



**DOWNTOWN  
NAMPA**

**Nampa Business Improvement District #2 (BID)  
Board Meeting Minutes  
October 13th, 2020**

BID Board Meeting Minutes- October 13th, 7:30 – 8:30am, The Block / H&M Meats

Members in Attendance: Adam Hutchings, Matt Lind, Sidney Vogt, Julie Vincent

Others in Attendance: Jay Snyder, Robyn Sellers, Amy Bowman, Patrick Sullivan

Members Absent: Mark Schiebout,

Hutchings started the meeting at 7:33 AM.

**Minutes:** Previous meeting minutes were presented for approval. Lind motioned; Vogt seconded: **to approve minutes as presented** – motion passed.

**Reports:**

**Financial:**

1. Vogt submitted the current financials including;

- BID Actuals through 9/30/20
- Statement of Financial Position as of 8/31/20
- Statement of Activities 1/20 through 8/20
- Proposed Budget for 2020

Vogt reported checking account balance of \$25,104.

Vincent moved; Vogt seconded: **to approve financial report** – motion passed.

- There was discussion on the 2021 budget there was consensus to table discussion until the November board meeting.

**Main Street:**

1. Snyder reported on proposed additional changes to Halloween for this year. The Trunk or Treat has been canceled and replaced with a Family Movie Night on 10/24/20. The movie Hocus Pocus will be shown there will be food vendors and a beer garden. This event will take place in Lloyd Square.
2. Snyder reported that there would be changes to the Lighting Ceremony, but details have not been formalized.
3. Snyder suggested holding “Shop Small” Saturday on November 28<sup>th</sup>.
4. Snyder reported the following new/changing businesses:
  - Timeless Barber Shop opened at 1304 2<sup>nd</sup> St S
  - Inhale Bliss moved to 124 13<sup>th</sup> Ave S
  - Vape Kastle moved to 1317 3<sup>rd</sup> St S
  - 1306 2<sup>nd</sup> St S currently vacant
  - New Barbershop opened at 119 13<sup>th</sup> Ave S
  - Silver Creek Realty purchased 1105 2<sup>nd</sup> St S

### City Report:

1. Patrick Sullivan, Director of Building Safety & Facilities, was present and reported on ordinance enforcement in the Downtown Historic District.
  - Owner of 14<sup>th</sup> 12<sup>th</sup> Ave and 1206 1<sup>st</sup> St S has received notification of items required to be addressed to maintain compliance.
  - Owner of 1221 1<sup>st</sup> St S received notice that boarded windows on second story need to be replaced. No date for compliance has been set.
  - Discussion was held on requiring window covering on buildings being renovated to hide unsightly construction debris from public viewing. No recommendations were made.
2. Sellers reported on 1<sup>st</sup> St S street scape project. Bid packets being sent out and anticipate bid award by 10/20.
3. Sellers reported on request to implement a portion of the Wall Street Extension Project. Building owners of 1211 1<sup>st</sup> St S have requested the portion of Wall Street from 1<sup>st</sup> St S to the back (south) of the building be made pedestrian access only. This request falls within the project scope of the 2017 Wall Street Expansion project design.
4. Bowman informed the group that there are bi-lingual posters encouraging mask use available through the City. She also reported that the Tree Lighting ceremony is scheduled for 11/28/20.

### Old Business:

1. Discussion was held around how best to report out to membership the names of those in new board positions. Consensus was to have Hutchings write a letter that could either be included with Q4 billing or be part of a newsletter email to membership.
2. Vincent moved and Lind seconded to **remove Robin Stapp from the board based on board meeting attendance requirements in the By-Laws** - Motion passed unanimously.
3. Lind reported on costs associated with various Way-Finding options in the Downtown. **Consensus to have Lind work with the Design Committee of the Nampa Main Street program.**
4. Discussion was held around fiscal year end report. **Request was made to have Sellers report back to board with a total of receivables from the City.**
5. Snyder reported that he was not able to procure corn stalks to use as decorations. He further reported that the non-profit, David's Hope will be putting bows on lamp posts in the Downtown area to bring awareness to those who have experienced the death of an infant.

### New Business:

1. Snyder reported that quarterly billing invoices are scheduled to be mailed the week of October 19.
2. Lind moved, Vincent seconded: **To designate President, Vice-President and Treasurer positions as the only authorized signers for all checks, drafts, and other orders of payment of money issued in the name of the corporation; beginning October 13, 2020.**
3. Snyder reported that there is an overflowing dumpster behind the Belle Event Center and that complaints have been registered. Snyder contacted the manager of the Center and was informed that the dumpster is from Inhale Bliss not the Center. Snyder will work with code enforcement to resolve the issue.

4. Snyder reported that a letter was received from Real Life Church requesting that their quarterly assessment fees for Q3/2020 through Q1/2021 be waived. They have requested this waiver due to reduced income as a non-profit related to the pandemic.
  - ***Lind recommended that the Board “not set precedence” by waiving the assessment but rather look for donations to cover the expense.***
5. Consensus to have Board ***Remove the flower baskets around the Downtown on Saturday October 17<sup>th</sup> at 9:00am.***
6. Snyder reported that Michael Wilcox has approximately a dozen metal frames that are 24' x 24" in size that are designed to be used as signage (plasticore inserts), he would sell these frames to the BID at cost of \$50. ***Consensus that there is not a need for the metal frames.***
7. Discuss was held around Christmas decorating and ***Consensus is to spend the budgeted amount of \$850 towards lights for decorating the trees Downtown.***

**Announcements:**

1. Next regularly scheduled board meeting November 10<sup>th</sup>, 2020 at 7:30am to be held at The Block / H&M Meats

**Meeting Adjourned:** 9:22am

Respectfully Submitted:

Jay Snyder