

## Job Training Incentive Pilot Program

<b>Program Purpose:</b>	Provide grants to help new or expanding businesses train new workers as quickly and efficiently as possible.
<b>How it Works:</b>	Grants are awarded directly to businesses.
<b>Eligible applicants:</b>	Businesses that have 150 or less employees and are increasing their Minnesota workforce by at least 10%, with a minimum of five new jobs. Business must be engaged in manufacturing, warehouse, distributions, information technology, finance, insurance, or professional or technical services activities.
<b>Minimum Requirements:</b>	New jobs must be permanent, full-time positions that pay wages of at least 110% of federal poverty guidelines. The business must match funds awarded up to a 1:1 ratio, depending on the size of the business.
<b>Eligible Projects:</b>	Funds may only be used towards custom training for new jobs. Funds may be used for direct training costs including assessment, testing and certification costs, curriculum development, training delivery, training materials and supplies, training equipment and facilities, and trainer travel and lodging costs. Training may be provided by an accredited MN educational institution, or with justification, provided in-house; by federal, state, or local agencies; by consultants; and/or by equipment vendors.
<b>Ineligible Activities:</b>	Wage subsidies, company orientation type training, basic computer skills and off-the-shelf training.
<b>Maximum Available:</b>	Grants of up to \$50,000 are available. Award amount is limited to a maximum average of \$3,000 per new employee trained.
<b>Terms:</b>	Training must be completed within 18 months of grant award.
<b>Application Timelines:</b>	Funding will be divided into three grant rounds, contingent on the availability of funds. Deadlines for submission are August 15, 2014, September 30, 2014 and November 14, 2014.
<b>Approving Authority:</b>	Commissioner of the Department of Employment and Economic Development
<b>Disbursement of Funds:</b>	Costs are paid on a reimbursement basis.
<b>Contact:</b>	For additional information or a grant application, contact the Minnesota Job Skills Partnership at 651-259-7514 or visit our website at <a href="http://mn.gov/deed/business/financing-business/mjsp/">http://mn.gov/deed/business/financing-business/mjsp/</a> .



**MINNESOTA JOB SKILLS PARTNERSHIP**

*...promoting cooperative ventures between business, labor and education*

**Department of Employment and Economic Development**

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