

SOUTHWEST LEON COUNTY ESD #2

BOARD OF COMMISSIONERS MEETING: February 15, 2022

MINUTES

1. Hank Dembosky called the meeting to order at 6:05PM.
2. Hank Dembosky led the Board in prayer.
3. Hank Dembosky led the Board in the pledges of allegiance.
4. Commissioners in attendance: President, Hank Dembosky; Vice President, Ruth Hime; Treasurer, Tiffani McKinney; Assistant Treasurer, Janey Shannon; and Claren Kotrla, Secretary.
5. Guests (5) in attendance are noted on the attached Sign-In Sheet.

REPORTS

6. Treasurer's Report:

a. Bills/Checks approved are: VFIS Insurance for \$1,451.00 , check # 1380; Carlton Law for \$192.50, check #1381; \$275 for Safe D conference Check #1382; \$327.00 for Texas Mutual Worker Comp Insurance Check #1383. Ruth Hime made motion to approve payment and Janey Shannon seconded the motion. Motion passed unanimously.

b. The Financial Report for December 2021 was approved unanimously with motion by Ruth Hime and seconded by Janey Shannon. The financial Report for January 2022 was approved unanimously with motion by Janey Shannon and seconded by Ruth Hime.

c. Approval of the Quarterly Investment Report was passed unanimously with motion by Ruth Hime and second by Janey Shannon.

7. Dennis Smith presented the EMS January 2021 Activity Report (attached). The HTL VFD/EMS monthly performance measures as follows, noted in the activity reports (attached to these minutes) were:

- EMS Responses: 34 Transports
- Avg. Response Time: 18 min.
- Avg. Out-of-Chute Time: 2:28. min
- Fire Trainings: 2 hours (10 individuals) for total of 20 hours
- Volunteer Hours: 69

8. Upon presentation and review of the December Fire Operations Report and the EMS January Activity Report, the Board unanimously voted to accept the HTL VFD/EMS Operational Reports for filing with motion by Claren Kotrla and second by Tiffani McKinney. The December and January HTL VFD/EMS Financial Reports was approved unanimously with motion by Ruth Hime and seconded by Janey Shannon.

9. Committee Reports & Actions:

a. Long Range Planning: Hank Dembosky met with the County Commissioners February 14 and shared that our district was using a twenty year old ambulance and the transport numbers are increasing and will increase even more when the district will see an increase of approximately 400 workers when the solar project starts. New state regulations have reduced payment significantly for individual ambulance transports. The solar project continues to be delayed due to supply chain issues from China.

b. Tracy Smith advised the Board of an immediate need for the HTLVFD to make a \$5,000 Insurance payment. After discussion a motion to transfer \$5,000 to the HTLVFD was made by Ruth Hime and seconded by Janey Shannon for that payment. The motion was unanimously approved.

c. Annual Audit. The Board decided it was premature to discuss this item at this time.

Discussion Items

10. The Insurance policy renewal expenses for Management Liability, General Liability, Auto and Crime Bond, and Workers Compensation Insurance are in line with last year.

11. The minutes of the January 18, 2022 meeting were reviewed. Tiffany McKinney moved the minutes be accepted; Janey Shannon seconded, and the Board unanimously approved the motion.

12. Discussion on the upcoming primary elections and possible impact on VFD/EMS services was held and people were encouraged to vote. Our voting location is the at the HTL fire station.

13. The Safe D conference was discussed and attendees found it beneficial.

14. There was no public comment.

15. The next meeting was set for Tuesday, March 15, 2022, 6 PM at the Fire Station.

16. Meeting adjourned at 7:00 PM.

Respectfully submitted, Claren Kotrla , Board Secretary