



St. Pete Beach Business Site Improvement Program

Strong local businesses help create a strong local community. With its new Business Site Improvement Program (BSIP), the City of St. Pete Beach will encourage private investment in local businesses and improve commercial areas. This program will help local businesses meet and exceed local codes. Local businesses may apply for the new BSIP beginning March 1, 2023. Application will close on March 31, 2023. The launch and initial funding for this program is \$50,000. The grant program will have a review committee.

Below are the program guidelines and eligibility requirements recommended:

Site Improvement Loans

Businesses seeking to make site improvements to meet code requirements may apply to receive an interest free loan for up to 50% of the total project cost up to \$7,500 for up to four years.

Site Improvement Grants

Businesses seeking to make site improvements in excess of code requirements that improve the surrounding area may apply to receive a grant for up to 50% of the total project cost up to \$7,500.

Eligible Projects

- Fat, oil and grease traps
- Accessibility improvements (ADA)
- Outdoor beautification
- Parking improvements
- Fencing
- Public art
- Historic preservation compliance
- Garbage screening
- Façade improvements
- Awnings
- Painting
- Signage

Business Eligibility:

- Must be physically located within a commercial zone within the City of St. Pete Beach
- Must be current with their St. Pete Beach Business Tax Receipt
- Must be current with State of Florida Annual Report
- Must be current with Pinellas County (if applicable)
- Must be current with their property taxes (actually property owner; if not the property owner this must be coordinated with the property owner)
- *Loans:* Allow the City of St. Pete Beach perform a credit check and provide additional financial information upon request
- *Grants:* No outstanding code citations
- Only one application per year will be accepted

- Applications will not be accepted from businesses in the repayment process of a previous award and will give preference to businesses who have not received prior awards
- If the business rents its physical location, the business must have the property owner's approval and a valid lease with at least three years remaining
- If the business rents its physical location, lease payments must be current
- Must have less than 50 employees

Program guidelines:

- The committee will consider applications until the closing date of May 13th
- The committee will award all or part of the \$50,000 allocated to this program
- Businesses will agree to allow the City of St. Pete Beach and TBBCoC to use descriptions and photos of their projects in promotional materials and social media
- Businesses will bear all tax implications of the monetary award
- Businesses should be able to complete the project within six months of notification of selection for the award **or**, in extenuating circumstances, apply for an extension
- Businesses will commit to maintaining the improvement for at least three years
- *Loans:* The committee will fund selected projects after completion of all required documentation including the establishment of the repayment schedule, credit checks and additional financial information, if deemed necessary
- *Grants:* The committee will fund selected projects on a reimbursement basis upon completion of the project and submission of receipts and other appropriate documentation
- The committee will not fund expenditures for either loans or grants incurred before the approval date of the award

**Tampa Bay Beaches Chamber of Commerce – City of St Pete Beach
Business Site Improvement Program Application**

Applicant Information

Applicant Name _____	Email Address _____
Mobile Phone _____	Mailing Address _____
City _____	State _____ Zip _____
Name of Business _____	FEI/EIN Number _____
City of St Pete Beach Business Tax Receipt Number _____	
Description of Business and Site _____	

Project Information

Property Address _____
Property Owner Name (as it appears on deed and/or title documents) _____
*Property owner approval is required
Project Description _____

Anticipated Start Date _____ Anticipated Completion Date _____
Total Project Cost _____ Total Amount Requested _____
Check One:
<input type="checkbox"/> Site Improvement Loan (to meet code) <input type="checkbox"/> Site Improvement Grant (to exceed code)

Upload any plans, designs or estimates for work or materials for the proposed project and include photos of the existing site which show the area for improvement.

I certify that:

- I have the authority to submit this application on behalf of this business and this property owner.
- I understand submitting this application does not guarantee funding of any amount.
- Loans: I consent to the City conducting a credit check and understand the City may require additional financial information during the review process.
- Grants: I understand this is a reimbursement grant and that the City will fund the grant (if awarded) after completion of the project and submission of acceptable receipts and other appropriate documentation.
- I understand that the business is liable for any tax implications of receiving this award.
- I will allow the City to use descriptions and photographs of this project, if funded, in promotional materials.
- I understand this is a 50% match loan/grant up to \$7,500 and the business must fund at least 50% of project costs.

Print Name _____ Signature _____
Title _____ Date _____

Once all documents are completed.

Send a PDF File to:

Robin A. Miller

Tampa Bay Beaches Chamber of Commerce

6990 Gulf Boulevard

St. Pete Beach, FL 33706

Or

EMAIL: robin@tampabaybeaches.com