



**SPRINGFIELD POLICE DEPARTMENT  
CITY OF SPRINGFIELD, ILLINOIS**

**Kenneth D. Winslow  
Chief of Police**

**Governor's Modified Executive Order #2020-32**

**Date: May 14, 2020**

We have received numerous questions and complaints over the past several days about non-compliance regarding the Governor's Modified Executive Order that went into effect on May 1, 2020. Most of the complaints have revolved around customers not wearing face coverings inside businesses or owners not providing personal protective equipment for employees.

This letter is to educate our local business owners on specific changes to the order. We are also requesting the business owners assistance and cooperation in keeping our community healthy during this pandemic through compliance.

**Executive Order 2020-32 now requires any individual who is over the age two, and able to medically tolerate a face-covering, to cover their nose and mouth with a face-covering in public indoor spaces. This includes, but not limited to stores. In compliance with the Executive Order, and for the preservation of public health and safety, the City requests your business to enforce this provision as they would a "No shirts, No shoes, No service" requirement. If a customer refuses to comply or leave and causes a disturbance, the business can call for police assistance at 217.788.8311.**

Essential businesses are also being asked to comply with the following requirements to the greatest extent possible:

- Provide face coverings to all employees who are not able to maintain a minimum six-foot social distance at all times;
- Cap occupancy at 50 percent of store capacity or alternatively, at the occupancy limits based on store square footage set by the Department of Commerce and Economic Opportunity;
- Set-up store aisles to be one-way where feasible to maximize spacing between customers and identify the one-way aisles with conspicuous signage and/or floor markings;
- Communicate with customers through in-store signage; public service announcements; and advertisements about social distancing requirements set forth in this Order;
- Discontinue use of reusable bags.

Again, your compliance with the Governor's Executive Order is in the interest of your employees and the public's health and safety. This letter is merely an overview. A copy of the Governor's Modified Executive Order is available at [www2.illinois.gov](http://www2.illinois.gov). Questions and requests for guidance about implementing these safeguards of the Executive Order can be directed to the Essential Business Determination Hotline at (800)-252-2923 or email at [CEO.support@illinois.gov](mailto:CEO.support@illinois.gov). A copy of the Illinois Department of Human Rights Face Cover guidance is attached.

Additional information and downloadable signage can be found on the City of Springfield's Covid-19 webpage at [www.springfield.il.us/COSCovid19.aspx](http://www.springfield.il.us/COSCovid19.aspx) under the "Business Resources" button.

The COVID-19 pandemic has resulted in an unprecedented public health crisis. I understand the burden and impact it has placed on our local businesses but we must all do our part to support the efforts of first responders and public health authorities to minimize the public safety risk during this challenging time.

Sincerely,

*Kenny Winslow*

Chief Kenny Winslow #393  
Springfield Police Department