

(1) CLASS

RE



Multiple Listing Service of the OUTER BANKS ASSOCIATION OF REALTORS® Residential Data Form MLS #: _____

All Fields marked with an asterisk () and Bold Text are required.

Form section containing fields for (Select One) TYPE, Pin#, Area, Asking Price, Address, City, County, and Status options.

SELECT ONE OF THE OPTIONS UNDER EACH KEYWORD or RANGE FIELD BELOW

Form section containing fields for BEDROOMS, FULL BATHS, PARTIAL BATHS, and Additional Showing Info.

*Waterfront Location

Form section containing fields for Waterfront Location options and Approx Lot Square Footage.

General Information

Large form section containing various fields for listing agent, owner, listing type, and other details.

Residential		SIZE		L		SIZE		L	
	Living Room:	_____	(9)	___	(1)	Dining Room:	_____	(9)	___
Family Room:	_____	(9)	___	(1)	Kitchen:	_____	(9)	___	(1)
Bedroom 1:	_____	(9)	___	(1)	Sun Deck:	_____	(9)	___	(1)
Bedroom 2:	_____	(9)	___	(1)	Screen Porch:	_____	(9)	___	(1)
Bedroom 3:	_____	(9)	___	(1)	Covered Deck:	_____	(9)	___	(1)
Bedroom 4:	_____	(9)	___	(1)	Utility Room:	_____	(9)	___	(1)
Bedroom 5:	_____	(9)	___	(1)	Game Room:	_____	(9)	___	(1)
Bedroom 6:	_____	(9)	___	(1)	Optional Room 1:	_____	(9)	___	(1)
Bedroom 7:	_____	(9)	___	(1)	Optional Room 2:	_____	(9)	___	(1)
Bedroom 8:	_____	(9)	___	(1)	Optional Room 3:	_____	(9)	___	(1)
					Optional Room 4:	_____	(9)	___	(1)
Multi-Family	# of Units: _____								
	Size	Level	Beds	Baths	Rent/Mo	Furnishings Y/N			
	Unit 1: _____	_____	_____	_____	_____	_____			
	Unit 2: _____	_____	_____	_____	_____	_____			
	Unit 3: _____	_____	_____	_____	_____	_____			
Unit 4: _____	_____	_____	_____	_____	_____				
Financial	*Taxes : _____ *Tax Yr.: _____ *Assoc. Fee (Y/N): _____ *Annual Fee: \$ _____								
	Total Assessed Value: _____ Land Value: _____ Furnishings Avail. (Y/N): _____ Bill of Sale Amount: _____								
	*Primary Residence: _____(Y/N) *Ownership: (Does not own) / (<= 6 mo) / (>6 mo)								
	Const Loan Status: Buyer to carry Const Loan / Const loan process is neg / other / Seller to carry Const Loan (Circle One)								
	Yearly Expenses Act/Est: _____			YR Electric Expense: _____			Yr Water Expense: _____		
	Yr Telephone Expense: _____			Yr Cable Expense: _____					
	Home Owner / Dwelling Insurance Expense: _____			Wind Insurance: _____			Flood Expenses: _____		
	Maintenance Expense: _____			Pool / Spa: _____			Other Expenses: _____		
	Other Expenses 2: _____			Other Expenses2: _____					
	Other Expenses 3: _____			Total Expenses: _____					
Yearly Income: Act / Est: Y / N			*Owner Rental Income 2019: _____			Advertised Rental Income 2019: _____			
Owner Rental Income 2017: _____			Advertised Rental Income 2017: _____			Owner Rental Income 2016: _____			
Advertised Rental Income 2016: _____			Est Annual Rental Income: _____						
Remarks	Remarks (4000 Characters)								

Brokers Notes	Brokers Notes (4000 Characters)								

<i>Information Deemed Reliable But Not Guaranteed.*</i>									

(1) CLASS

RE



**Multiple Listing Service of the
OUTER BANKS ASSOCIATION OF REALTORS®
Residential Data Form**

MLS #: _____

(50) FEATURES: Under each category given, select all numbers that apply.

