

**SOUTHWEST LEON COUNTY ESD #2  
BOARD OF COMMISSIONERS MEETING: June 21, 2022  
MINUTES**

1. Hank Dembosky called the meeting to order at 6:00PM.
2. Hank Dembosky led the Board in prayer.
3. Hank Dembosky led the Board in the pledges of allegiance.
4. Commissioners in attendance: President, Hank Dembosky; Vice President, Ruth Hime; Assistant Treasurer, Janey Shannon; and Secretary Claren Kotrla.
5. Guests (4) in attendance are noted on the attached Sign-In Sheet.

**REPORTS**

6. Treasurer's Report:
    - a. Report was presented by Janey Shannon. Bills/Checks approved are: Third Quarter payment to HTLVFD for \$53,750; check #1396 to Carlton Law Firm for \$1,830.99; check#1394 to Leon County Appraisal District (third quarter payment) for \$1,137.00. Motion to accept payments was made by Claren Kotrla and seconded by Janey Shannon. Motion passed unanimously.
    - b. The Financial Report for May was presented by Janey Shannon and was approved unanimously with motion by Ruth Hime and seconded by Janey Shannon. The financial Report was passed unanimously.
  7. HTL VFD/EMS Reports
    - a. Dennis Smith presented the EMS May 2022 Activity Report (attached). The HTL VFD/ EMS monthly performance measures reported by Dennis Smith and Gary Hall are noted in the activity report (attached to these minutes) were:
      - 28 Transports
      - Avg. Response Time: 10.06 min.
      - Avg. Out-of-Chute Time: 00:021:47 min
      - Fire Trainings: 30 hours
      - Volunteer Hours: will report later
- Upon presentation and review of the May Fire Operations Report and the EMS May Activity Report, Claren Kotrla made motion, seconded by Janey Shannon, and was passed unanimously.

b. The monthly financial report presented by Jim Hawthorn, was unanimously passed with a motion by Ruth Hime and seconded by Janey Shannon.

**8. Committee Reports & Actions:**

- a. Hank Dembosky reported that he attended three County Commissioners and there is nothing new to report.
- b. Voted to accept the calendar proposed by Carlton Law Firm. Motion was made by Ruth Hime and Seconded by Janey Shannon and was passed unanimously.

**Discussion/Action Items**

9. Discussion and possible action regarding the 1.5% Sales Tax election planned for November 8, 2022 was held.
  - a. Hank Dembosky updated activities since last meeting to include delivering the required six signed items to Donna Golden. Hank Dembosky met with the Water Board regarding the election.
  - b. The fee for the voter list for ESD 2 will cost \$25.00. Motion was made by Claren Kotrla and seconded by Janey Shannon to purchase the list. The Motion passed unanimously.
  - c. Discussion about voter post cards regarding the election will cost about thirteen cents each and we will need to determine how to differentiate voters in Normangee from voters in Hilltop lakes since they have the same zip code.
  - d. A motion to start next month's meeting at five pm was made by Claren Kotrla and seconded by Ruth Hime. The motion passed unanimously.
10. The Treasurer will follow up on the proposed 2023 Proposed Budget Notification received from Leon County Appraisal District.
11. Minutes were approved unanimously with a motion by Ruth Hime and seconded by Janey Shannon.

12. No discussion.
13. There were no public comments.
14. The next meeting will be on July 19, 2022 at 5:00 PM at the HTL Fire House.
15. Motion to adjourn made by Janey Shannon, and seconded by Claren Kotrla was approved unanimously. Meeting was adjourned at 7:15 PM.

Respectfully submitted,  
Claren Kotrla, Board Secretary