



## 2022 Country Days Marketplace

### Vendor Rules

#### Arts & Crafts/Distributors/Businesses

Dear *Vendor*:

We are pleased to extend this invitation to you to be a part of our annual Country Days celebration in Farmington, Missouri. The Country Days Marketplace will be open on June 3rd & June 4th. Friday will begin at 5pm and end at 10 p.m. and Saturday will begin at 9 a.m. and end at 10p.m. Space is limited and early reservations are recommended.

Booths will be along the sides of Columbia Street, a major thoroughfare for visitors.

You must agree to comply with the following regulations:

1. Vendors will be allowed to set up either on **Friday evening from 3-8 p.m., or Saturday morning from 6-8 a.m.** Vendors may begin selling as soon as they are setup. Be sure to complete your available set up times.
2. Vendor is to provide their own tables, chairs, and tents, if desired. Due to limited space, *vendors operating from a trailer require prior approval.*
3. Booths should be attractive and with all packing materials, etc., out of sight. Tables should be draped for public exposure. Please price your items clearly. **INFORMATION ONLY BOOTHS ARE NOT ALLOWED. All booths must offer items for sale.**
4. Prior to the event, you will receive an email with unloading instructions. We allow only limited time for unloading and then you will take your vehicle to a designated parking area. Parking is limited for trailers. Please be sure you have adequate assistance on hand for unloading quickly.
5. There is no on-site security. The Farmington Police Dept. does make regular patrols through the area.
6. Vendors are responsible for weather protection of items. This is an OUTSIDE sale. Please bring cover for your booth in case of rain. Canopy/tent cover is acceptable with tie-down weights only, as you will be placed on a paved surface. **No sharp tent pegs are allowed.** We do NOT furnish tents.
7. Electricity is available on a first come, first served basis due to limited availability. Be sure to bring power cords and/or surge protectors of ample length.
8. Vendors must comply with all local, state, and federal ordinances and laws. Anyone found to be in violation of any ordinance or law will be asked to leave immediately.
9. Sales tax charts will be given to you on site. For more information on sales tax, visit <http://dor.mo.gov/faq/business/special.php> or call (573) 751-5860.
10. **No music** of any kind will be permitted in the Marketplace, except official Country Days entertainment on designated stages and areas.

11. The selling of counterfeit merchandise and trademark infringement will not be tolerated. If found in violation, you may be asked to leave, and items may be confiscated by law enforcement. No refunds will be given.
12. Vendors selling personal care items may not apply objects to human hair (including braiding, styling, or in any way touching of hair), unless displaying their Missouri state cosmetology license at all times during the event.
13. If you intend to sell pre-packaged food/mixes made off-site, you must comply with all St. Francois Health Department rules. If you plan to sell or offer food or drink to be consumed **ON SITE**, you must complete the Concessions Vendor forms available at [www.FarmingtonRegionalChamber.com](http://www.FarmingtonRegionalChamber.com). This includes beverages, baked goods, fruit, etc., you must apply as a concessions/food vendor and be placed in the concessions area.
14. **ROVING VENDORS ARE NOT ALLOWED. IF A VENDOR IS FOUND SELLING WARES THROUGHTOUT THE PARK, HE OR SHE WILL BE ASKED TO LEAVE THE FESTIVAL.**
15. The Farmington Regional Chamber reserves the right to refuse approval of any application for any reason.
16. **Entry fees are NOT REFUNDABLE UNDER ANY CIRCUMSTANCES.** However, if spaces are unavailable at the time of your application, your application fees will be returned to you.

Full payment must be made at the time of reservation. Checks and credit/debit cards are accepted for your convenience. Your space will not be reserved until full payment and all documentation has been received.

Please return your completed application *no later than May 6, 2021*. If you have questions, please feel free to contact the Farmington Regional Chamber at 573-756-3615 or at [deena@farmingtonregionalchamber.com](mailto:deena@farmingtonregionalchamber.com).

**Placement will be assigned after May 13. Accepted vendors will receive an email with placement and unloading information after May 20.** If no email address is available, information will be mailed to address listed on the application.

Exclusivity in product lines is not available at this event. It is the responsibility of the vendor to inquire if a similar business or distributor will be in attendance.

**All vendors are required to submit a CITY OF FARMINGTON VENDOR LICENSE APPLICATION and necessary accompanying documents prior to the event.** Applications are available by calling 573-756-1701 and will also be made available at [farmingtoncountrydays.com](http://farmingtoncountrydays.com).



## 2022 Farmington Country Days Parkland Health Center-Marketplace Vendor Application

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Contact: \_\_\_\_\_

City: \_\_\_\_\_ Phone: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Email: \_\_\_\_\_

I don't have an email address; please send my instructions by mail.

**DESCRIPTION OF BOOTHS/INFORMATION/PRODUCTS TO BE SOLD/DISTRIBUTED (Please be as detailed as possible and list ALL items that you will have):** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of 10' x 10' Spaces Needed \_\_\_\_\_ @ \$150 per space = \$ \_\_\_\_\_  
\$225 Premium Space = \$ \_\_\_\_\_  
(Premium Space Guarantees Electricity & Increased Visibility)  
(non-premium spots will **NOT** have electric)  
**TOTAL ENCLOSED** \$ \_\_\_\_\_

### Available Set Up Times

\*Please indicate what times you will be available to set up. You will be contacted prior to the event for confirmation of your set up time.

Friday, 3-5 p.m. \_\_\_\_\_ Friday, 5-8 p.m. \_\_\_\_\_ Saturday, 6-8 a.m. \_\_\_\_\_

### Statement of Understanding

I understand that I am applying to participate in Farmington Country Days on Friday, June 3rd & Saturday, June 4, 2022, and I agree to comply with all the rules and regulations of the show listed herein and at [www.FarmingtonRegionalChamber.com](http://www.FarmingtonRegionalChamber.com). I understand that if my booth is on the street, the earliest I may set up my area is Friday evening from **3 p.m. – 8 p.m.**, or Saturday morning between **6 a.m.-8 a.m.**, and I agree to comply. I understand that my vendor fee will **not** be refunded to me unless there is no space available for my booth. Booths will not be secured overnight. I understand that I am responsible for all articles and equipment. I understand that the selling of counterfeit merchandise and trademark infringement will not be tolerated, and if I am found in violation, I may be asked to leave, and my items may be confiscated by law enforcement. I understand that I am responsible for adhering to all applicable laws.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

### Payment Options:

**Check/Money Order Enclosed**  
Please mail with form to:  
Farmington Regional Chamber  
302 N. Washington  
Farmington, MO 63640

MasterCard  Visa  Discover  American Express

No. \_\_\_\_\_

CVV \_\_\_ Exp. Date \_\_\_/\_\_\_

### FOR OFFICE USE ONLY

Date Received: \_\_\_\_\_ Amount: \_\_\_\_\_ Check No. \_\_\_\_\_ Space Assignment: \_\_\_\_\_