



**BUSINESS
IMPROVEMENT
DISTRICT**

**Nampa Business Improvement District #2 (BID)
Board Meeting Minutes
November 9, 2021**

BID Board Meeting Minutes- November 9th, 2021 7:30 – 8:30am, The Block / H&M Meats

Members in Attendance: Adam Hutchings, Julie Vincent, Jordan Baker (dial in), Chelsea Johnson, Melinda Romayor (attended from 8am onward)

Others in Attendance: Amy Bowman, Amber Bothwell

Members Absent: Mark Schiebout, Matthew Lind

Hutchings started the meeting at 7:47 am

Minutes: Previous meeting minutes were presented for approval. Baker motioned; Vincent seconded: **to approve minutes as presented** – motion passed.

REPORTS:

Financial: Baker reported an ending balance of \$68,170. Incoming funds \$15,004. Outgoing funds \$2338. Collection processes are going well to collect on major unpaid balances. Johnson motions, Vincent seconds: **to approve Finance Report as presented** – Motion passes

BID:

1. **BID Invoicing Update:** Last billing cycle was October 1st. BID is actively collecting about 5 large outstanding debts. A collections process is mapped out and will be presented to board by next month. Occupancy verification needs to be done. Tanya Gaona with Economic Development was identified for this role. Baker motions, Johnson seconds- **to approve paying Tanya Gaona \$20/hr, at a maximum of 20 hours, to verify downtown business occupancy and update contact info in Growthzone** – Motion passes
2. **Christmas Lights:** Bowman reports that there may be an opportunity to use funds from Republic Services to purchase more lights for the downtown area. She reports about \$60,000 to be available for next year's season. BID board will need to write a letter to request funds. Bowman recommends using Mayor's Teen Council to help wrap the light poles and garlands for downtown. Oscar gave BID an estimate of \$3500 to wrap roughly 51 trees in lights. Parks and Rec will wrap trees in Lloyd Square. Vincent motions, Baker seconds – **to approve Oscar installing, removing, and organizing Christmas lights downtown for \$3500** – motion passes.

DNCA Committee Reports:

- 1) Promotion and Events Committee: Shop Small Saturday/Tree Lighting will be on November 27th this year. Marie Baker is heading up Shop Small. Tree lighting will be at 6pm with activities throughout the day leading up to lighting. BID will support DNCA in whatever capacity we can. BID to pay for carriage rides to the cost of \$800.
Tree will be delivered November 15th. There will be some road closures to bring the tree down 2nd to 13th and then over to Front street.
- 2) Economic Vitality Committee: Nothing new to report
- 3) Organization Committee: Nothing new to report
- 4) Design Committee: Nothing new to report

City Report:

- 1) Code Compliance Downtown- Nothing new to report
- 2) Wall street Update- nothing new to report

Beautification and Cleanliness:

- 1) Seasonal Décor Committee- Romayor volunteered to Chair this committee. Bothwell stated she would join as well. Bothwell will send out an email to downtown to see if others wanted to be on the committee.

Old Business:

- 1) Purchasing ashtrays for downtown-nothing new to report

New Business:

- 1) Board reports that there are a couple projects that bid on the parking lot on the corner of 3rd and 12th. One proposed use is multifamily living on top, with retail/restaurant space below. The board would like to write a letter of support for this development as we feel it aligns with our code of use for downtown. Baker motions, Johnson seconds- **to authorize BID President to write a letter of support to NDC of the mixed residential and commercial unit proposed by Neighborly Ventures**- motion passes.

Announcements: Next Executive Board Meeting- December 7th, 10:30am H&M Meats/The Block

Next Board Meeting – December 14th, 7:30am H&M Meats/The Block

Adjournment: Johnson motions, Romayor seconded: **to Adjourn the meeting**; meeting adjourned 8:50am.

Respectfully Submitted:

Chelsea Johnson