

**SOUTHWEST LEON COUNTY ESD #2
BOARD OF COMMISSIONERS MEETING
MINUTES:**

August 25, 2022

1. Hank Dembosky called the meeting to order at 6:00PM.
2. Claren Kotrla led the Board in prayer.
3. Claren Kotrla led the Board in the pledges of allegiance.
4. Commissioners in attendance: President, Hank Dembosky;, Vice President, Ruth Hime; Treasurer, Tiffani McKinney; Assistant Treasurer, Janey Shannon ; and Secretary, Claren Kotrla.
5. Guests (5) in attendance are noted on the attached Sign-In Sheet.

REPORTS

6. Treasurer's Report:
 - a. Bills & Invoices Report was presented by Tiffani McKinney. There was one invoice from Carlton Law Firm for \$684.99 for attorney's fees. Paid by check #1400. Ruth Hime moved to approve the report and Claren Kotrla seconded to approve the motion which passed unanimously.
 - b. The Financial Reports for June and July were presented by Tiffani McKinney and was approved with motion by Janey Shannon and seconded by Ruth Hime. The Financial Report was passed unanimously.
 - c. Quarterly Investment presented by Tiffani McKinney - "T" bill rate increased to 2.94%. The Quarterly Investment Report was approved unanimously with motion by Ruth Hime and seconded by Janey Shannon.
7. Sherri Guerra presented the EMS April 2022 Activity Report (attached). There was no VFD Activity Report presented. The HTL VFD/ EMS monthly performance measures reported by Dennis Smith are noted in the activity report (attached to these minutes) were:
 - 27 Transports
 - Avg. Response Time: 07.09 min.
 - Avg. Out-of-Chute Time: 00:02:06. min
 - Fire Trainings: not available

- Volunteer Hours: not available

Upon presentation and review of the July EMS Activity Report, and the monthly Financial Report by Sherri Guerra, the Board unanimously voted to accept the HTL VFD/EMS Operational Report and Financial Report for filing with motion by Ruth Hime and second by Claren Kotrla.

8. Committee Reports & Actions:
 - a. Long Range Planning: Hank Dembosky reported that there were no changes since the last report, and county will spend AARP funds on new jail.
 - b. Election Planning: Hank Dembosky reported that there was an Election Team meeting on 8/16/22. Handouts from that meeting were distributed. Leon County was given official notification of our election on 8/16/22. Acquired ExCell data from the County of all registered voters in the District. On target with the Sales Tax Election Calendar prepared by Carlton Law and previously approved by the Board.

DISCUSSION/ACTION ITEMS

9. Hank Dembosky presented the ESD 2 budget of \$278,331.00. Dembosky noted that the budget includes a \$35,000 increase to the HTL Fire Department contract. Ruth Hime made motion to approve the funding, which was seconded by Janey Shannon to accept the budget. It was passed unanimously.
10. Ruth Hime read the Resolution Adopting the Budget for Southwest Leon County ESD No. 2 for fiscal year 2022-2023. Ruth Hime made motion to adopt the budget, which was seconded by Janey Shannon. It was passed unanimously.
11. Hank Dembosky presented the order Levying Taxes at a rate of \$0.10 per \$100.00 of taxable valuation for 2022. Individual board members votes as follows: Janey Shannon-Yes: Ruth Hime-Yes: Claren Kotrla-Yes;Tiffani Mckinney-Yes: and Hank Dembosky-Yes. Motion passed Unanimously.
12. Hank Dembosky presented motion to approve the Election Services Contract with Leon County Elections Administrator. Motion was made to accept by Tiffani McKinney and seconded by Ruth Hime. Motion passed unanimously.

13. July minutes were approved unanimously with motion by Ruth Hime and seconded by Janey Shannon.
14. Industry news- During the Safe D meeting Ruth Hime stated that the legislation regarding Mobil Integrated Health failed last session due to lobbying by the Medical Doctors.
15. There were no comments
16. Next Meeting scheduled for September 20, 2022, at the firehouse at 6:00 PM.
17. Motion to adjourn made by Janey Shannon and seconded by Tiffani McKinney was approved unanimously. Meeting was adjourned at 7:23pm.

Respectfully submitted,
Claren Kotrla, Board Secretary