A. LOT DESCRIPTION

- 2. Adj to Park Serv./Preserve
- 3. Adj. To Common Area
- 4. Beach Frontage
- 5. Bulkheaded
- 7. Corner
- 8. Cul-de-sac
- 9. Easement(s)
- 10. Golf Course Frontage
- 11. Irregular Terrain
- 12. Level
- 13. Water Frontage
- 14. Wooded
- 15. Zero Lot Line

B. VIEW DESCRIPTION

- 1. Canal
- 2. Golf Course
- 3. Harbor
- 4. Lake/River
- 5. Ocean
- 6. Park Serv. /Preserve
- 7. Pond
- 8. Sound
- 9. Salt Marsh
- 10. Creek

C. STYLE

- 1. A-Frame
- 2. Barn
- 3. Beach Box
- 4. Bungalow
- 5. Cape Cod
- 6. Caribbean
- 7. Chalet
- 8. Colonial
- 9. Contemporary
- 10. Dome
- 11. Dutch Colonial
- 12. Georgian
- 13. Farm House
- 14. Mediterranean
- 15. Ranch
- 16. Reverse Floor Plan
- 17. Saltbox
- 18. Split Entry/Raised Ranch
- 19. Split Level
- 20. Traditional
- 21. Tudor
- 22. Victorian
- 23. Low Country
- 24. Nags Head
- 25. Craftsman
- 26. Coastal
- 27. Historic
- 28. Cottage

D. CONSTRUCTION

- 1. Block
- 2. Frame
- 3. Log
- 4. Masonry
- 5. Metal
- 6. Mfg/Pre-Fab
- 7. Mobile
- 8. Wood
- 9. Un-deeded Mobile

Go to Next Column

E. EXTERIOR

- 1. Aluminum
- 2. Asbestos
- 3. Block
- 4. Brick
- 5. Lap Siding
- 6. Shakes
- 7. Sheet Siding
- 8. Stone
- 9. Stucco
- 10. Synth Stucco
- 11. Vinyl
- 12. Wood
- 13. Cement Fiber Board
- 70. Hurricane Shutters
- 71. Composite Siding

F. GARAGE

- 1. Attached
- 2. Detached
- 3. 1 Car
- 4. 2 Car
- 5. 3 + Car
- 6. Carport
- 9. None

G. PARKING

- 5. Parking Lot
- 6. Parking Garage
- 7. Paved
- 8. Reserved
- 9. Security
- 10. Street
- 11. Off Street
- 12. Under
- 13. Unit Garage
- 14. Unpaved
- 15. None

H. N/A

I. N/A

J. ROOF

- 1. Asphalt/Fiber Shingle
- 2. Concrete
- 3. Metal
- 4. Rubber
- 5. Slate
- 6. Tar/Gravel
- 7. Tile
- 8. Wood Shingles

Go to Next Column

K. FOUNDATION

- 1. Masonry
- 2. Piling
- 3. Slab
- 4. Short Pilings

L. ROADS

- 1. Paved
- 2. Private
- 3. Public
- 4. Unpaved
- 5. Gravel
- 6. Easement Access

M. FLOOR COVERINGS

- 1. Carpet
- 2. Ceramic Tile
- 3. Concrete
- 4. Parquet
- 5. Plywood
- 6. Slate
- 7. Tile
- 8. Vinyl
- 9. Wood
- 10. Wood Laminate
- 11. Cork
- 12. Marble
- 13. Hardwood
- 14. Engineered Wood
- 15. Vinyl Tile
- 16. Plank

