



**FOR IMMEDIATE RELEASE**

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**MEDIA ALERT – MEDIA ALERT – MEDIA ALERT**

**Middlesex County Chamber of Commerce to offer FREE “Professional Training & Development Program Beginning in January**

(Middletown, CT.) Chairman Don DeVivo of the Middlesex County Chamber of Commerce announced that the chamber once again plans to offer the FREE “Professional Training & Development Program” in Jan. - May of 2020.

This program, which was established in 1986, has trained over 2,000 people since its inception and has received many awards including a Presidential Citation and The Governor’s Laurel Award.

These programs are contingent on funding and made available free of charge to the public. They are designed to provide individuals with the necessary skills to compete in the modern and evolving workforce.

An orientation session for all interested participants and instructors will be held on Thursday, January 9, 2020 from 4:00 PM - 5:30 PM @ Middlesex County Chamber of Commerce, 393 Main Street, Middletown.

**Classes offered include:**

- Grant Writing
- Business Writing
- Mastering the Art and Science of Negotiation
- Managing Yourself and Leading Others
- Identifying Opportunities in Market Trends
- Strategic Leadership
- QuickBooks
- Advanced Excel
- Advanced Word
- Learn the 4 Steps to Make Social Media Work for You / Create your Digital Footprint
- Word Press / Insight Into Creating Your Own Website
- Career/Personal Coaching

To schedule a pre-course appointment, class registration, or for more information, please contact Lorenzo Marshall at [860-347-6924](tel:8603476924) or [lorenzo@middlesexchamber.com](mailto:lorenzo@middlesexchamber.com).