to damaging cyber attacks became a frightening reality for many Texas entities in 2019. The state official who led the response to those attacks discusses the realities of the new landscape and how Districts can protect themselves from future vulnerability.

### Dealing with a Hostile Media – A Case Study

11:15 am–12:15 pm, Moody FGH

*Chief Scott Seifert, Spring Fire Department & John Peeler, Coveler & Peeler, PC*

The case study will present a series of local news stories directed at Spring FD and Harris County ESD 7 in 2018 and 2019, including on camera interviews of FD/ESD representatives, to review lessons learned. How can your ESD prepare for media attention and related legal issues?

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## Annual Conference Sessions

### Contracts Every ESD Should Have

11:15 am–12:15 pm, Moody E

*Ken Campbell, Burns, Anderson, Jury & Brenner*

ESDs routinely contract with outside entities for a variety of services. These relationships are essential to making an ESD function, but must also be crafted to protect the best interests of the District's constituents. A leading ESD attorney discussed what to keep in mind to create a beneficial working relationship

### ABCs of ESD Administration

2 pm–3 pm, Expo A4

*M Logan, Logan Consulting*

The purpose of this presentation is to provide an outline for best practices for ESD administration to ensure compliance with auditors and State Statute.

### Property Tax 101

2 pm–3 pm, Floral A

*Mark Ciavaglia, Linebarger Goggan Blair & Sampson, LLP*

An expert in ad valorem taxation will speak on the property tax system in Texas and the recently enacted Senate Bill 2.

### State of 911

2 pm–3 pm, Floral B

*Christy Williams, NCT911*

A leading expert from a North Texas Communications District discusses the current situation for emergency communications in Texas and the outlook for the future.

### When a Fire ESD Starts Doing EMS Transport

2 pm–3 pm, Ivy

*Mark Montgomery, Bexar County ESD #2*

This presentation will cover the development stages of EMS to include the foundation efforts and plan for initiating service delivery. It will cover EMS licensure in Texas, credentialing of personnel, QA/QI, best practices and lessons learned.

### TIFMAS Basics for ESD Commissioners

2 pm–3 pm, Vine

*Chief J.J. Wittig, Travis County ESD #3*

This session is directed toward ESD Commissioners to help them understand what the Texas Intrastate Fire Mutual Aid System is, how it works, and the reasons why we encourage ESDs to support the program.

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## Annual Conference Sessions

### Open Meetings Act: Basic Training

2 pm–3 pm, Moody FGH

*William Hill, Office of the Attorney General*

This is a real-world course of the online version available from the Attorney General. This training satisfies the requirement that Open Meetings Act training be taken within 90 days of assuming public office.

### Ethics for ESD Commissioners\*

3:30 pm–4:30 pm, Expo A4

*John Carlton, The Carlton Law Firm*

This session will take you through the potential ethical pitfalls that public officials must watch out for.

### ESD Sales Tax: Essentials and Emerging Issues

3:30 pm–4:30 pm, Floral A

*Paula Barr and Jon Granberry, HdL Companies*

This session will cover the basics of ESD sales tax with information of interest to both new and existing districts. In addition, HdL will explore some of the most important new and emerging issues in the world of Texas local sales and use tax.

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## Don't miss out on SAFE-D's Last Monday webcasts!

They typically occur on the last Monday of each month for  
one hour of training credit.

Keep an eye on [www.safe-d.org](http://www.safe-d.org) for more information on the next one.

## Annual Conference Sessions

### VFIS Spotlight Session:

#### What You Need To Know About Workers' Comp Claims and Employee Benefits

3:30 pm–4:30 pm, Floral B

SAFE-D is thankful to VFIS for sponsoring this spotlight session on workers' comp and employee benefits.

