

# PAYWORKS FOR CHAMBERS OF COMMERCE

Our integrated online solutions increase payroll accuracy and reduce costly errors. They are easy to use, and like all Payworks solutions, they are backed by unparalleled client support. Our goal is to help you run your payroll as quickly and easily as possible, while maintaining the highest levels of accuracy, reliability, and service.

## Features

- + Choice of direct deposit or cheques
- + Automatic government remittances
- + No software to install or maintain
- + Year-end tax filing/T4s
- + Electronic Records of Employment
- + Standard report library plus ad hoc reporting
- + Import/export capabilities
- + Online pay statements with Employee Self Service
- + Unlimited payroll previews
- + Dedicated client service representatives
- + Automated tax table updates

## Chamber of Commerce Affinity Pricing for Web Payroll\*

	Regular Pricing	Chamber Pricing	Chamber + Go Green
<b>Per Run Fees</b>			
Base Run Fee	\$19.90**	\$15.60**	\$14.04****
Per Payment	\$1.65**	\$1.32**	\$1.19****
Per ROE	\$1.65**	\$1.32**	\$1.32**
Per Self-Sealed Statement	\$0.20**	\$0.20**	N/A
<b>One Time Fees</b>			
Conversion & Setup	\$250.00***	\$200.00***	\$200.00***
<b>Year-End Fees</b>			
Run Fee	\$19.90**	\$15.60**	\$15.60**
Per T4/T4A/RL-1	\$1.65**	\$1.32**	\$1.32**

\*Must be an active Chamber member and a new customer to Payworks to qualify.

\*\*All prices are subject to change without notice as per the terms of your service agreement.

\*\*\*Conversion fee based on 50 employees or less.

\*\*\*\*Go Green Discount (10% discount per payroll run and 10% off the per employee charge) is applied when there is no printing or delivery of reports or pay statements by Payworks. The customer will be able to print out the reports and statements at their location.



“The initial implementation process was very straightforward and flexibility was key. But the real benefit to Payworks is the customer service. The client service representative who has served us for the past six years is an extremely dedicated and professional individual who treats our company as a truly valued customer.”

- Garnet Smith, General Manager of GS Hitech Controls

# WORKFORCE MANAGEMENT SOLUTIONS

Our cloud-based Payroll, Human Resource, and Time Management solutions share a single common database. This means no interfaces, no double entry, and all systems update each other seamlessly and in real time.



## Payroll Services

Our feature-rich Payroll module will meet all of your payroll and year-end processing needs.

### Scalable

- + Multi-user access with role-based security
- + Multiple pay groups and pay frequencies

### Multiple Pay Options

- + Direct Deposit (up to 5 accounts per employee)
- + Cheque (regular or self-sealed)

### Comprehensive Functionality

- + User defined earnings, deductions, and benefits with targets
- + Statutory pay calculator
- + Automatic triggers at key milestones

### Compliance & Data Retention

- + Automatic federal, provincial tax filing and WCB premiums
- + Records of Employment (ROEs) submitted to Service Canada on your behalf

### Reporting & Analytics

- + Standard and fully custom payroll reports
- + Exportable payroll register and journal entry

### Mobile-Optimized Employee Self Service

- + View personal pay information from any web-enabled device
- + Securely access pay statements, accrual balances, and edit employee profile information 24/7
- + Reduce paper waste, delivery costs, and administration effort



## Human Resources

Manage your workforce with ease, from hiring the right candidate to providing employees with self service.

- + Employee Profile Management
- + Applicant Tracking
- + Absence & Performance Management
- + Compensation & Benefits Management



## Employee Time Management

Our Employee Time Management module lets you intelligently schedule employees.

- + Multiple Data Input Options
- + Policy & Legislative Compliance
- + Integrated Scheduling
- + Reporting & Analytics



## my-benefitsLINK

Update employee data for both your payroll and benefit plan effortlessly.

- + my-benefitsLINK is available to Payworks payroll customers who also administer their benefits through the Chambers Plan.
- + Eliminate the need to enter information multiple times and reduce costly errors with integration of the most commonly used field such as:
  - + New employees
  - + Terminations and reinstatements
  - + Salary updates
  - + Employee name, address, or marital status changes

# THE PAYWORKS DIFFERENCE

## What Makes Payworks Different?

- + The Payroll, HR, and Employee Time Management solutions are maintained in a **single unified database**, meaning there is no re-keying or syncing of data. Full integration ensures workflow efficiency, accuracy, and the integrity of your data.
- + The Payworks philosophy is to **pay it forward**: to participate in meaningful ways in the communities where our employees work and live. Payworks is a national partner of both the **Tim Horton Children's Foundation®** and **Ronald McDonald House Charities® Canada**.
- + Payworks provides **different levels of security access**, so that individual users can access the system for their unique needs, yet be restricted to any confidential information.
- + The Payworks platform is **scalable** to handle any future growth. As well, **user-defined fields** and **automation** features allow you to shape the application to your specific requirements.
- + The Payworks application is very **intuitive and easy to use**. For example: it is simple to make individual employee payroll run changes, because all pay information is available on one screen.
- + All Payworks offices are bullfrogpowered® with 100% clean green electricity. Through Payworks' partnership with **Bullfrog Power®**, Canada's leading green energy provider, Payworks is reducing its emissions footprint by more than 400 tonnes of CO<sub>2</sub> annually.
- + Payworks has been a **Canada's Best Managed Companies** winner since 2012, and is proud to be a Gold Standard winner in 2015.
- + Payworks operates under a **customer-centric service philosophy**, whereby you will have a direct phone line to your dedicated client service representative. Your CSR will work with you to assist with any questions. We believe our approach to customer service contributes to our **98% customer retention rate**.



**Payworks**



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