



RESILIENCE IN A BOX

STRENGTHENING COMMUNITIES GLOBALLY



BUSINESS PREPAREDNESS CHECKLIST

Research indicates that 43% of businesses never reopen after a disaster, and 25% of business that do, fail within a year. “Resilience in a Box”, and all of its resources, is designed to provide the most effective ways to increase your ability to survive and thrive after any disaster such as a flood, earthquake, power outage, etc. Complete this self-assessment to rate your business’ readiness here!

HAVE YOU:

- Assembled a “team” of individuals within the business who know key operations and can provide important perspectives when planning for and responding to disasters?
- Assigned someone to lead business disaster planning efforts for your business?
- Organized all your critical documents and information so they are easily accessible when needed most?
- Identified and prioritized which business operations are critical so you know what to recover first, second, etc.?
- Identified the possible hazards (natural and man-made) which could interrupt your business?
- Developed continuity or emergency procedures so you can continue to provide products or services after a disaster (e.g. we cannot access our building, need a generator, etc.)?
- Made accessible all important data or files for decision-making if you were unable to access your facility, e.g. after a fire?
- Maintained updated emergency contact information for employees, vendors, suppliers, customers, and other key contacts?

HAVE YOU:

- Trained employees to assist (e.g. respond to injuries, evacuate building) when an emergency occurs?
- Maintained emergency supplies for your businesses to address immediate needs, such as if employees are unable to go home?
- Encouraged employees to be prepared at home?
- Regularly backed-up your data?
 - If YES, also store your data back-ups offsite?
- Taken steps to safeguard against potential damage to your equipment, buildings or facilities?
- Protected inventory/storage from theft, loss or damage during an earthquake, fire, water pipe break, etc.?
- Maintained procedures to communicate after a disaster with employees, suppliers, vendors, customers, and the public?
- Put a current continuity/emergency/disaster plan in place?
 - Tested it regularly?
 - Updated it at least annually?
- Established partnerships with other businesses, government and/or community organizations that can serve as resources when the next crisis arrives?

RATE YOUR READINESS!

- = 2
- = 1

How ready is your business? Tally your score and see the back page to see where your business stands!



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SCORE OF 0-20:

- Your organization is unnecessarily at risk of interruption. The good news is you can start using the “Resilience in a Box” resources now with easy and no-cost solutions to assist you

SCORE OF 21-32:

- Your organization has taken some preparedness steps. You are at less risk, yet room to improve using the “Resilience in a Box” resources

SCORE OF 33-40:

- Your organization is better prepared than most (possibly even your competitors) and there are simple resources to address any gaps, such as those in the “Resilience in a Box”

The “Resilience in a Box” resources have been developed to help you take necessary actions to address your vulnerabilities so you are more resilient after the next power outage or any type of disaster. Use “Resilience in a Box” to begin protecting your business today.



RESILIENCE IN A BOX IS MADE AVAILABLE
THROUGH A PARTNERSHIP WITH:



U.S. CHAMBER OF COMMERCE FOUNDATION
Corporate Citizenship Center