N. APPLIANCES

- 1. Compactor
- 2. Countertop Range
- 3. Disposal
- 4. Dishwasher
- 5. Dryer
- 6. Freezer
- 7. Indoor Grill
- 8. Ice Machine
- 9. Microwave
- 10. Range/Oven
- 11. Refrigerator
- 12. Refrigerator w/Ice Maker
- 13. Wall Oven
- 14. Washer
- 15. 2nd Dishwasher
- 16. 2nd Refrigerator
- 22. Stackable Washer/Dryer
- 23. None
- 24. Wine Cooler

O. HEATING

- 1. Baseboard
- 2. Central
- 3. Electric
- 4. Forced Air
- 5. Gas
- 6. Geo-Thermal
- 7. Heat Pump
- 8. Hot Water
- 9. Oil
- 10. Propane
- 11. Radiant
- 12. Radiator
- 13. Solar
- 14. Space Heater
- 15. Steam
- 16. Wall
- 17. Wood
- 18. Zoned
- 19. None
- 20. Other

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P. AIR CONDITIONING

- 1. Central
- 2. Heat Pump
- 3. Wall Units
- 4. Window Units
- 5. Zoned
- 6. None

Q. WATER

- 1. Municipal
- 2. Private
- 3. Well
- 4. None

R. SEWER/SEPTIC

- 1. Community Septic
- 2. Municipal Sewer
- 3. Private Septic
- 4. Private Sewer
- 5. Non-Conventional Septic
- 6. None

S. N/A

T. N/A

U. INTERIOR FEATURES

- 1. 9' Ceilings
- 2. All Window Treatments
- 3. Attic
- 4. Bay/Bow Window
- 5. Beamed Ceiling(s)
- 6. Cathedral Ceiling(s)
- 7. Cedar Closet(s)
- 8. Dryer Connection
- 9. Gas Connection
- 10. Gas Fireplace
- 11. Ice Maker Connection
- 12. Master Bath
- 13. Pantry
- 14. Rough in Bath
- 15. Skylight
- 16. Some Windows Treated
- 17. Walk in Closet
- 18. Washer Connection
- 19. Wet Bar
- 20. Wood Stove
- 21. Wood Fireplace
- 22. Electric Fireplace
- 23. First Floor Master

V. EXTRAS

- 1. Attic Fan
- 2. Barn
- 3. Beach Access
- 4. Boardwalk to Beach
- 5. Cabana
- 6. Ceiling Fan(s)
- 7. Central Vacuum
- 8. Common Laundry Area
- 9. Curbs
- 10. Covered Decks
- 11. Elevator
- 12. Fenced Yard
- 13. Garage Door Opener
- 14. Gazebo
- 15. Handicap Friendly
- 16. Hot Tub
- 17. Humidifier
- 18. Intercom
- 19. Blank
- 20. Indoor Tennis
- 21. Jet Tub
- 22. Landscaped
- 23. Lawn Sprinklers
- 24. Blank

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V. EXTRAS (continued)

- 25. Outdoor Tennis
- 26. Outside Lighting
- 27. Outside Shower
- 28. Patio
- 29. Screened Porch
- 30. Sauna
- 31. Security System
- 32. Smoke Detector(s)
- 33. Steam Room
- 34. Storage Shed
- 35. Storm Doors
- 36. Storm Window
- 37. Sun Deck
- 38. Water Filter
- 39. Water Softener
- 40. Whirlpool/Spa
- 41. Dumbwaiter/Lift
- 42. Tiki Bar
- 45. Boat Lift
- 46. Boat Dock
- 47. Roof Top Deck
- 48. Wired House Generator
- 49. Dry Entry
- 50. Inside Laundry Room
- 51. Outside Laundry Room

W. OPTIONAL ROOMS

- 3. Breakfast Nook
- 4. Foyer
- 5. Game Room
- 6. In-Law Apartment
- 8. Library/Study
- 9. Loft
- 10. Office
- 11. Pantry
- 12. Sun/Florida Room
- 13. Utility Room
- 14. Workshop
- 15. Shipswatch
- 16. Home Theater
- 17. Studio
- 18. Conference Room
- 19. Media Room
- 20. Guest House

