

**MINUTES OF MEETING
SMITH COUNTY EMERGENCY SERVICES DISTRICT NUMBER 1
BOARD OF COMMISSIONERS
REGULAR MEETING
LINDALE VOLUNTEER FIRE DEPARTMENT, LINDALE, TEXAS
SEPTEMBER 16, 2021**

Carolyn Todd, President, called the meeting to order.

Louie Brown gave the invocation.

Pledge by all in attendance to the American Flag lead by Charles Froebe.

Carolyn Todd certified that the Agenda was posted as dictated by law on the Board Website on September 10, 2021, and at the Lindale Volunteer Fire Department on September 10, 2021. Board Members present in addition to Carolyn Todd were Louie Brown, Owen Scott, Charles Froebe and Kenneth Smith. Annie Baldwin, Volunteer Clerk, was present.

Owen Scott made a motion to approve the Agenda with the understanding that the items may be acted upon in any order. Motion seconded by Louie Brown. All in favor and motion carried.

The minutes of the Regular Meeting of August 19, 2021, Board of Commissioners, were presented for approval. Kenneth Smith made a motion to approve the minutes. Motion seconded by Charles Froebe. All in favor and motion carried.

There were no citizens to talk during Citizen Talk Time.

Joe Yeakley, Fire Chief, Lindale Volunteer Fire Department, presented the monthly activities report for August. He stated that no members of the Department had Covid. They did not have any Covid tests at the present time but had them on order

Charles Froebe, Treasurer, presented the bills for the Lindale Volunteer Fire Department. The total requested for District funds was \$ 86,483.60. Louie Brown made a motion to approve the bills and pay the fire department the requested amount. Motion seconded by Kenneth Smith. All in favor and motion carried.

Annie Baldwin, Volunteer Clerk, presented a letter from Joe Yeakley, Fire Chief, Lindale Volunteer Fire Department, requesting the following budget transfers be made to their Budget for Fiscal Year 2020-2021:

Account 3250 Payroll Taxes (FWH,SS/Med)-From \$ 80,000 to \$ 84,266-Increase of \$ 4,266

Account 8350 Accident,Sickness, General Property/Liability Insurance – From \$ 50,000 to \$ 52,022-Increase of \$ 2,022

Account 1230 Equipment Other – From \$ 149,165 to \$ 154,304-Increase of \$ 5,139

Account 1210 Equipment Office – From \$ 5,000 to \$ 6,035-Increase of \$ 1,035

Account 8650 Maint.-General – From \$ 12,500 to \$ 12,729-Increase of \$ 229

Account 8660 Maint-Radios-Pagers – From \$ 500 to \$ 1,094-Increase 594

Account 8150 Office Supplies – From \$ 1,500 to \$ 1,716-Increase of \$ 216

Account 8160 Station Uniforms – From \$ 12,500 to \$ 24,212-Increase of \$ 11,712

Account 8010-Employee Salary-From \$ 275,000 to \$ 249,787-Decrease of \$ 25,213

Owen Scott made a motion to approve the fire department's budget transfers for Fiscal Year 2020-2021 as presented. Motion seconded by Charles Froebe All in favor and motion carried.

Annie Baldwin explained to the Board that the Board's Investment Policy for the District had to be approved each year. Louie Brown made a motion to continue the policy that was approved in 2004 as presented. Motion seconded by Charles Froebe. All in favor and motion carried.

Joe Yeakley explained the reasons the Department was considering trading in of a fire engine for new fire engine. After discussion, a motion was made by Charles Froebe for a Resolution to approve the trading in of a 2010 Crimson Pumper (Gladiator Cab) Vin# 4S7AU2D92AC072846 fire truck. The truck will be traded to the Siddons-Martin Emergency Group with the purchase of a new Pierce, Custom Enforcer, PUC, fire engine. The trade-in price of the fire truck is \$ 100,000. This is in accordance with the District's Policy on Disposition of Property, Resolution # 18-2015 dated September 17, 2015, the Department. Motion seconded by Louie Brown. All in favor and motion carried.

Joe Yeakley explained the reasons the Department was considering purchasing a new fire engine. After discussion, a motion was made by Owen Scott for a Resolution to approve the purchase of a new Pierce, Custom Enforcer, PUC, fire truck for \$ 745,895. The truck will be purchased from Siddons-Martin Emergency Group through an Interlocal Contract/Agreement for Cooperative Purchasing with the Houston-Galveston Area Council dated November 01, 1999, between the Department and the H-GAC. A \$ 2,000 buy board fee is required for the purchase. The Department will receive \$ 20,895.43 discount if the truck is pre-paid in advance. This will leave approximately \$ 726,999.57 for the price of the truck. This is in accordance with the District's Policy on Purchase of New or Used Non Budgeted Equipment, Resolution # 17-2015, dated September 17, 2015. The Department is also requesting district funds in the amount of an initial \$ 76,150 which has been approved as part of the Department's budget for fiscal year 2021-2022 for Engine Loan Agreement plus an additional \$ 100,000 from fiscal year 2021-2022 budget. The Department plans to use this \$ 176,150, \$ 100,000 from trade-in of fire truck and \$ 270,849.57 from the Department's Capital and Expenditures account. The remaining of \$ 180,000.00 will be borrowed from Texas Bank And Trust, P. O. Box 8, Lindale, Texas 75771. The loan will be for a three year period. The truck will be titled to the Lindale Volunteer Fire Department. In addition, the Department will request additional District funds later in fiscal year 2021-2022, if funds are available, to make a payment on the truck. As soon as possible after the successful bid, the Department will furnish the year, description of vehicle and Vin# to the Board.

Joe Yeakley explained reasons the Department was considering purchasing a new brush truck. After discussion, a motion was made by Charles Froebe for a Resolution to approve the purchase of a new Brush Fire Truck. The cost of the truck will be approximately \$ 149,996. The truck will be purchased from Siddons-Martin Emergency Group through an Interlocal Contract/Agreement for Cooperative Purchasing with the Houston-Galveston Area Council dated November 01, 1999, between the Department and the H-GAC. A \$ 1,000 buy board fee is required for the purchase. This will leave approximately \$ 150,996 for the price of the truck. The Department plans to pay for the truck out of the Department's Capital and Expenditures account. The truck will be purchased in the fiscal year 2021-2022. This is in accordance with the District's Policy on Purchase of New or Used Non Budgeted Equipment, Resolution # 17-2015 dated September 17, 2015. The vehicle will be titled to the Lindale Volunteer Fire Department.

In accordance with Section 774.084 of the Texas Health and Safety Code and the Department's Standard Operating Procedures, the Department will bid the purchase of the truck after Specifications have been completed by the Department. As soon as possible after the successful bid, the Department will furnish the year, description of vehicle and Vin# to the Board.

Joe Yeakley presented the Five And Ten Year Plan of operations of the Lindale Volunteer Fire Department. After discussion, a motion was made by Owen Scott for a Resolution to approve the plan as presented. Motion seconded by Louie Brown. All in favor and motion carried.

Charles Froebe presented the following bill for payment: Annie Baldwin in the amount of \$ 765.42 (Office Supplies \$ 81.42, Miscellaneous \$ 684.00). Owen Scott made a motion to approve payment of the bill as presented. Motion seconded by Louie Brown. All in favor and motion carried.

Charles Froebe presented the Treasurer's Report for August 2021. Owen Scott made a motion to approve the report. Motion seconded by Louie Brown. All in favor and motion carried.

Owen Scott made a motion to adjourn. Motion seconded by Louie Brown. All in favor and motion carried.

CAROLYN TODD, PRESIDENT

KENNETH SMITH, SECRETARY