



Congratulations on your decision to pursue the St. Lawrence County Leadership Institute! This is a great first step towards your commitment to your personal and professional growth, as well as your commitment to understanding and advocating for St. Lawrence County. The application process is confidential; only the admissions committee will review and discuss your application with you. The application process is comprised of 3 phases. You can follow along your process utilizing the checklist below.

Application Checklist

Phase I

Submit the below documents to: slli@potsdam.edu

Application (copy attached)
Updated Resume

Phase II

Once received ALL applicants will be contacted by a steering committee member to schedule a brief conversation.

Steering Committee Conversation

Phase III

Upon review of credentials and approval by the steering committee to advance to the next phase, *selected* applicants will receive an invitation to submit essays that addresses both of the following:

Leadership Reflection (1-3 pages):

Provide an overview of your leadership journey. What has been your experiences in positions of influence and change, and how do you draw upon those experiences in your professional life? What you consider to be some of your greatest strengths as a leader, and what are some of the ways you would like to improve upon your leadership abilities?

St. Lawrence County - Reflection (1-3 pages):

In your opinion, what is the most important challenge facing your local community or St. Lawrence County now and in the next 5 years? What do you think an effective community leader should do about it?

Applicants will be reviewed on a rolling basis, and enrollment is open until the class is full, or, the program commences. Application materials may be forwarded to slli@potsdam.edu. Questions can also be directed to 315-267-2165.

PERSONAL DATA

Name _____

Address _____

City, State, Zip _____

Phone Numbers _____ (home) _____ (work)

Preferred E-mail _____

Total years living/working in St. Lawrence County: _____ How did you learn about St. Lawrence Leadership Institute?

- | | | |
|--|------------------------------------|--|
| <input type="checkbox"/> SLLI alumnus/na | <input type="checkbox"/> newspaper | <input type="checkbox"/> chamber newsletter |
| <input type="checkbox"/> SLLI board member | <input type="checkbox"/> radio | <input type="checkbox"/> other: (please specify) _____ |

Are special accommodations necessary? If so, please describe *(This response does not affect one's candidacy. It is intended to help SLLI to comply with the Americans with Disabilities Act.)*:

PERSONAL BACKGROUND – Optional. *This information is completely confidential and voluntary and will be strictly used for aggregate class profile/demographic information.*

Gender

- ☐ Male
☐ Female

Ethnicity

Are you Hispanic/Latino?

- ☐ Yes
☐ No

If Yes, please select one of the following:

- ☐ Central American
☐ Dominican
☐ Mexican
☐ Puerto Rican
☐ South American
☐ Other Hispanic/Latino

Race

- ☐ American Indian or Alaska Native
☐ Asian
☐ Black or African American
☐ Native Hawaiian or other Pacific Islander
☐ White
☐ Other
☐ Choose not to disclose

EDUCATION: Include any special training courses or certificates:

Dates (from/to)	School	Location	Degree/Major/Type of Study
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- _____
- _____
- _____

REFERENCES – Please list two individuals who are familiar with your leadership potential or abilities. You will be responsible for asking your recommender's to email a letter of support to slli@potdam.edu (may also be mailed using address below).

Name _____

Name _____

Company/Organization _____

Company/Organization _____

Telephone _____

Telephone _____

Email _____

Email _____

Candidate: I hereby apply to be a participant in the St. Lawrence Leadership Institute. I have carefully read the attached brochure that explains the mission and goals of the Institute, and its policies regarding selection criteria, selection process, time commitment, and tuition (including the financial liability schedule). I further state that I am responsible for the balance of any tuition not provided by my financial sponsor, if any. Furthermore, I understand that should I fail to meet these responsibilities, I will be asked to withdraw from the program.

Candidate's Signature _____ Date _____

Financial Sponsor: I agree to pay the amount of \$_____ towards the \$600 tuition for the above applicant if he/she is accepted.

Financial Sponsor's Name and Title (please print clearly): _____

Signature of Authorized Individual _____ Date _____

Mailing Address _____

Phone Number _____ E-mail _____

Employer: I agree to provide the above-mentioned employee the time required to be an active member of the St. Lawrence Leadership Institute for this year's class.

Employer's Name and Title (please print clearly): _____

Signature of Authorized Individual _____ Date _____

Phone Number _____ E-mail _____

IMPORTANT NOTES

☐ **I wish to apply for a payment plan (optional):** Someone will follow up with you.

☐ **I wish to get information about scholarship funding:** Someone will follow up with you.

Early Admission Deadline: June 1
Space Permitting Deadline: August 1

Applications must be postmarked by the appropriate deadline to be considered for admission. Each applicant will be notified of the Admission Committee's decision within three weeks of the deadline dates. Class size is limited to 25.

Send completed application to ***St. Lawrence Leadership Institute at SUNY Potsdam*** to:

St. Lawrence Leadership Institute at SUNY Potsdam
Attn: Admissions Committee
44 Pierrepont Ave.
Raymond Hall 206
Potsdam, NY 13676

Contact the SLLI steering committee by emailing
slli@potdam.edu or by phone at

315-267-2165

Questions?