

**SOUTHWEST LEON COUNTY ESD #2
BOARD OF COMMISSIONERS MEETING
MINUTES:**

September 20, 2022

1. Hank Dembosky called the meeting to order at 6:00PM.
2. Hank Dembosky led the Board in prayer.
3. Hank Dembosky led the Board in the pledges of allegiance.
4. Commissioners in attendance: President, Hank Dembosky; Vice President, Ruth Hime; Treasurer, Tiffani McKinney; Assistant Treasurer, Janey Shannon; and Secretary, Claren Kotrla.
5. Guests (2) in attendance are noted on the attached Sign-In Sheet.

REPORTS

6. Treasurer's Report:
 - a. Report was presented by Tiffani McKinney. There were three invoices: Carlton Law Firm for \$2,092.00 for attorney's fees. Paid by check #1401. HLVFW for \$53,750.00 for fourth quarter payment. Paid by check #1402. Tiffani McKinney for annual filing fee for \$96.00. Paid by check #1403. Tiffani McKinney moved to approve the report and Claren Kotrla seconded to approve the motion which passed unanimously.
 - b. The Financial Report (attached) for August was presented by Tiffani McKinney and was approved with motion by Ruth Hime and seconded by Janey Shannon. The motion passed unanimously.
7. Dennis Smith presented the EMS 2022 Activity Report (attached). Sheri Guerra presented the VFD Activity and Financial Reports for August (attached). VFD had 20 calls, including 7 grass fires. EMS and VFD monthly performance measures reported are noted in the activity reports were:
 - 26 Transports
 - Avg. Response Time: 06.04 min.
 - Avg. Out-of-Chute Time: 00:01:46. min
 - Fire Trainings: 2 Trainings - 28.5 training hrs.
 - Volunteer Hours: 196 total hours

Upon presentation and review of the August EMS Activity Report, and the monthly VFD Activity and Financial Reports, the Board unanimously voted to accept the HTL VFD/EMS Operational Report and Financial Report for filing with motion by Ruth Hime and second by Janey Shannon.

8. Committee Reports & Actions:
 - a. Hank Dembosky reported that there were no changes since the last report, and Leon County will spend AARP funds on jail renovations.
 - b. Hank Dembosky reported that Election Planning was on schedule. He provided handouts of the Fact Sheet/Voter Information Guide, and Election Team Calendar (attached). He also reported that we are on schedule to complete the activities from the Election Planning Calendar prepared by The Carlton Law Firm and approved at a previous meeting.
9. Hank Dembosky reported that the Connect GEN Pecan Solar Projects were negotiating with suppliers, and they hoped to start work in the first quarter of 2023.

Discussion Items

10. Strategic Financial Planning and Budget for FY 22/23 was discussed with no action taken.
11. Hank Dembosky presented motion to approve supplemental agenda for election items. Motion to approve was made by Ruth Hime and seconded by Janey Shannon. Motion passed unanimously.
12. August minutes were approved unanimously with motion by Ruth Hime and Janey Shannon.
13. Other communications included LCAD meeting and solar panel project.
14. Commissioners forum will be instituted at next scheduled meeting.
15. There were no comments.
16. Next Meeting scheduled for October 18, 2022 at the firehouse at 6:00 PM.
17. Motion to adjourn made by Janey Shannon and seconded by Claren Kotrla. Motion was approved unanimously. Meeting was adjourned at 7:05pm.

Respectfully submitted,
Claren Kotrla, Board Secretary