*Presented by Pamela Smith along with Curtis Johnson, Jennifer Burkhart, Dr Leila Williams and Kelly Sartain from Texas Mutual.* Pamela has over 25 years' experience as a WC adjuster for Texas Mutual. Pamela is a Senior Trainer which allows her the opportunity to share her extensive workers' compensation claim knowledge to all employers. She has received numerous recognition awards for her outstanding customer service. She will help you navigate the WC system and explain the claim process in depth along with Q&A. Tom Newby with WinStar Insurance Group will also be on hand to discuss Employee Benefits and what you can do to recruit and retain employees with additional benefits.

### Rescuing the Rescuers - A Holistic Approach to Emotional and Physical Wellness

3:30 pm–4:30 pm, Ivy

*Lane Wintermute & Sheldon Gilbert, ESCI*

Today's first responders sacrifice daily to ensure our communities and their brothers and sisters are safe. In many cases, this continual state of readiness and hyper-vigilance takes a toll physically and emotionally. Addiction, depression, suicidal tendencies, dysfunctional behavior, heart disease, cancer and a lack of work-life balance is on the rise. As these realities become more prevalent, public safety agencies are on the defense trying to catch up with identifying, acknowledging and managing this reality. This presentation will share the contributing and cumulative factors that are leading to increased risk to first responder's emotional and physical health. It will also provide an overview of best practices, management tools and intervention resources that should be present in all public safety organizations to deal with this reality. This is an essential discussion for all leaders and managers in your public safety organization. It is time to pay attention and do the work necessary to rescue the rescuers!



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## Annual Conference Sessions

### Unmanned Aerial Vehicles (Drones)

3:30 pm–4:30 pm, Vine

*James Allen, Bastrop County*

A former longtime ESD Commissioner discusses the benefit of using Drone Sense and Drone SAR Software for public safety and emergency operations.

### Public Information Act: Basic Training

3:30 pm–4:30 pm, Moody FHG

*Justin Gordon, Office of the Attorney General*

This is a real-world course of the online version available from the Attorney General. This training satisfies the requirement that Public Information Act training be taken within 90 days of assuming public office.

### Pilot Program: HB3834 Cybersecurity Awareness Training Preview and Information

3:30 pm–4:30 pm, Moody E

*Bob Janusaitis, Harris County ESD #9*

Previewing a preliminary cybersecurity awareness training course designed to meet the compliance requirements for ESD Commissioners and Employees, as required by recent Texas House Bill 3834, including discussion regarding cybersecurity trends and risks in local government and ESDs. Compliance required by June 14, 2020.

## SATURDAY, FEBRUARY 22

### Records Retention\*

8:30 am–9:30 am, Expo A1

*Bonnie Zuber, Texas State Library and Archives Commission*

Learn about the basics of managing government records: legal obligations, definitions, how to find retention periods in a schedule, and how to dispose of records when minimum retention is met. In addition, learn about some recent changes in Texas statutes that affect the retention of email and text messages.

### Community Outreach: Fire/Life Safety Public Education Through Characterization and a Junior Firefighter Program

8:30 am–9:30 am, Expo A2

*Deputy Chief Morris Leondar and Captain Mike Ellis, Parker County ESD #1*

Learn how one north Texas ESD interacts with their community and stakeholders by conducting valuable programs focused on fun and educational ways to increase fire and life safety awareness.

## Comprehensive Bookkeeping Services for ESDs from Precision Utility



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## Annual Conference Sessions

### Volunteer Firefighter Recruitment Workshop from SFFMA

8:30 am–10:45 am, Floral A

*Greg Redden*

The SFFMA Recruitment Workshop will include: Volunteer recruitment challenges in your community, SFFMA's statewide recruitment campaign, creating marketing materials for your department using SFFMA's grant funds, using social media to your advantage and maximizing Volunteerfirefighter.org to generate volunteer applications.

### The Public Adjuster: An Asset for Your Citizens

8:30 am–9:30 am, Floral B

*Bob Janusaitis, Harris County ESD #9*

An ESD Commissioner explains how he received assistance from a public adjuster after his own house fire. The session takes you through his experience of discovering the fire, reporting it, and the aftermath. All citizens should know what to expect, and their options, after the fire service has left the scene.

