

NSVFA SAFER4 Grant

Request for Proposals

February 28th, 2022

Introduction:

The Nebraska State Volunteer Firefighters Association is requesting proposals for the selection of an insurance company with the expertise to provide the insurance benefit coverage for the Volunteer Firefighters in the NSVFA SAFER Grant for the remaining 44 months of the grant period. This is a contracted service, with the insurance policy to end on November 28, 2025.

The NSVFA has been awarded grant funding to provide active Nebraska Volunteer Emergency Responders in every NE Volunteer or Combination department with insurance benefits for the remainder of the grant period. This SAFER Grant is provided through the Department of Homeland Security.

This SAFER Grant was awarded as an incentive to potential new recruits to join Volunteer departments and to retain existing Volunteer Emergency Responders. This Grant will provide the following insurance benefits to these Volunteers that are enrolled by their Chief:

- 1) Accident/Injury insurance and disability (loss of wages) protection
- 2) Accidental Death and Dismemberment (AD&D) insurance

This coverage is intended to be provided to the Volunteer Emergency Responders while participating in their duties as a Volunteer.

Each proposal should be based on the following total enrollment numbers:

April 1 st , 2022	9,000 Volunteers (every current NVSFA Member)
April 1 st , 2023	10,000 Volunteers (adding 1,000 non-NSVFA Members)
April 1 st , 2024	11,000 Volunteers (adding another 1,000 non-NSVFA Members)

Submittal of RFP:

The NSVFA invites your organization to submit a proposal to provide the insurance benefit coverage described above for the most coverage and best benefits for our 9,000 Volunteer Emergency Responders in Nebraska. This request for proposal must include:

Company Profile:

Provide the following information regarding your company

- Historical background, products offered and anything unique that your company offers in the Volunteer Firefighter industry.
- Provide names, title and background of employees dedicated to providing your product and services to this grant.
- Provide detail scope of your claims department including number of claim analysts, claim forms and on-line claim services.

DEADLINE: Monday March 28th, 2022 @ 3pm CT

Scope of Coverage:

- The grant funds will pay a single premium of \$100,000 in funding for a 44- month period for Volunteer Emergency Responder benefits.
- Effective date of coverage – April 1st, 2022 and ending on November 28th, 2025.
- Benefits will include a combination of accident/injury insurance disability protection and AD&D coverage.
- Benefits will be over and above any current coverage provided by individual departments and the NSVFA.
- Bidders should design and submit their best coverage plus benefits proposal based on this single premium to be paid by April 30th, 2022. No other payments or commissions will be paid after this initial \$100,000 premium.
- NSVFA's 1st Year projected enrollment: 9,000 Volunteers

Marketing:

The Insurance provider will not be responsible for marketing materials, except for a 1-page summary of coverages and benefits. NSVFA's marketing consultant Adapt Management will provide all marketing materials. The marketing campaign may include brochures, posters, banners, website announcement, magazine ads, e-mail blast, and television marketing all paid for with the SAFER Grant funds.

The selected firm and its agents will not be responsible for department visits and enrollments. It is at the discretion of each firm whether they choose to involve a local agent, but it is recommended that since an agent is not completing any work that any agency commission be reduced to enhance benefits.

Eligibility:

The benefit plan will be available to all individual Volunteer Emergency Responders in a Nebraska Volunteer/Combination fire department that provide the following to Shawn Courtney, NSVFA SAFER Grant Coordinator:

- Each Fire Chief of a non-NSVFA member department will verify all listed Volunteers are active and in good standing with the department. Name, Date of Birth, and email address must be provided for each individual.

BASIS OF SELECTON BY NSVFA

The SAFER Grant Committee will evaluate proposals and select the firm using the following criteria:

1. The firm's plan to provide services and benefits to NSVFA as described above;
2. The firm's qualifications and experience in providing the services set forth in this RFP;
3. References from existing clients of the firm;
4. The quality and adequacy of the proposals, specifically, the firm's responsiveness to the requirements of NSVFA;
5. The designation of a single point for the coordination of services to be provided;
6. Any other factors relevant to the firm

Areas which are considered most: EXPERIENCE, EXAMPLES OF PREVIOUS WORK, REFERENCES, and TOTAL BENEFITS PACKAGE FOR THE SINGLE \$100,000 PREMIUM.

PROPOSAL SUBMISSION PROCESS:

1. The responding firm must identify their point of contact as well as the name of the person performing the primary services;
2. Proposals must provide a straightforward and concise description of the firm's ability to meet the requirements of this RFP;
3. Three (3) copies of the proposal, all containing original signatures, are to be submitted;
4. Proposals are to be placed in a sealed envelope marked "RFP FOR NSVFA SAFER Grant: Volunteer Firefighter Insurance Benefits";
5. Proposals may be submitted by U.S. Mail or may be hand-delivered to the NSVFA Office by March 28th, 2022 by 3pm. Hand- Delivered proposals will be accepted between the weekday hours of 8:00 am and 4:30 pm;
6. NSVFA reserves the right to interview all firms who submit proposals.
7. The selected firm will be notified by March 31st, 2022.
8. Proposals are to be addressed to: Taylor Moore, Executive Director

NSVFA Office, 512 First St, Milford, NE 68405

OVERVIEW OF THE REQUEST FOR PROPOSAL (RFP) PROCESS

This Request for Proposal (RFP) is a component of the competitive procurement process, aids in servicing NSVFA's best interests and provides those interested firms a fair opportunity to have their services considered. The firm selected to provide services to NSVFA is referred to as the "selected firm". This RFP states the specific instructions for the submission of proposals, the procedure and criteria used to select a Firm and the contractual terms governing the relationship between the NSVFA and the selected firm.

The intent of this notice is to identify vendors interested in providing requests for proposals for the above listed services for the four-year grant program. The NSVFA SAFER Grant Program is based on variable and flexible projects that are contingent on the number of new Volunteer Firefighters recruited. NSVFA has the right to award or reject all proposals for listed services if deemed unnecessary or for any reason. All qualified submissions will be considered without regard to race, color, religion, national origin, ancestry, sex, non-job-related disabilities or age. Minority and women-owned and operated businesses are encouraged to apply. Funding provided through DHS/FEMA's grant Program Directorate for Assistance to Firefighters Grant Program – Staffing for Adequate Fire and Emergency Response.

DEADLINE: Monday March 28th, 2022 @ 3:00 pm CT