

# Florida Reemployment Assistance (RA) Reference Guide



## How to File:

- **By Internet** at our website [www.floridajobs.org](http://www.floridajobs.org)
- **By Phone** at 1-800-681-8102 Monday through Friday 8 a.m. - 5 p.m if affected by one of the following:
  1. Physical/Visual Disabilities
  2. Illiterate or Language barrier
  3. Legally prohibited from using computers

## What you need to file a claim:

- Social Security number (SSN) or Alien registration number and expiration date (if a non-U.S. citizen).
- Driver's License or State ID
- Employment info over the last 18 months:
  1. Name, address, phone number
  2. Gross earnings
  3. Reason of separation

Additionally you may need: work authorization forms, military/federal work documentation, union information.

## Monetary Requirements:

- Worked and earned wages totaling **\$3400**
- Worked and earned **wages in two or more calendar quarters** during the base period
- The total base period wages have to equal **at least 1 and 1/2 times** the wages in **the high quarter** during the base period.

## What you need to do after you file:

- Request benefit payment biweekly
- Complete full registration with Workforce Services
- Provide work search contacts
- Complete fact findings

Once determinations are complete and you begin receiving benefits, you will be mailed a mandatory appointment with your local CareerSource Florida location.

## Work Search Criteria:

- You must submit **5** work searches per week and include the following:
- Date, Name, Address, Phone Number, Type of work sought, Result, and Method of Contact - phone, email, fax, online, etc.
- You may also attend a CareerSource Florida training or workshop in lieu of the 5 contacts.
- If you reside in a county with a population less than 75,000 the work search requirement is **3** per week.

## Contact Us:

RA Email: Help Center link at [www.floridajobs.org](http://www.floridajobs.org)

RA Hotline: 1-800-204-2418

Fraud Hotline: 1-800-342-9909

Visit FAQs at [www.floridajobs.org](http://www.floridajobs.org)