



## **Board of Directors Application**

As an innovative and forward thinking Chamber, we rely on the leadership in our community to help guide and foster a vibrant business community. We enjoy the work we do with people like you as we accelerate and improve the future of Paso Robles. If the idea of being an active participant in Paso's future appeals to you, please submit the following information for consideration.

Applications must be received by the Chamber office and may be submitted in person or via email to: [chair@pasorobleschamber.com](mailto:chair@pasorobleschamber.com)

To be considered, all applicants must have a current Chamber membership in good standing. Members of the Board of Directors serve a two (2) year term beginning January 1 through December 31, of the following year.

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Name: \_\_\_\_\_ Business: \_\_\_\_\_  
(please print)

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

1. Why do you wish to serve on the Paso Robles Chamber of Commerce Board of Directors?

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2. What qualifications do you possess that would make you a good fit for this position?

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3. Please describe any Chamber activities you have been involved in as a participant or sponsor.

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4. Please list prior or current Community involvement.

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To continue to elevate the Chamber's programs and services enjoyed by our membership, a strong level of commitment is necessary from each of our Directors; therefore, Directors are asked to adopt the Board of Directors Summary of Expectations (see attached sheet).

I agree and, if elected, commit to upholding the expectations outlined.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## PASO ROBLES CHAMBER OF COMMERCE BOARD OF DIRECTORS *SUMMARY OF EXPECTATIONS*

*Mission: The Paso Robles Chamber of Commerce promotes economic vitality, empowers leaders, champions businesses, fosters civic engagement, and honors our history.*

If selected for a position on the Board of Directors for the Paso Robles Chamber of Commerce (herein after referred to as Chamber), Directors recognize that with this position comes a commitment to support the organization, its programs and policies and to assist in meeting the mission and vision of the Chamber.

Directors commit to:

- Become familiar with Chamber policies, procedures, positions and its Bylaws to become an informed representative of the Chamber's Board of Directors.
- Maintain strict confidentiality of all Board meetings and other related information one may be privy to in serving on the Board.
- Attend all Board meetings as reasonably possible. (Please note, Article IV section 7 of the by-laws states: A member of the Board of Directors who shall be absent from three (3) consecutive regular meetings of the Board of Directors shall automatically be dropped from membership on the Board, unless confined by illness or other absence approved by a majority vote of those voting at any meeting of the Board. A member of the Board of Directors who shall be absent from six (6) regular meetings of the Board during a rolling 12-month period of time shall be automatically dropped from membership on the Board.)
- Attend the annual Board Retreat and planning session. Participate in the development, adoption and implementation of the annual program of work.
- Promote and participate at other official Chamber meetings/functions as reasonably possible including attending a minimum of ten (10) paid events.
- Review all Board materials/recommendations, in advance of the discussion, to help the Board make effective and timely decisions.
- Serve on at least one (1) committee, and keep the Board informed on its progress and goals when applicable at meetings.
- Act as a resource for the Board in defining opportunities and/or problems within the membership and business community that need to be brought to the attention of the Board.
- Represent the Chamber in a professional manner at all times and wear issued badge to all functions with appropriate attire for the event.
- Commit to bring into the Chamber a minimum of two (2) new members per year and alert the Chamber staff to new businesses that are potential Chamber members.
- Perform other such duties as may be reasonably requested from time to time by the Chair of the Board of Directors. Time availability minimum of eight hours per month.
- Approximate costs:
  - a. \$150 Annual Dinner Ticket & nine (9) additional paid events (\$20-\$65 each event) for every year of your term
  - b. \$500 or greater in sponsorship or donations annually
- If unable to continue as a Director, to provide the Chamber with a minimum of thirty (30) days written notice of resignation to the Chamber President/CEO.