### Building Stations: Alternative Project Delivery Methods

8:30 am–9:30 am, Expo A4

*Ricardo Martinez & Justin Myers, Martinez Architects*

This session will explore the pros and cons of various Project Delivery Methods (ways to hire a Contractor) as you plan your next ESD facility. Specifically, the session will highlight Construction-Manager-at-Risk as an alternative to Design-Build.

### How to Improve Service Delivery with a Strategic Plan\*

9:45 am–10:45 am, Expo A1

*Mike Montgomery, ESCI*

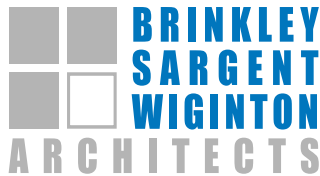
In this session, Mike Montgomery outlines the steps an ESD should take to create and sustain a strategic plan in order to improve current operations and plan for future service delivery needs. Attend this session to understand how you can: Determine what questions you need to answer; identify the data and measures you need and where to find them; create, sustain, and share data; use a strategic plan to update service provider contracts and improve performance and operating efficiency; and visualize your data using GIS and dashboards to improve understanding and build support.

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## Annual Conference Sessions

### Adopting Modern Communication Platforms: Laws and Best Practices Regarding Websites and Social Media

9:45 am–10:45 am, Expo A2

*Simon Vandyk, Touchstone District Services & Nicole Pierce, Coveler & Peeler, PC*

An overview of new website requirements and how digital outreach can help an ESD. Legal issues with digital media will also be reviewed.

### Retirement Plans to Fit Any ESD

9:45 am–10:45 am, Expo A3

*Chuck Campbell, Jackson Walker LLP*

This presentation will review the various retirement plans and programs available to emergency service districts and highlight the differences between and advantages of the various plans.

### Ask the Attorney: General Forum on HSC 775

9:45 am–10:45 am, Floral B

*Ken Campbell, Burns Anderson Jury & Brenner*

An experienced ESD attorney will lead an interactive

discussion addressing issues surrounding Chapter 775 of the Health and Safety Code, the primary enabling statute for ESDs.

### ESD Construction: Planning for Success

9:45 am–10:45 am, Expo A4

*Ryan Rosborough, AG/CM*

Many ESDs are planning for new construction, but possess little experience or personnel trained in the construction process. This presentation will allow ESDs (as project “owners”) to help develop a construction program for success from its earliest inception, and avoid surprises late in the game.

### Lessons Learned from 40 ESD Elections

9:45 am–10:45 am, Expo A2

*Cliff Avery, GCP Association Services*

A veteran of more than 40 ESD elections reflects on what worked and what didn't.

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## Annual Conference Sessions

### Legislative Task Force (RSVP Requested)

11:15 am–12:15 pm, Expo A3

This is a special, ancillary session designed to propel SAFE-D into the 2021 Legislative Session. The focus of this session will be general planning and identification of resources going forward. We would like to get an accurate head count in order to prepare for the meeting, so please sign up to attend at the Registration Desk if you have not already informed us via email.

### Participating in TIFMAS: An Operational Perspective

11:15 am–12:15 pm, Floral B

Chief J.J. Wittig, Travis County ESD #3

This session is directed toward ESD operations personnel as well as Commissioners to discuss, from a practical perspective, the requirements and procedures for personnel and equipment participating in the Texas Intrastate Fire Mutual Aid System.

*\* Session counts towards CESC certification. Find out more on pages 34 and 35.*

## Special Notes Regarding Cybersecurity and Focus Group for HB 3834 Training Compliance

The most recent legislative session produced a requirement that employees and contractors of certain local governments receive cybersecurity training certified by the Texas Department for Information Resources. A DIR representative will be conducting a breakout session on Friday morning at 11:15 am.

