



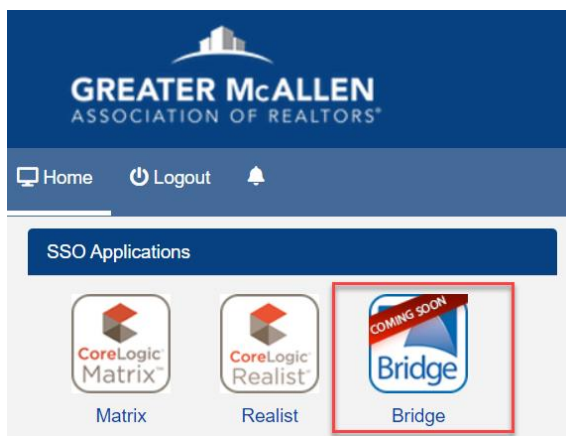
## GMAR & Bridge Agreement Management

Member instructions for new Data Access agreements

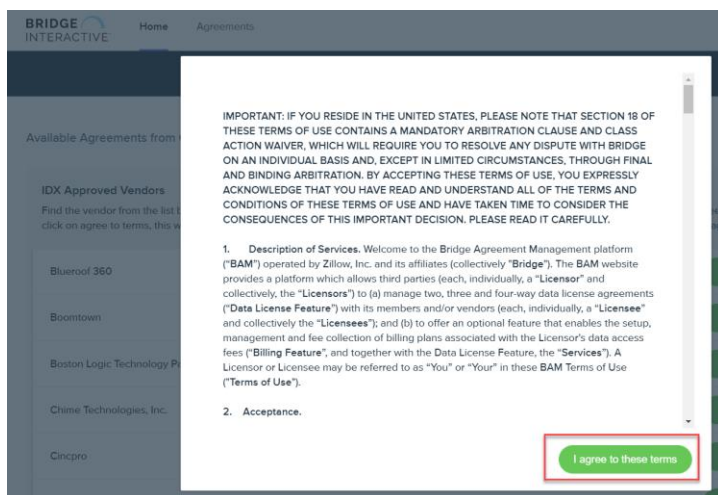
This document outlines the custom workflow for GMAR members to initiate data access agreements with approved GMAR vendors in Bridge Agreement Management (BAM).

You will need to login to **BAM** to locate the vendor you would like to initiate a contract with.

1. Login to [gmar.org](http://gmar.org)
2. Locate the Bridge tile on your dashboard and click to login to BAM



**BROKERS:** You must first login to BAM and **ACCEPT THE TERMS OF USE** before your agents are allowed access. You do NOT need to complete any agreements to complete this process.



- Once logged in to BAM, you will land on the **Home** page. Here you will see lists of approved vendors for each data feed type to initiate a **NEW** agreement. Be sure to select the agreement from the correct data feed list.
- Locate the vendor you would like to initiate an agreement with and click Agree to Terms

**NOTE:** To view **WAITING** agreements needing approval, or completed agreements, click **AGREEMENTS**

The screenshot shows the BRIDGE INTERACTIVE Home page. The navigation bar includes 'Home' and 'Agreements' (highlighted with a red box). A dark blue banner at the top contains the text: 'Hello Lee! Please reach out if you have any questions or feedback'. Below this, the section 'Available Agreements from Greater McAllen AOR' is displayed. Underneath, there is a sub-section 'IDX Approved Vendors' with a descriptive paragraph. A table lists two vendors: 'Blueroo 360' and 'Boomtown', both with a status of 'Available'. To the right of each vendor name is a green button labeled 'Agree to Terms'.

- Click next to agree to the terms and complete the questionnaire form if required. Once complete, BAM will send a notification to the other parties in the agreement.

The screenshot shows the BRIDGE INTERACTIVE Agreements page. The navigation bar includes 'Home' and 'Agreements'. A dark blue banner at the top contains the text: 'Data Access Agreement Broker' and three buttons: '< Back to list', 'Export Agreement', and 'Decline'. Below this, a progress indicator on the left shows four steps: '1 Parties to this agreement' (highlighted), '2 Agreement terms', '3 Agreement questionnaire', and '4 Finish'. The main content area is titled 'PARTIES TO THIS AGREEMENT' and contains the text: 'There are 3 parties to this agreement:'. Below this, there are three entries: 'BROKER' (with a greyed-out name and the text 'You must finish this agreement'), 'VENDOR' (with the name 'Blueroo 360' and the text 'This party has not yet agreed to the terms'), and 'MLS' (with the name 'Greater McAllen AOR' and the text 'This party has agreed automatically'). A blue 'Next' button is located at the bottom right of the main content area.