

**SOUTHWEST LEON COUNTY ESD #2  
BOARD OF COMMISSIONERS MEETING: April 20, 2021  
MINUTES**

1. Ruth Hime called the meeting to order at 6:00 P.M.
2. Hank Dembosky led the Board in prayer.
3. Ruth Hime led the Board in the pledges of allegiance.
4. Commissioners in attendance: President, Ruth Hime; Vice President, Hank Dembosky; Secretary, Janice Hall, and Assistant Treasurer, Janey Shannon making a quorum. Treasurer, Caryn Thompson, was absent.
5. Guests in attendance are noted on the attached Sign-In Sheet.

**REPORTS**

6. Ruth Hime presented the Treasurer's Report.
  - a. Bills/Checks to be approved: 1 check for \$132 to Carlton Law firm was approved. Hank Dembosky moved and the Board unanimously approved payment of these invoices.
  - b. The Board reviewed the 04/20/2021 Financial Statements (Balance Sheet, P&L - filed with these minutes). Ruth Hime reported that actual collections have exceeded budgeted amounts. This is encouraging because of budget concerns that COVID may negatively impact tax collections. The quarterly investment report was approved with the financials. Janey Shannon moved and the Board unanimously voted to accept the ESD Treasurer's financial reports for filing.
7. The Board then reviewed the March 31, 2021 EMS activity report and Financials from HTLVFD, and VFD Activity Report presented by Traci Smith. EMS monthly performance measures as follows, noted in the activity report (attached to these minutes) were:
  - EMS Responses: 21
  - Transports: 13
  - Avg. Response Time: 7:54 min.
  - Avg. Out-of-Chute Time: 02:42 min.
  - Fire Trainings: 2 Hours Pump ops & Truck Inspection
  - Volunteer Hours: awaiting receipt of this informationHank Dembosky moved and the Board unanimously accepted the VFD March Financial Report for filing.

Upon presentation and review of the March Fire Operations Report and the EMS February Activity Report, Hank Dembosky moved and the Board unanimously accepted the VFD Operational Reports for filing.

**8. Committee Reports & Actions:**

- a. Long Range Planning: Committee meetings are still on hold due to COVID. VFD Board President Ron Ryder is in the process of creating an equipment needs list to present to the ESD board for review.
- b. Audit Engagement: No action required at this time.

**DISCUSSION/ACTION ITEMS**

9. Review and Approve ESD No 2 Investment Policy: The investment policy may need to be reviewed when funds are received from the Solar Project. No modifications are required at this time. Janice Hall moved and the board unanimously approved acceptance of the policy.
10. Discuss and consider additional funds to the VFD to assist in the purchase of a new EKG monitor. Ruth Hime stated that the ESD is in a position to assist financially. An EKG monitor is required to maintain the MICU level of ambulance service. Janice Hall moved and the board unanimously approved the following declaration. "As a result of increases in property tax collections, the ESD board agrees to provide up to \$10,000 for the purchase of a new EKG monitor, once the Fire Board makes its decision regarding the specific equipment."
11. The minutes of the March 16, 2021 meeting were reviewed. Janey Shannon moved the March 16, 2021 minutes be accepted and the Board unanimously approved the motion.
12. Industry News, Training and Other Communications. Ruth Hime reported the Mobile Integrated Health Care bill passed the Texas House. Members were encouraged to contact representative Trent Ashby re HB# 553 to vote NO for the extra budget review requirement.
13. Public Comment: None made
14. The next meeting was set for Tuesday, May 18, 2021, 6 PM at the Fire Station.
15. Adjournment: Janey Shannon moved and the Board unanimously approved the motion to adjourn at 6:55 PM.

Respectfully submitted,  
Janice Hall, Board Secretary