In addition, SAFE-D Board Secretary/Harris County ESD #9 Vice President Bob Janusaitis will be leading a “focus group” session at 3:30 pm on Friday afternoon to discuss a new training program specifically related to ESDs that is currently being developed for certification. Attendees are encouraged to attend and offer feedback on the program.



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## NOTES

## Congratulations to our Certified Emergency Services Commissioners!

### 2020

DJ Bell, Jackson County ESD #3  
Edgar Castillo, Bexar County ESD #6  
Thomas G. Crossan, Jr., Comal County ESD #2  
Jimmy (James) Curlee, Jackson County ESD #3  
Gary Eulenfeld, Nueces County ESD #3  
Barry Fuhrken, Nueces County ESD #3  
Bill Gonser, Comal County ESD #1  
Gary L. Graham, Nueces County ESD #2  
Michael Henderson, Palo Pinto County ESD #1  
Sam Henderson, Harris County ESD #48  
Ruth Hime, Southwest Leon County ESD #2  
Shirley Jauma, Harris County ESD #28  
Tillman "Jerry" Kinsel, Harris County ESD #75  
Brenda Marsh, Harris County ESD #75  
Tony Marshall, Travis County ESD #1 & #7  
Johnnie McClelland, Harris County ESD #2  
Vester J. Melancon, Harris County ESD #25  
Danny B. Naramore, Harris County ESD #6  
Clayton Nugent, Liberty County ESD #2  
Rodney A. Otto, Montgomery County ESD #8  
Betty Reinert, Parker County ESD #3  
Cathy Sunday, Harris County ESD #1  
Royce Sunday, Harris County ESD #25  
Robert Wagnon, Harris County ESD #75  
Hank Wenzler, Fort Bend County ESD #1

### 2019

Gary Biehslich, Orange County ESD #1  
Sofia Castillo, Bexar County ESD #6  
Shirley Cody, Harris County ESD #25  
John Coyle, Harris County ESD #46  
Howard Dalros, Bexar County ESD #5  
Gary Dennis, Henderson County ESD #6  
Andrew Flores, Bexar County ESD #5  
Leah Y. Gray, Montgomery County ESD #8  
Isaac Griego, Bexar County ESD #6  
Robin Hayslip, Harris County ESD #17  
Mike Howe, Travis County ESD #2  
Mike Jones, Harris County ESD #28  
John Kelley, Montgomery County ESD #6  
Judy Kilgore, Navarro County ESD #1  
David James Langenberg, Harris County ESD #9  
David S. Matney, Limestone County ESD #1  
Dean M. McBride, Fort Bend County ESD #1

Randal M. Melton, Smith County ESD #2  
Michael Alan Pate, Harris County ESD #16  
Jay Petty, Navarro County ESD #1  
Herschel Postert, Bexar County ESD #5  
Marjanna Russell, Montgomery County ESD #3  
Julius Schwartz, Bastrop/Travis Counties ESD 1  
Lee Spilman, Harris County ESD #24  
John Villanacci, Travis County ESD #3  
Lynn Wells, Liberty County ESD #2  
Paul Witek, Wilson County ESD #2

