

**Crystal Lake Chamber of Commerce**  
**Foundation Board of Directors Minutes – August 6, 2020**

**PREESENT**: Deb Finn, Michelle Kidd, Mike Splitt, Vicki Summers, Mike Winnecke, Nick Kubiak, and Bill Eich

**ABSENT**: Bob Blazier, Helen Lindquist, Linda Barrett, & Kathleen Caldwell

**CALL TO ORDER**: Vicki Summers called the meeting to order.

**APPROVAL OF MAY MINUTES**: Mike Splitt made a motion to accept the June minutes. Michelle Kidd seconded the motion. All approved.

**FINANCE**: Nick Kubiak presented the financial reports. There was confusion regarding the \$3,400 listed under the ‘Scholarships’ category in the Statement of Activities Previous Year Comparison – Deb Finn calculated that the category should only list \$2,000 at this time. Upon further examination, the other \$1,400 should have been categorized under Leaders in Action, since that is where it has been placed in the past. Vicki Summers later stated that the Foundation gave LIA \$1,400 instead of the usual \$1,200. This change in category has been adjusted and accounted for. Vicki Summers stated that due to the inaccurate categorization of finances, the Board will reject the financials as they were presented, with the intention of voting on them in the following Board meeting once funds are categorized accurately.

**SCHOLARSHIPS**: Vicki Summers asked the Board if anyone disagreed with awarding Ronald (Charlie) Gruen with the second B&W scholarship – no one disagreed and each member spoke highly of Gruen’s application. There was no motion to approve, but all agreed to award Gruen with the scholarship.

**BLUE STAR BANNER PROGRAM UPDATE:**

Vicki Summers announced that Donna McAnally, of the Blue Star Banner Program, would be electing to start her own 501(c)(3).

**CHAMBER REQUEST FOR FUNDS (SECURITY)**: Bill Eich inquired about the possibility of the Foundation donating funds to the Chamber to help purchase security systems for the front and back doors of the Chamber building, citing the struggle that often comes with handing out keys and retrieving them from members who would like to use the Board room for after-hours meetings, as well as COVID-19 concerns. The new security system would include programmable key fobs that would allow members to use the Board room during designated hours. Bob Blazier has donated \$500 towards this effort. Vicki Summers stated that as a Chamber organization, the Foundation should help the Chamber whenever possible. Michelle Kidd inquired about where we were at regarding the funds that the Foundation budgets each year to give to the Chamber. Nick Kubiak looked at the Foundation’s financials and it appeared that the \$3,500 budgeted towards the Chamber was already given. Deb Finn inquired about a potentially smaller donation to the Chamber. Michelle Kidd was uncertain at the possibility of the Foundation

even having the GEMs Luncheon in 2021, so the Board may want to be careful with how much the Foundation donates right now. Vicki proposed that the Foundation wait until September 1st – the extended Mark A. Elmore Scholarship deadline – to see if the \$500 from that scholarship (pending any applications) should be moved towards helping the Chamber’s purchase their security system. This was echoed by Michelle Kidd and Bill Eich. Vicki asked Mike Splitt about his thoughts on the Chamber having the key fob system – Mike responded by saying that he was aware of multiple instances of people coming into the Chamber office and creating problems in the past.

**GEM LUNCHEON (Not listed on agenda)**: Michelle Kidd stated that the Foundation should begin looking into pushing the GEMs Luncheon back from its original date. Vicki agreed and stated that she would talk to Boulder Ridge. Vicki also asked the Board to come to the next Board meeting prepared with a list of potential candidates for the GEM Luncheon.

**ADJOURN**: The meeting was adjourned on a motion by Mike Winnecke, seconded by Mike Splitt. All approved.