

**SOUTHWEST LEON COUNTY ESD #2
BOARD OF COMMISSIONERS MEETING**

MINUTES:

February 21, 2023

1. Dembosky called the meeting to order at 6:01 PM. Commissioners in attendance: President, Hank Dembosky; Vice President, Skip Smith; and Assistant Treasurer, Janey Shannon. (Quorum) Absent: Tiffani McKinney, Claren Kotrla.
2. Dembosky led the Board in prayer.
3. Dembosky led the Board in the pledges of allegiance.
4. Guests (3) in attendance are noted on the attached Sign-In Sheet.
5. No members addressed.
6.
 - a. The monthly expense report consisted of the following five items. Carlton Law Firm services for \$417.50; paid with check 1422. Leon County for \$1473.68; paid with check 1424. VFIS for \$1425.00; paid with check 1425. Texas Mutual Insurance for \$322.00; paid with check 1426. Centerville Newspaper for \$236.00; paid with check 1423. The Monthly Expense report was approved unanimously with a motion by Smith and second by Dembosky.

Three Leon County (appraisal) checks valued at \$74080.23, \$38851.60, and \$31,285.79 were accepted unanimously with a motion by Smith and second by Dembosky.
 - b. The Financial report was not available.
7. The HTLVFD/EMS January Activity Reports (attached) were presented. The VFD report showed 14 incidents, 41 hours response activity and 22 hours in training. The EMS report showed 25 incidents. The monthly performance measures reported are noted below:
 - 25 EMS Transports
 - Avg. EMS Response Time: 08.41 min.
 - Avg. EMS Out-of-Chute Time: 00:02.24 min.
 - Fire Training Hours: 22 hours
 - Fire Call Response Volunteer Hours: 41 hours

The HTL VFD/EMS January Financial Reports were also received. Upon presentation and review of the January VFD/EMS Financial and Activity Reports, the Board unanimously voted to accept the HTL VFD/EMS Financial and Activity Reports with motion by Shannon and seconded by Smith. The motion passed unanimously.
8. The commissioners discussed:
 - a. Audit – Dembosky noted that E-version received from Auditor.
 - b. Sales Tax – Kotrla & Dembosky provided business list to CPA.

- c. Insurance policies renewals – Smith reviewed and reported OK to renew.
 - d. Strategic Planning - Smith will be the contact for the community disaster plan.
- 9. CD's at Normangee Bank and Prosperity Bank will be renewed in March. Dembosky made a motion for Treasurer McKinney to review current rates and decide where to invest each CD. The motion was seconded by Shannon and passed unanimously.
- 10. Signature cards for the Normangee Bank need to be completed.
- 11. A motion to accept the January Minutes was made by Shannon and seconded by Smith. The motion passed unanimously.
- 12. Goals and Activities for 2023 were discussed. Safety planning and procedures for ESD residents was identified. Smith will take lead.
- 13. Leon County Office of Emergency Management Communications Proposal was discussed. It was seen as an unfunded mandate and no action was taken.
- 14. Current industry news and training included a reminder for those attending the Safe D conference to file their training credits.
- 15. No comments from the Open Forum.
- 16. There were no Public Comments.
- 17. The next meeting will be held March 21, 2023.
- 18. Motion to adjourn was made by Shannon, second by Smith. Motion passed unanimously at 7:30 PM.

Respectfully submitted by Claren Kotrla, Board Secretary, from notes by Skip Smith.