### 2018

E.J. "Jerry" Brooks III, Parker County ESD #3  
D. David Burks, Rusk County ESD #1  
Gloria Dooley, Rusk County ESD #1  
Alan Dreesen, Montgomery County ESD #14  
Matt Dulaney, Hardin County ESD #6  
Gary Ferguson, Waller-Harris ESD #200  
Randy L. Foster, Harris County ESD #80  
Henry Burt Green, Montgomery County ESD #2  
Brian Gremminger, Montgomery County ESD #3  
Ann Hall, Blanco County ESD #2  
Herb Holloway Jr., Burnet County ESD #6  
Ricky D. Jones, Palo Pinto County ESD #1  
Marshall Kramer, Harris County ESD #48  
Charity Lambright, Llano County ESD #2  
Carolyn Land, Palo Pinto County ESD #1  
Michael J. Mason, Montgomery County ESD #2  
David C. Miller, Montgomery County ESD #6  
Kim Parrish, Montgomery County ESD #2  
Rena Peden, Parker County ESD #1  
Larry Phillips, Wilson County ESD #2  
David W. Proctor, Harris County ESD #12  
Thomas Raia, Fort Bend County ESD #2  
Lynn Reasoner, Palo Pinto County ESD #1  
Dennis Scholl, Bexar County ESD #5  
John A. Schwin, Fort Bend County ESD #2  
James L. Sibley, Montgomery County ESD #2  
Johnny Slack, Liberty County ESD #2  
Raymond St. Julian, Sr., Harris County ESD #80  
W. Leighton Stallones, Hays County ESD #3  
Kenneth Thibodeaux, Chambers County ESD #1  
Weldon "Wally" Wallace, Parker County ESD #3  
Gail J. Zahara, Travis County ESD #8  
Michael Zepeda, Montgomery County ESD #9

## Congratulations to our Certified Emergency Services Commissioners!

### 2017

Tommy Albert, Waller-Harris ESD #200  
Sonya Anderson, Harris County ESD #2  
Cathy Ashley, Burnet County ESD #2  
Betty Boren Avery, Harris County ESD #9  
Paula S. Barr, Travis County ESD #6  
George Biernesser, Montgomery County ESD #8  
Mary Blondell, Harris-Fort Bend ESD #100  
Bob L. Boyles, Harris County ESD #80  
Richard Bremer, Burnet County ESD #2  
Jim Carter, Denton County ESD #1  
Christopher Cavazos, Bexar County ESD #6  
William A. Darling, Harris County ESD #12  
David Gahagan, Bastrop County ESD #1  
Matt R. Graves, Brazoria County ESD #3  
Paul E. Graf, Comal County ESD #4  
Larry Lee Hall, Harris County ESD #5  
Greg Holcombe, Montgomery County ESD #3  
Mark Jack, Parker County ESD #1  
Ray Jones, Harris County ESD #4  
William D. Kenney, Wilson County ESD #2  
Stephen S. Malley, Parker County ESD #3  
Tommy M. McCullough, Bastrop/Travis Counties ESD 1  
Marilyn G. Miller, Hays County ESD #6  
Robert E. Miller, Fort Bend County ESD #2  
Tim McCanlies, Bastrop County ESD #1  
Scott Morgan, Harris County ESD #29  
Randy L. Orr, Harris County ESD #6  
David J. Parker, Harris County ESD #29  
Benjamin H. Schneider, Burnet County ESD #2

Wayne Skubiata, Bastrop/Travis Counties ESD 1  
George Strong, Galveston County ESD #2  
James A. Waters, Montgomery County ESD #14

### 2016

William B. Anders, Harris County ESD #12  
Carla Barker, Robertson County ESD  
Michael R. Bessner, Travis County ESD #2  
James L. "Pete" Clendennen, Caldwell/Hays ESD #1  
John B. Davis, Burnet County ESD #2  
Larry Foehner, Bastrop/Travis Counties ESD 1  
Ralph Nayman, Williamson County ESD #8  
Danny Olsen, Montgomery County ESD #14  
Robert L. Perez, Harris-Fort Bend ESD #100  
Joyce J. Smith, Burnet County ESD #5  
Billy Ted Smith, Jasper County ESD #1  
Marti Thorne, Fort Bend County ESD #2

### 2015

Elizabeth King Cargile, Medina County ESD #5  
Shirley Grandjean, Montgomery County ESD #14  
Robert G. Janusaitis, Harris County ESD #9  
James L. Kelly, Montgomery County ESD #8  
Carl Newstrom, Bastrop/Travis Counties ESD 1  
Frank Steed, Navarro County ESD #1

### Inaugural

Stephen L. Hambric, El Paso County ESD #1

## About SAFE-D's 2021 Conference

We're excited that SAFE-D's 2021 Conference will be held Feb. 18-20 next year at the Fort Worth Convention Center, the largest venue yet for a SAFE-D Conference.

