

SOUTHWEST LEON COUNTY ESD #2
BOARD OF COMMISSIONERS MEETING: September 21, 2021
MINUTES

1. Ruth Hime called the meeting to order at 6:00 P.M.
2. Hank Dembosky led the Board in prayer.
3. Ruth Hime led the Board in the pledges of allegiance.
4. Commissioners in attendance: President, Ruth Hime; Vice President, Hank Dembosky; and Assistant Treasurer, Janey Shannon, making a quorum. Secretary/Treasurer, Janice Hall was absent, and Hank Dembosky was acting Secretary for the meeting. Commissioner-In-Waiting, Claren Kotrla) also was present.
5. Guests (6) in attendance are noted on the attached Sign-In Sheet.

REPORTS

6. Treasurer's Report – No financial report was presented. No action taken.
 - a. Bills/Checks to be approved: 3 checks required approval; \$51,250 to HTL VFD (4th Qtr. Payment); Carlton Law Firm for \$890 (Tax Rate work); and \$21 to HTL VFD (Background Check). Hank Dembosky moved and Janey Shannon 2nd and the Board unanimously voted to approve the payments.
 - b. Deposits were not available.
 - c. Financial documents were not available to review. The documents will be updated to complete the fiscal year, and be presented at the October meeting.
7. Neither Traci Smith nor John Shockey were in attendance, so Ruth Hime orally presented the HTL VFD/EMS Financial Report that was given at the 9/14/2021 HTL VFD/EMS/Safety meeting. No action taken. Fire Chief Gary Hall presented the VFD August Operations Report (attached). Dennis Smith presented the EMS August Activity Report. EMS monthly performance measures as follows, noted in the activity report (attached to these minutes) were:
 - EMS Responses: 29
 - Transports: 14
 - Avg. Response Time: 10:19 min. (MEDIC1 report)
 - Avg. Out-of-Chute Time: 02:14 min.
 - Fire Trainings: 1 (9 attendees)
 - Volunteer Hours: tbd

Upon presentation and review of the August Fire Operations Report and the EMS August Activity Report, Hank Dembosky moved, Janey Shannon 2nd, and the Board unanimously accepted the HTL VFD/EMS Operational Reports for filing.

8. Committee Reports & Actions:
 - a. Long Range Planning: Leon County continues to review our ARPA request. The County requested additional information, and Ruth and Hank provided it.
 - b. Audit Engagement: no action required until year-end financials completed.

DISCUSSION/ACTION ITEMS

9. The contract, with budget authorized for \$215,000.00, with the Hilltop Lakes VFD was unanimously approved after the motion was made by Janey Shannon, 2nd by Hank Dembosky.
10. Seating New Commissioner Process – Claren Kotrla passed background check. Ruth will notify Leon County Judge Bryon Ryder and Commissioner David Grimes to have Claren confirmed at the next meeting of the Leon County Commissioners Court.
11. The minutes of the August 18, 2021, meeting were reviewed. Janey Shannon moved the minutes be accepted, Hank Dembosky 2nd, and the Board unanimously approved the motion.
12. Training and Other Communications. Ruth Hime reported on the SAFE-D conference in Ft. Worth. She completed 8 hours of training. She was also able to acquire a donation from the Harris Fort Bend County ESD #100 of Bunker Gear. Hank Dembosky provided an update on the Pecan Prairie Solar Project. Groundbreaking that was originally planned for April 2021 will now not begin until mid-2022. Reason given is delays in the purchase of solar panels.
13. Public Comment: Claren Kotrla reported that the T-38 pancake breakfast fundraiser on 9/11/21 netted \$2,000.00 for the HTL VFD/EMS.
14. The next meeting was set for Tuesday, October 19, 2021, 6 PM at the Fire Station.
15. Adjournment: Janey Shannon moved, Hank Dembosky 2nd, and the Board unanimously approved the motion to adjourn at 6:45 PM.

Respectfully submitted,
Hank Dembosky, (acting) Board Secretary