

LFC Community Class of 2021

2020-2021 Tentative Dates

2020

| | | | | | |
|------------|-----------|-------|----------|---------------------------------------|---------|
| September* | Friday | 9/18 | 5pm-9pm, | Saturday 9/19 | 8am-4pm |
| October* | Wednesday | 10/14 | 8am-5pm | | |
| November* | Tuesday | 11/10 | 8am-5pm | > changed due to Veteran's Day | |
| December | Wednesday | 12/9 | 8am-5pm | | |

2021

| | | | |
|----------|-----------|------|---------|
| January | Wednesday | 1/13 | 8am-5pm |
| February | Wednesday | 2/10 | 8am-5pm |
| March | Wednesday | 3/10 | 8am-5pm |
| April | Wednesday | 4/14 | 8am-5pm |
| May* | Wednesday | 5/5 | 8am-5pm |

May Graduation* Thursday 5/13 5pm-8pm

*Mandatory attendance in order to graduate program

GREATER CHAMBERSBURG CHAMBER FOUNDATION

Advancing the free enterprise system through education and by promoting citizenship and leadership.

100 Lincoln Way East, Suite A, Chambersburg, PA 17201 Phone: 717-264-7101, ext. 205 Fax: 717-267-0399

Leadership Franklin County Community Student Attendance & Participation Policy

Leadership Franklin County students are expected to attend all day of every session. Full attendance and strong participation are directly related to the value of the experience for individual participants and for the class.

1. Attendance at the September Retreat and May Graduation is mandatory. There are no exceptions.
2. On time attendance at all program sessions is required.
 - a. The Leadership Franklin County Program Coordinator must be given as much advance notice as possible of any absence, planned or emergency, including late arrivals and early departures.
 - b. Students may accumulate up to 3 absences.
 - c. Each session missed counts as 1 absence and **most program days are comprised of 2 sessions**. If a session is missed the student, then must complete a make-up assignment for each session missed in order to graduate. Make-up instructions for missed sessions must be obtained from the Leadership Franklin County Program Coordinator. The make-up assignment is due by the next session date.
 - d. Failure to complete a make-up assignment prior to the next session will be considered an additional absence (i.e. ½ day or 1 session).
 - e. Failure to complete a homework assignment prior to the due date for the corresponding session will be considered an additional absence (i.e. ½ day or 1 session).
 - f. **Completion of session surveys is also required.** Any student missing more than 2 surveys will be given an absence.
 - g. Students are expected to arrive promptly and be ready to start on time (usually 8 a.m.). Students are also expected to stay until the end of the session (usually 5 p.m.). Any student who is tardy frequently or leaves early will be given an absence.
 - h. **Any student accumulating more than 3 absences or missing more than 1 ½ days (3 sessions), regardless of whether they are made up, will be dismissed from the program.** Tuition will not be reimbursed or pro-rated. Students will be encouraged to apply for another class at their own expense. *The only exception is if a student enrolls in the program with the commitment to attend all sessions and an emergency arises and the Orientation/Retreat sessions are missed. The student will be asked to leave the program and be enrolled for the next year's program with the tuition being held for the future years' program.*
3. Attendance is monitored by the Leadership Franklin County Steering Committee.

(LFCC Student signature)

(date)

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