



Jubilee Sidewalk Sales & Festival on Fifth

We would like to invite you to participate in Sidewalk Sales and/or Festival on Fifth, the two vendor events of the Hibbing Jubilee. Thousands of people come to be a part of the Hibbing Jubilee activities!

Sidewalk Sales will take place on Friday, July 9th on Howard Street. You may be open anytime from 8:00 a.m.—7:00 p.m. Games and activities are encouraged.

Festival on Fifth will be held on Saturday, July 10th from 10:00 a.m.—6:00 p.m., on Fifth Avenue East by City Hall and the Hibbing Public Library. Kids' Carnival is held during the first portion of the event on the City Hall lawn, which draws people of all ages.

We hope that you participate in Sidewalk Sales and/or Festival on Fifth! Please carefully read the Vendor Information and fill out the Vendor Application. Location preference is given according to the order that we receive the forms. **To be included in advertising, registration and fees must be received by June 25th. Late registrations will not be included in ads but will still be accepted until Friday, July 2nd.**

Sidewalk Sales — Friday, July 9th — 8:00 a.m.— 7:00 p.m. A minimum 3-hour time commitment is required. Vehicle access on Howard Street for setup and teardown is limited to 7:00—7:45 a.m. and 7:00—8:00 p.m. Additional setup/teardown information will be provided when your location is assigned. You must be present at your booth until teardown (no unattended booths). Electricity, tents, tables and chairs are not available. 10' x 12' booth size guaranteed. Additional space may be available upon request.

Festival on Fifth — Saturday, July 10th—10:00 a.m. — 6:00 p.m. Setup begins at 8:00 a.m. All vehicles must be unloaded and parked away from the exhibit area 15 minutes prior to the start time. You will not be able to park directly by your booth. You must be present at your booth during the event hours and remain there until the end time. Electricity, tents, tables, and chairs are not available. 10' x 12' booth size only; additional 10' x 12' spaces are available.

Application, Fees, and Insurance: Applications, fees, photos and a Certification of Insurance (if applicable) MUST be received by June 25th. The non-refundable entry fee (see reverse side for each event fee) includes a 10' x 12' spot on the street.

Vendors of the same company are accepted on a first come, first served basis.

Sales Tax Information: All vendors must display a current Minnesota Sales Tax ID number and collect sales tax. Minnesota Department of Revenue: 651-556-3000

We reserve the right to decline any application.



Hibbing Jubilee Sidewalk Sales & Festival on Fifth Application

Business Name: _____

Contact Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Contact Phone/s: _____

Email: _____

Please describe your items to be sold or displayed:

I will participate in **Sidewalk Sales** on Friday, July 9th. Yes No

I will need _____ 10' x 12' display space/s @ \$20/vendor = \$ _____

Hours you will be participating: _____ Requested Booth Size: _____

A minimum 3-hour time commitment is required.

I will participate in **Festival on Fifth** on Saturday, July 10th. Yes No

I will need _____ 10' x 12' display space/s @ \$40/space (\$30/space if participating in both events) = \$ _____ **TOTAL DUE:** _____

Please include along with this application:

- ____ 3 photos of your display
- ____ ST-19 MN Tax ID Form
- ____ Vendor Fee/s (non-refundable)
- ____ Certificate of Insurance (if applicable)

Please return form and make checks payable to:

Hibbing Area Chamber of Commerce
PO Box 727
Hibbing, MN 55746

I certify that I have read the enclosed Vendor Information and agree to and abide with all the guidelines. I understand that if the Jubilee Sidewalk Sales & Festival on Fifth Committees find fault or discrepancy, I will correct it or leave, forfeiting the entry fee. I agree to indemnify and hold harmless the Hibbing Area Chamber of Commerce, the City of Hibbing, the Hibbing Jubilee, it's Committees or volunteers from any losses, claims, or liability that arise as a result of my entry.

Vendor Signature: _____ Date: _____

For any questions, contact the Hibbing Area Chamber at 262-3895 or info@hibbing.org.



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"Hibbing Jubilee—Community Festival"