X. LEASE TERMS

- 1. MTM Month to Month
- 2. 1 Year
- 3. 2 Year
- 4. 3 + Years
- 5. Units Vary
- 6. Weekly

Y. ASSOCIATION AMENITIES

- 1. Boat Ramp
- 2. Boat Dock
- 3. Club House
- 4. Gated Community
- 5. Golf Course
- 6. Heath Club
- 7. Indoor Comm. Pool
- 8. Indoor-Off Site Pool
- 9. Indoor-Comm. Tennis
- 10. Ocean Access
- 11. Outdoor Comm. Pool
- 12. Outdoor-Off Site Pool
- 13. Outdoor Comm. Tennis
- 14. Outdoor-Off Site Tennis
- 15. Park
- 16. Playground
- 17. Racquetball
- 18. Sound Access
- 19. Board Walk
- 20. Age Restricted
- 21. Common Area

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Z. ASSOC. FEE INCLUDES

- 1. Building Maintenance
- 2. Cable
- 3. Common Electric
- 4. Common Insurance
- 5. Flood Insurance
- 6. Grounds Maint.
- 7. Management
- 8. Pool
- 9. Road Maintenance
- 10. Security
- 11. Sewer/Septic
- 12. Taxes
- 13. Tennis Courts
- 14. Water
- 15. Walkways
- 16. Other-See Remarks
- 17. None

ZA. N/A

ZB. FINANCING OPTIONS

- 1. Assumption/Qualify
- 2. Assumption /Non Qual.
- 3. Balloon
- 4. Contract For Deed
- 5. Cash
- 6. Conventional
- 7. FHA
- 8. FmHA
- 9. Lease Back
- 10. Lease Purchase
- 11. Owner Finance 1st
- 12. Owner Finance 2nd
- 13. Trade/Exchange
- 14. VA
- 15. Non-Conforming /Jumbo
- 16. Other See Remarks
- 17. Bank Owned
- 18. Jumbo Loan

ZC. POSSESSION

- 1. 1-30 Days
- 2. At Closing
- 3. Negotiable
- 4. Sub. Owner Find House
- 5. Subject to Tenancy
- 6. See Remarks

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ZD. *SHOWING INSTR.

- 1. Appointment Rqd
- 2. Call Agent
- 3. Combo-Lock Box
- 4. EL LB-No CBS
- 5. EL LB-CBS
- 6. Key
- 7. Listing Agent Must Acc.
- 8. Owner Occupied
- 9. LT Tenant Occupied
- 10. Vacant

- 14. No Call Required
- 15. 24 Hour Notice to Show
- 16. Pet Beware
- 17. See Broker's Notes
- 18. Call Listing Office
- 19. See Showing Instructions
- 20. Text to Show
- 21. ShowingTime

ZE. LISTING RESTRICTIONS

- 1. Named Prospects Exempt
- 2. Variable Rate Comp
- 3. Limited Service
- 4. 1031 Tax Deferred Exch.
- 5. See Brokers Notes

ZF. COUNTER TOPS

- 1. Granite
- 2. Marble
- 3. Wood
- 4. Solid Wood Butcher Block
- 5. Laminate
- 6. Corian
- 7. Silestone
- 8. Solid Surface
- 9. Concrete
- 10. Stainless Steel
- 11. Other

ZG. POOL

- 1. Indoor
- 2. Outdoor
- 3. In Ground
- 4. Above Ground
- 5. Gungite
- 6. Fiberglass
- 7. Vinyl
- 8. Concrete
- 9. Custom
- 10. Heated
- 11. Heated Salt
- 12. Public
- 13. Private
- 14. Association

ZH. Flood Zone

- 1. AE
- 2. VE
- 3. X
- 4. Unknown
- 5. Cobra

End

Go to Next Column