



# October 4th & 5th Non-Food Vendor Form

Bee County Expo  
214 S. FM 351, Beeville, TX

Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Website: \_\_\_\_\_

Tax # \_\_\_\_\_

<p><b>10x10 Booth:</b> _____ Chamber Members (Free) _____ Non-Chamber Member (\$50 per booth)</p> <p><b># of Booths Needed:</b> _____</p> <p><b>Electricity Needed:</b>    No    /    Yes    - Must provide own extension cord, extra fees may be applied (limited quantity available)</p>
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Description of Services: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Additional Needs: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Friday October 4th	Saturday October 5th
<p><b>Check-in/Setup:</b> Noon to 5:00 PM</p> <p><b>Festival Open:</b> 6:00 PM to Midnight</p> <p><b>Vendor Required Open Hours:</b> 6:00 PM to 11:00 PM, may remain open longer if desired</p>	<p><b>Festival Open:</b> Noon to Midnight</p> <p><b>Vendor Required Open Hours:</b> Noon to 10:00 PM, may remain open longer if desired</p> <p><b>Tear Down:</b> 10:00 PM to Midnight or Sunday 10:00 AM to Noon</p>

**Applications & Payments Due No Later Than September 20<sup>th</sup>**



- Vendors may not sell soda, water, or alcoholic beverages.
- **The first 35 vendors to complete their registration & payment will be guaranteed an indoor, air-conditioned reserved space.**
- Vendor applications include three parking passes to the Vendor Parking Area - not to be used by any other vehicle except vendor vehicle. **NO PARKING ALLOWED NEXT TO PAVILIONS - THIS WILL BE STRICTLY ENFORCED, SO MAKE ARRANGEMENTS AHEAD OF TIME FOR TRANSPORTING ITEMS TO AND FROM YOUR BOOTH.**
- RV set ups are available for purchase only through the Bee County Expo Center. For reservations contact **BEE COUNTY JUDGE'S office at 361-621-1556**. BCWW cannot make RV reservations for the Expo.
- The Bee County Chamber of Commerce must be notified if you will be using a golf cart or ATV; only licensed drivers are allowed to operate the vehicle. The Bee County Chamber of Commerce is not liable for any accidents or injuries.
- See hours of operations outlined on page one of application. Set up of booths must be completed no later than 5 PM on Friday. **ALL VEHICLES WILL BE PARKED IN DESIGNATED AREAS AFTER TIMES ABOVE.** During festival hours, vehicles will not be allowed in pedestrian area for loading or unloading. Vendors are encouraged to be open during all hours of festival.
- Non-food Vendor booth size will be approximately 10 x 10. If you need a larger area you will need to rent multiple booths accordingly.
- **Western Week provides *space only*. Vendor must have own tables, chairs, tents, extension cords, or any other necessary items.**
- Each vendor is responsible for own sales tax requirements.
- Vendors must not give away or sell any items not previously agreed-upon.
- Booths must be clearly and neatly marked with signage detailing the items for sale.
- Western Week Committee reserves the right to restrict any items for sale and to refuse rental to any vendor as deemed necessary.
- By signing application, the vendor acknowledges that in case of rain, severe or hazardous weather, or any other act of God, there will be **NO REIMBURSEMENT** of booth fees.
- Western Week Committee cannot assume liability for damage, loss, or theft of any items in your booth.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_