



Duties of a Board Member – Troy Area Chamber of Commerce

Mission: The mission of the Troy Area Chamber of Commerce is to empower prosperity for Troy, Ohio.

Commitment: The obligations of board service of a not-for-profit organization, such as the Chamber, extend beyond the basic requirements of attending meetings and participating in Chamber-sponsored events and initiatives. Those who serve on this board, though a volunteer, have a fiduciary responsibility to uphold the integrity of the Chamber, set policy, establish goals, protect its interests, and advance its mission.

Duties Include:

- Function as a goodwill ambassador, community leader and supporter of the Chamber
- Not be absent for more than two (2) consecutive regular monthly Board meetings and no more than a total of three (3) meetings per calendar year, unless approved by the Chair
- Lend ideas and good judgment while acting in the best interest of the festival and sign a Conflict of Interest statement
- Serve in leadership positions or undertake special assignments willingly and enthusiastically
- Actively participate and serve on one of the Chamber committees, task forces or appointed sub-committees
- Help ensure adequate resources to fulfill the Chamber's mission
- Actively participate membership recruitment
- Assist with and attend Chamber events
- Know and support the Chamber's mission, goals, policies, programs services, strengths, and needs.

Board Composition: The Board is composed of 9 -15 directors. The President and Executive Director shall serve as officers, due to the nature of the Chamber position.

The Nominating Committee of the Board of Director's recommends nominees to the Chamber's Board of Directors who vote on Board membership for the upcoming year at their November meeting.

Nominee criteria for the Chamber Board of Directors:

- The company that employs them must be a Chamber member in good standing
- That company must have been a Chamber member for at least one full year
- The company must support the member's participation on the Board
- Express a personal commitment and desire to be an active Chamber Board member

Term: The duties of a Chamber board member shall begin January 1st following elections. Board members are elected for a two-year term. No person shall be eligible to serve more than three (3) successive two (2) year terms.

Meetings: The Chamber Board of Directors meet monthly on the second Tuesday of the month at 7:30 am.

An annual Board Retreat is scheduled at another location during the year to take the place of the regularly scheduled meeting. The Board Chair presides at these meetings.

I have read the board commitment information, and accept the terms as presented.

Signature: _____

Printed Name: _____

Date: _____