

**Crystal Lake Chamber of Commerce
Foundation Board of Directors Minutes – January 9, 2020**

PRESENT: Linda Barrett, Bob Blazier, Deb Finn, Kathleen Caldwell, Michelle Kidd, Kara Monte, Mike Splitt, Mike Winnecke, Phil Fritsche and Jackie Ruiz

ABSENT: Cameron Hubbard, Helen Lindquist and Vicki Summers

CALL TO ORDER: Jackie Ruiz led the meeting.

APPROVAL OF MINUTES: Mike Splitt moved to approve the minutes as presented. Bob Blazier seconded the motion and all approved.

FINANCE: Jackie presented the financial reports and stated the bank balance is at \$7,318.79. Jackie reported we currently have sold \$9,150 in sponsorships. Deb Finn moved to approve the financials as presented. Linda Barrett seconded the motion and all approved.

SCHOLARSHIPS: Seven Leaders in Action Explore scholarships were approved via email. All the recipients were notified by Jordan Debbink and will be attending. We received one late application. It was agreed to not accept the application because they did not meet the deadline.

GEM LUNCHEON: The call list was discussed and divided up among everyone to follow up with the sponsor calls and promote ticket sales. Kathleen Caldwell will send out the email text to use along with the sponsorship list. The deadline for sponsorships is February 3rd so there is enough time to finalize the program. All sponsor art must be in by that deadline. It was agreed we will order the same awards from Crystal Lake Engraving. The invitations have been mailed and an eblast will go out next week. Linda Barrett has agreed to be the photographer again this year for an Executive barter sponsorship. Mike Winnecke will produce the videos for an Executive barter Sponsorship. He will contact both recipients to make the arrangements to film the week of January 20th. The final day to register to attend the luncheon is Thursday, February 13th.

The Presenting Sponsor is Alliance Contracting. Mike Splitt will call Chuck Ruth to see if he will be the speaker for Charie Zanck. Jackie will call Lisa Waggoner and ask her to be the speaker for Peter Affrunti.

Linda Barrett will contact Countryside on the floral arrangements. Michelle Kidd noted that the sponsor call list does not include emails and phone numbers. Jackie will update the list and send it out.

The program was reviewed. It was suggested to add the name of the organizations who have received scholarships (not necessarily individuals). Also, add a full page on the Foundation.

OTHER ITEMS FOR DISCUSSION: Phil Fritsche would like to meet with all the Board members individually and asked everyone to please contact him to schedule an appointment to discuss future ideas on how the Foundation can be more involved with the Chamber on educational programming. There was a discussion for Vice-Chair and the election of new officers. It was noted that we are out of compliance as the elections should be done in January. Mike Splitt made a motion to table the discussion of election of new officers to review the Bylaws and Policy to the March meeting. Mike Winnecke seconded the motion and all approved. Jackie will email everyone the Bylaws and Policy. There was a discussion to continue to look for more Foundation members.

Michelle Kidd suggested we change the scholarships to just one form with a check list for which one they are applying for. Mike Splitt asked if the Foundation would be interested in starting a new scholarship. He may have a company who is interested in funding it.

ADJOURN: The meeting was adjourned on a motion by Linda Barrett and seconded by Mike Winnecke.