**Clarendon Alliance Board Meeting**

Via Zoom

January 20, 2021 Minutes

**Present:**

* Board Members: Scott Pedowitz, (President), Megan Andargie, Kieran Daly, Mark Fedorchak, Bill Gearhart, Debbie Kaplan, Jon Kinney, Tom Moriarity, Casey Nolan, Tom Petty, Bill Trahant, Natasha Ungerer, Mike Zwolinski
* Arlington Economic Development Liaison: Susan Soroko

**Not present:**

* Nora Bankert

Meeting was called to order at 6:33pm.

1. Welcome & Approval of November Minutes
	1. Unanimously approved
2. President’s Report (Scott Pedowitz)
	1. Focus has been on recruiting and interviewing ED candidates
	2. Make Offices is changing ownership
	3. We are eligible for a PPP loan (will be covered in Casey’s Report
3. The two final candidates for the ED joined the meeting: Alex Cooper and Janee Padmore
	1. Each candidate presented their vision for Clarendon Alliance as well as ideas for the website and social media
	2. The board discussed the pros and cons of each candidate
	3. A motion was made and approved that Scott ask Janee Padmore for references, and assuming they are positive, to extend an offer for $66,000
4. Financial Report (Casey Nolan)
	1. We received the $5,000 reimbursement from the county from the Arts Festival
	2. Since we have been working with Wendroff & Associates for many years, Casey has reached out to small business accounting firms for proposals by way of comparison. Next step is for the new ED to review and determine if we want to make a change.
	3. The new PPP now includes 501C6 organizations: Up to 24 weeks and at least 60% must be spent on payroll to be forgiven, the remaining 40% from a long list of other COVID-related things
	4. A motion was made to ask Casey or Scott to pursue a PPP through Burke and Herbert. There is a concern that there are other organizations are in greater need. We can think about this as revenue we would have received if we could have run events to provide local businesses with much needed support. The motion carried.
5. Update from AED (Susan Soroko)
	1. No updates on the country budget but stressed the importance of staying connected with the country through this process
	2. Regarding vaccines, the county has been doing outreach with grocery and convenience stores and may need future help from the Alliance with other categories
	3. Country is interested in establishing a safety and innovation zone in Clarendon to tracking devices to determine where the county can be more responsive to safety measure (on a temporary basis). More information to follow.
6. Sector Plan
	1. It was suggested to invite someone from the country to present the status of the new Sector Plan

Meeting was adjourned at 8:30pm.