



**BUSINESS
IMPROVEMENT
DISTRICT**

**Nampa Business Improvement District #2 (BID)
Board Meeting Minutes
April 13, 2021**

BID Board Meeting Minutes- April 13, 7:30 – 8:30am, The Block / H&M Meats

Members in Attendance: Adam Hutchings, Matt Lind, Julie Vincent, Erena Lanza, Jordan Baker, Chelsea Johnson

Others in Attendance: Amy Bowman, Robyn Sellers (Via ZOOM), Jay Snyder, Beth Ineck,

Members Absent: Mark Schiebout, Melinda Romayor

Hutchings started the meeting at 7:35 AM. Both on-site and Zoom options were available

Minutes: Previous meeting minutes were presented for approval. Lind motioned; Lanza seconded: **to approve minutes as presented** – motion passed.

REPORTS:

Financial: Baker reported an updated budget on Google Drive. Checking balance of \$29,559.00. Deferred passing of report since we did not have updated copies to board.: **to approve Finance Report as presented** – Deferred to next meeting

DNCA:

1. **BID Invoicing Update:** Snyder reported that invoicing is still being hand delivered for past due invoices. Updating business contact info when going out.
 - a. Online billing is set up and available

DNCA Committee Reports:

- (1) Promotion and Events Committee is working to get Third Thursdays and Fourth Fridays are the main focus events this year. Gift Baskets with local business items will be put together and given away to attendees. Committee requests that the BID board buys 6 \$25, a total of \$163.50, E-Gift cards to go into the baskets for Third Thursdays. Lind motioned, Baker seconded- **to approve purchase of E-Gift cards for baskets**- Motion passed
 - a. BID board to close 1st st. from 12th Ave to 13th Ave every Friday at 3pm- Sunday morning about 9am, starting in June with the first Fourth Friday event, to allow for more room and event space each weekend. Lind moved, Johnson seconded- **to close 1st St. every Friday, from 12th Ave to 13th Ave, starting June 25th**- Motion passed
 - b. E-Gift card promotion needs more members to participate in program. BID board will send out an email to membership about getting signed up.
- (2) Economic Vitality Committee is planning to educate businesses with workshops with the SBA. They will work with businesses about updating the contact info for the online directory.
- (3) Design Committee is working on wayfinding. An audit was completed, report has yet to be received.

City Report:

1. **1st St Project Update:** Sellers reported everything has been completed.
2. **Wall Street Phase 1A Project:** Sellers reported that Engineering is still working on creating the traffic pattern.
3. **Vacant Building Update:**
1206/1212 1st St. S. -Received 2nd notice and order for the upgrades to the windows.
1221 1st St – Owner has met all the life safety protocols for this building.
1211 1st St. S. – Owner has pulled a permit for Asbestos removal
4. **Permitting in Downtown-** Ineck reported that the city is working on clarifying inter-department protocols used to permit businesses. Any improvements that businesses in downtown Nampa need to make, should check with Economic Development first. BID board was given a list of Permitted and Conditional uses that are currently allowed to look over and make adjustments to.

Old Business:

1. **MOU Agreement:** Hutchings reported that he and Lind met with Mayor and Ineck and are still making revisions to the MOU between the BID and the City. Target date for completion is May 3rd.
2. **BIRD Scooters:** BID set recommendations for regulation of scooters in the downtown core, including corral locations, setting a speed limit of 10mph in the Historic District, re-stenciling the “No wheels” logos on sidewalks, and a review for agreement in 6 months to adjust terms if needed.
3. **Flowers 2021/Spring Clean Up-** May 1st- Flying M needs a headcount of volunteers so they can provide snacks. Flowers will be delivered to H&M Meats parking lot by 8:30. Dumpster to be located at Stampede Lot for the day.
4. **Parking on 13th/Enforcement-** Businesses are starting to purchase leased spots for employees. Still issues with patrons parking in alleys, but meetings are set up with businesses to address this problem.

New Business:

1. **BID Directors/Officers Insurance-** \$1200 for a year of coverage to protect directors for liability. Board to check budget constraints/deductible before voting, which will be done through email.
2. **Holiday Décor Planning Committee-** in accordance with the agreement between the city and BID, we must put together a planning committee to handle holiday décor in the downtown area. Lind believes he has someone to head this committee.
3. **Thank you Party-** Executive Board thought it fun to host a downtown party for the downtown merchants as a way to get together and hang out. Board is contemplating a Sunday afternoon or Monday afternoon.
4. **Sidewalk Maintenance-** will be added to next month’s agenda

Announcements: Next Executive Board Meeting- May 5th at 3:30 Next Board Meeting – May 11th at 7:30

Adjournment: Lanza motioned, Lind seconded: **to Adjourn the meeting;** meeting adjourned 8:53 am

Respectfully Submitted:

Chelsea Johnson