



**DOWNTOWN
NAMPA**

**Nampa Business Improvement District #2 (BID)
Board Meeting Minutes
December 8th, 2020**

BID Board Meeting Minutes- December 8th, 7:30 – 8:30am, The Block / H&M Meats

Members in Attendance: Adam Hutchings, Sidney Vogt, Julie Vincent, Mark Schiebout

Others in Attendance: Jay Snyder, Robyn Sellers, Amy Bowman, Mayor Kling, Michael Wilcox, Betty Mallorca, Lawrence Manning, Tiffany McCree, Krystal Budke, Daniel Badger, Tom Points, Erena Lanza

Members Absent: Matt Lind,

Hutchings started the meeting at 7:32 AM.

Minutes: Previous meeting minutes were presented for approval. Schiebout motioned; Vogt seconded: **to approve minutes as presented** – motion passed. **NOTE:** The link to the membership email was to the October minutes, Board members had correct minutes from November.

Agenda was suspended to allow for Public works to report on the 1st Street, Street Scape project. Tiffany McCree, Public Involvement Coordinator for Public Works, reported that crews are installing temporary electrical conduit in order to get electricity through the construction site in order for the streetlamps on 1st St and 13th Ave to be functional. McCree also reported that concrete work will begin, in front of the 6 businesses, on December 9th. Access to all businesses will remain open during this work. Concrete work is slated to be completed by 12/25/20.

Reports:

Financial:

1. Vogt submitted the current financials including;
 - BID Actuals through 11/2020
 - Statement of Activities through 11/20
 - Statement of Activities 10/19 through 9/20
 - Statement of financial position as of 11/30/20
 - Proposed Budget for 2020

Vogt reported balance of \$23,784

Schiebout motioned; Vincent seconded: **to adopt the 20/21 Budget as presented** – motioned passed. **NOTE:** There was discussion regarding the cost of flowers for 2021.

Vincent to contact flower vendor to determine cost for 2021 and report back at the next monthly meeting.

Schiebout moved; Vincent seconded: **to approve financial report** – motion passed.

DNA:

1. Snyder reported that implementation work is ongoing with Growth Zone (GZ). The Design Committee from the Downtown Nampa Association is taking the lead on web design and Snyder is working with GZ on the data base side of the implementation.
2. Snyder reported that Oscar Diaz has offered his services, at no charge, to the DNA to help get the web site launched. Oscar has offered to take photos of each BID member business to use in social media and web posts.

City Report:

1. **Wall Street Phase 1A Project:** Sellers reported that the Wall Street Pedestrian project was presented to Nampa City Council at the December 7th meeting and that City Council approved moving forward with the traffic pattern changes allowing the project to move forward.
2. **Idaho State Cares Grant:** Sellers reported continued work with merchants in the Downtown who have applied for grant monies. Approved funds are expected to be received over the next 4-weeks.

Old Business:

1. **DNA / BID Service Level Agreement:** Snyder reported that work activity is being completed by DNA and the Service Level agreement is still being refined.
2. **Fiscal Year End:** Vogt reported that he will complete the required 990-N filing with the IRS.
3. **Quarterly Billing:** Snyder reported that quarterly billings went out on //24/20 and that payments are being received.
4. **Signage Ordinance Review:** Tabled until next meeting.

New Business:

1. **New Directors:** Melinda Romayor, owner of Lifestyle Café, and Erena Lanza, owner of Nampa Orthospinology, both presented letters of interest in serving as Directors on the BID Board. Vincent moved, Schiebout seconded to: ***Appoint Romayor and Lanza as Directors to the BID Board effective immediately upon the adjournment of the current meeting.*** – motion passed
2. **Shop Small Saturday:** Discussion was held regarding the general effectiveness of the SHOP SMALL Saturday. Items discussed:
 - Lack of materials received from AMEX.
 - Disruption that occurred in the Village Antique Mall building. (pepper spray was released by an individual)
3. **Downtown Decorating:** Snyder recommended holding a postmortem within the next few weeks to discuss BID's desires for decorations in the Downtown and how to facilitate the installation of decorations. Snyder suggested the following parties be part of the meeting:
 - **BID**
 - **DNA – Design Committee**
 - **DNA – Promotions Committee**
4. **Business Sector Representation within BID:** Hutchings led discussion to determine interest in having focused market sector groups within the BID to represent and bring marketing and operational ideas to the BID Board pertaining to each sector. Consensus is to have Director Schiebout work with the DNA Economic Vitality Committee to bring ideas to the BID Board.

Announcements:

1. Next regularly scheduled board meeting January 12th, 2020 at 7:30am to be held at The Block / H&M Meats

Meeting Adjourned: 9:31am

Respectfully Submitted:

Jay Snyder