

Contact Your Nearest Business Consultant to Begin Tailoring Your Recruitment Plan

**Southeast Orange County**

5784 South Semoran Blvd.  
Orlando, FL 32822

**West Orange County**

609 North Powers Dr.  
Suite 340  
Orlando, FL 32818

**Lake/Sumter County**

Lake-Sumter State College  
Foundation Building  
9909 U.S. Hwy 441, M #29  
Leesburg, FL 34788

**Osceola County**

Valencia College  
1800 Denn John Ln.  
CIT Building, Suite 300  
Kissimmee, FL 34744

**Seminole County**

1209 West Airport Blvd.  
Sanford, FL 32773



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[careersourcecentralflorida.com](http://careersourcecentralflorida.com)  
Call Us at 1.800.757.4598

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Tailoring Your  
Recruitment &  
Training Plans  
From Every Angle

*CareerSource Central Florida is an equal opportunity employer/program. Call 407.531.1222 for more information. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers on this document may be reached by persons using TTY/TDD equipment via the Florida Relay Service at 711. Disponible en Español.*





**Our CareerSource Central Florida (CSCF) Team** makes your business our top priority. That means applying our concierge approach and tailoring our services to meet your unique recruitment and training needs, from every angle.

### Advanced Recruiting Services

- **Job Postings:** Increase awareness of your business's available positions by posting on Employ Florida Marketplace (EFM) – Florida's official job board for advertising job openings to hundreds of thousands of candidates. Our consultants are here to assist you with posting openings, writing effective job descriptions, and analyzing positions against current market conditions.
- **Recruitment Network:** For harder-to-fill positions, CSCF consultants utilize a wide variety of recruitment resources to gain maximum exposure for your openings. These tools include, but are not limited to, our extensive list of community partners, an active social media presence, and relationships with targeted industry associations, allowing us to assist you in finding the right candidate.
- **Pre-Screening:** Streamline your hiring process by allowing our recruitment professionals to pre-screen candidates from multiple talent pools, based on your business's individual needs. We filter applicants and refer only select, viable candidates, reducing your efforts to hire quality talent.
- **Hiring Events:** Meet and interview prospective candidates in a professional environment during hiring events at your on-site job location, or at one of our local Career Services Centers. Let our team coordinate outreach and logistics, so you can focus on selecting the right candidate for your business.

**On-the-Job Training** assists your business by providing an opportunity for you to train new employees in their actual work environment, while a portion of their wages may be reimbursed to your business during the training period. As part of this process, CSCF helps your company find, interview, and hire the most talented candidates.

### Training Program Benefits Include:

- Hands-on training designed to improve your new hire's skills
- Cost savings on employee wages during training
- Direct employer oversight on employee's progress and development
- Assistance with identifying the talent you seek - reducing time, effort, and money on recruitment

**CareerSource Central Florida** is committed to tailoring workforce solutions designed to improve the skills of your staff, boost productivity, and increase the efficiency of your business.

**Employed Worker Training** provides funding assistance to businesses to train existing employees in order to improve employee retention and employee advancement within the company.

### Training Program Benefits Include:

- Improved company efficiency
- Increased employee retention
- Heightened employee morale
- Better-trained employees, resulting in increased productivity

### Labor Market Information

Gain valuable insight to industry standards through updated Labor Market Information, including wage rate information, industry trends and projections, occupational trends and projections, and training research. Our team can help you to align your business to industry standards using these tools.

### Professional Outsourcing Services

Should your business need to downsize for any reason, CSCF provides professional outsourcing services to help your employees navigate the re-employment process. These services include, but are not limited to, career counseling, career development workshops, hiring events, and job matching.

