

# NOMINATION FORM 2024 Board of Directors





The Greater Parkland Regional Chamber of Commerce is preparing for 2024 by launching the nominations and elections process for its Board of Directors. The Nominating Committee are now accepting nominations.

Chamber members are invited to submit nominations for Board vacancies to the Chamber offices; nominations will be accepted until October 21, 2023 at 4:30pm **Each submission requires that two members in good standing support the nomination.** 

If more than one nomination for each vacancy is received, the Nominating Committee will send out the ballots to the membership. Regardless of business size, the designated representative of each member company is eligible to vote for the slate of candidates. The ballot, which contains biographical information on each candidate, will be available online and can be submitted online or by mail. It must be received at the Chamber office no later than **October 21, 2023 at 4:30pm** 

## **Greater Parkland Regional Chamber of Commerce – Board of Directors Role Description**

# **Eligibility Criteria**

You must be an Edmonton Chamber member for a minimum of one year and in good standing; be a business owner or senior representative of a business located in the Stony Plain, Spruce Grove or Parkland Couny Region;

#### Responsibilities of the Board

Together with other members of the Board, acting as a whole and speaking with one voice, the Board of Directors is responsible for the stewardship of the Edmonton Chamber of Commerce and oversight of the management of the organization. This Board is accountable to the membership and to those that provide funds for the operation of the organization. They are also responsible for determining the vision, mission and strategic direction and for monitoring organizational performance of the Executive Director.

#### **Minimum Role Requirements**

Every board member must demonstrate the following qualities: an interest in the Chamber's goals; a willingness to expand knowledge of board responsibilities through orientation and ongoing education, and a willingness to represent the Chamber in the community.



# NOMINATION FORM 2024 Board of Directors





# **Nomination Form**

Yes, I have read the role description and understand my responsibilities as a Board member of the Greater Parkland Regional Chamber of Commerce. Yes, I am interested in being considered for the Board.

| Nominee Name:      |  |
|--------------------|--|
|                    |  |
| Nominee Business:  |  |
|                    |  |
| Nominee Signature: |  |

NB – Please attach a brief biography of yourself and a separate list of the two (2) nominators who are members in good standing. Information on each nominator must include their name, business, and telephone number.

Email to: Norman Leach NLeach@gprchamber.ca

Or mail to: Nominating Committee, Greater Parkland Regional Chamber of Commerce

4815 – 44 Avenue, Stony Plain, AB T7Z 1V5