Several hotels within walking distance of the Convention Center will have special rates for SAFE-D participants. These include the Omni Fort Worth, Sheraton and Hilton.

With more than 900 registrants and 250 exhibitor staff attending our Galveston conference this

year, SAFE-D has outgrown its ability to host a conference and all its participants in one hotel. SAFE-D will continue to do everything it can to make its Conference as comfortable as possible for its attendees. It will also strive to make the content of its conferences as relevant and impactful as it serves the ESD Community.

See you in Fort Worth in 2021!

— SAFE-D



## Become a Certified Emergency Services Commissioner

Not everyone can be one, but those who do have made a commitment that their constituents can respect.

An ESD commissioner can become a Certified Emergency Services Commissioner – CESC.

“It goes above and beyond the statutory training requirements that a typical ESD commissioner has to meet,” said SAFE-D Education Committee Chair Scott Morgan. “It shows that an ESD commissioner has made extra effort to acquire the knowledge necessary to serve his or her community.”

CESCs will receive a certificate of their accomplishment and be recognized in SAFE-D publications.

In order to become a SAFE-D sanctioned Certified Emergency Services Commissioner (CESC), the applicant must meet the following conditions:

- Completion of at least two years as an ESD commissioner.
- Be a member of SAFE-D at the time of application and during the time the 25 hours of training outlined below are completed.

- Be current on the required minimum training hours as specified in Chapter 775.0365 of the Texas Health & Safety Code.
- Attendance at a minimum of one SAFE-D Annual Conference during the preceding two years of service as an ESD commissioner.
- Completion of a minimum of 25 hours of accredited, SAFE-D-provided ESD commissioner training including, but not limited to:
  - o ESD 101 (3 hours)
  - o Ethics course (at least 1 hour)
  - o Strategic Planning course (at least 1 hour)
  - o Records Retention/Management course (at least 1 hour)
  - o Robert's Rules course (at least 1 hour)
  - o Financial Reporting course (at least 1 hour - ESD 203, ESD 205)
- Proof of timely submission of the candidate's ESD audit reports during the time of applicant's service as an ESD Commissioner.

A certification application appears on page 35. For more information, contact SAFE-D at [safed@texas.net](mailto:safed@texas.net).

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MEMBER FDIC



# Certified Emergency Services Commissioner Application



Name: \_\_\_\_\_

Affiliation: District, Dept. or Firm: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

I have completed the requirements below:

- ☐ Completion of at least two years as an ESD commissioner.
- ☐ Be a member of SAFE-D at the time of application and during the time the 25 hours of training outlined below are completed.
- ☐ Be current on the required minimum training hours as specified in Chapter 775.0365 of the Texas Health & Safety Code.
- ☐ Attendance at a minimum of one SAFE-D Annual Conference during the preceding two years of service as an ESD commissioner. Year(s) Attended: \_\_\_\_\_
- ☐ Completion of a minimum of 25 hours of accredited, SAFE-D-provided ESD commissioner training including but not limited to:
  - ☐ ESD 101 (3 hours)
  - ☐ Ethics course (at least 1 hour)
  - ☐ Strategic Planning course (at least 1 hour)
  - ☐ Records Retention/Management course (at least 1 hour)
  - ☐ Roberts Rules course (at least 1 hour)
  - ☐ Financial Reporting course (at least 1 hour - ESD 203, ESD 205)
- ☐ Proof of timely submission of the most recent audit report of the candidate's ESD.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

☐ Please mail my certificate to the above address

Or indicate where you'd like your certificate to be sent:

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**RETURN COMPLETED APPLICATION TO:** SAFE-D  
P.O. Box 676  
Pflugerville, TX 78691  
Fax: 512-251-8152  
(p) 512-251-8101 • safed@texas.net • www.safe-d.org



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