

**SOUTHWEST LEON COUNTY ESD #2
BOARD OF COMMISSIONERS MEETING
MINUTES:**

October 18, 2022

1. Hank Dembosky called the meeting to order at 6:00PM.
2. Ruth Hime led the Board in prayer.
3. Hank Dembosky led the Board in the pledges of allegiance.
4. Commissioners in attendance: President, Hank Dembosky; Vice President, Ruth Hime; Treasurer, Tiffani McKinney; Assistant Treasurer, Janey Shannon; and Secretary, Claren Kotrla.
5. Guests (2) in attendance are noted on the attached Sign-In Sheet.

REPORTS

6. Treasurer's Report:
 - a. Report was presented by Tiffani McKinney. There were two invoices: Carlton Law Firm for \$519.00 for attorney's fees(invoice # 8192). Paid by check #1405. Final Payment to Carlton Law Firm for \$1371.25 for election. Paid by check #1406. Tiffani McKinney moved to approve the report and Ruth Hime seconded to approve the motion which passed unanimously.
 - b. The Financial Report for September was presented by Tiffani McKinney and was approved with motion by Ruth Hime and seconded by Janey Shannon to approve the report. The motion passed unanimously.
 - c. Quarterly Investment Report: Tiffani McKinney reported no changes and that she will email an updated report the commissioners. No action taken.
7. Dennis Smith presented the EMS 2022 Activity Report (attached). There was no VFD Activity Report presented. The HTL VFD/ EMS monthly performance measures reported by Dennis Smith are noted in the activity report (attached to these minutes) were:
 - 31 Transports
 - Avg. Response Time: 06.21 min.
 - Avg. Out-of-Chute Time: 00:01:50. min
 - Fire Trainings: N/A
 - Volunteer Hours: N/A

Upon presentation and review of the September EMS Activity Report, and the monthly Financial Report by Sherri Guerra, the Board unanimously voted to

accept the HTL EMS Operational Report and VFD/EMS Financial Report for filing with motion by Tiffani McKinney and second by Claren Kotrla.

8. Committee Reports & Actions:
 - a. Hank Dembosky reported that the county will spend AARP funds on jail expansion and they had hired an architectural firm.
 - b. The Board accepted the engagement letter from Breedlove to pay estimated \$4,500 for audit services. The motion to accept was made by Ruth Hime and seconded by Janey Shannon. The motion passed unanimously.
 - c. Hank Dembosky reported updated team activities stating that the Elections Team had met twice and notices have been posted in the Normangee Star. Placing yard signs and door to door activities were discussed. Handouts included Sample Ballot, Election Team Calendar, Notice of Election (Normangee Star) and voter handouts prepared by the Election Team.
9. Hank Dembosky reported that the Connect GEN Pecan Solar Projects were still negotiating with suppliers and they hoped to start work in the first quarter of 2023. No new information since last meeting.

Discussion Items

10. Commissioner Terms- Ruth Hime will be going off the Board December 2022. Both Janey Shannon and Claren Kotrla terms expire 12/31/22.
11. Minutes - September Minutes were approved unanimously with motion by Ruth Hime and seconded by Janey Shannon.
12. Other Communications - Discussed Mobile Integrated Health System, a legislative initiative led by SAFE-D (Ruth Hime).
13. Commissioners Forum - Hank Dembosky said that the new HTL POA Marquee will be used to announce monthly Board Meetings. He also provided The Carlton Law Firm a current Board Member contact list, per their request. Ruth Hime said that there will be a Veteran's Day celebration at Troupe Over the Hill's Main St. Theatre on Nov. 12 and 13.
14. There were no public comments.
15. Next Meeting scheduled for November 15, 2022 at the firehouse at 6:00 PM.
16. Motion to adjourn made by Janey Shannon and seconded by Ruth Hime. Motion was approved unanimously. Meeting was adjourned at 7:10 pm.

Respectfully submitted,
Claren Kotrla, Board Secretary