



**BUSINESS
IMPROVEMENT
DISTRICT**

**Nampa Business Improvement District #2 (BID)
Board Meeting Minutes
January 11th, 2022**

BID Board Meeting Minutes- January 11th, 2022 7:30 – 8:30am, Labyrinth Escape Room

Members in Attendance: Julie Vincent, Jordan Baker, Chelsea Johnson, Melinda Romayor, Matthew Lind, Adam Hutchings, Mark Schiebout,

Others in Attendance: Amy Bowman, Amber Bothwell, Robyn Sellers, Jessica Wyman, Marie Baker, Mayor Kling

Members Absent:

Lind started the meeting at 7:32

Minutes: Previous meeting minutes were presented for approval. No changes or additions: ***to approve minutes as presented*** – motion passed by consensus.

REPORTS:

Financial: Baker reported an ending balance of \$64,362. Incoming funds \$600. Outgoing funds \$462. Quarterly billing has gone out. Schiebout motions, Hutchings seconds: ***to approve Finance Report as presented*** – Motion passes

BID:

1. **BID Validation Update:** Everything is current and validated. All contact info is in Growth Zone. Quarterly billing went out last week. Bowman report that city is looking into have a business license process to help make validation within BID district easier.
2. **MOU Discussion-** There is an ongoing discussion between the City of Nampa, BID, DNCA, NDC, and the Nampa Chamber about how to move forward with the structure of the Downtown Coordinator position, and how the MOU ties into that. This cooperative agreement will help these 5 entities come together to share joint resources. BID board will have an opportunity to see the plan once it is set and will have to vote to approve. These meetings have been happening over the last several weeks, including one right after this BID meeting. Baker reports that all parties want what's best for Nampa and that she feels they are headed in the right direction.

DNCA Committee Reports:

- 1) Promotion and Events Committee: Nothing new to report
- 2) Economic Vitality Committee: Nothing new to report
- 3) Organization Committee: Baker reports that Kevin Daniels has donated \$5,000 to help pay for the executive board to go to the Main Street Convention in Virginia this year. This will help the board grow the program and gain valuable insight.
- 4) Design Committee: Nothing new to report

City Report:

- 1) Code Compliance Downtown-Sellers reports City had a great internal meeting and has a meeting scheduled with several departments and BID executive board to talk about process at the end of this month. Complaint driven code compliance is hard in our downtown area and we potentially need

our own code compliance officer to help with the downtown core. This potential employee would need to have vast understanding of historical buildings and codes, along with the understanding of city code.

- 2) 1st/13th Street Corners- This project has been delayed because of the Engineering department saying that they need to replace the waterline below this project before we can do the corners. They will need to close the intersection for 3 days or so to replace, but Mayor Kling has asked that it be from Monday-Wednesday and that that stipulation be included in the Bid Packet for contractors. She is hoping this will alleviate some of the problems to business that comes with street closures. City is projecting another 2 years before this project will be completed. Sellers mentioned that she will coordinate a conversation between the applicable parties to see if we can reallocate some of the funds slated for this project to a different one in downtown.

Beautification and Cleanliness:

- 1) Seasonal Décor Committee- The committee is being headed by Mayor Kling. Romayor and Hutchings agreed to serve on the committee as well. Committee will be responsible for coming up with an overall cohesive décor plan for the downtown area, starting with the holiday lighting. Consensus was that the downtown be covered in white lights. Committee will continue to meet and come up with a plan and the needed materials along with any associated cost.

Old Business:

New Business:

1. Open Board Positions- Hutchings reports that we need more people to join the BID Board. There is no limit to how many board members we can have. Those interested need to submit a letter of intent, along with being current on their dues. Schiebout will write a letter about this with the open positions and how to apply to send to membership.
2. **ACTION: *Move to authorize a Special Meeting of the membership to vote on proposed changes to the vacant business fee assessment reduction and inflation adjustments to assessment rates.***
Schiebout seconds- discussion opened- no questions, no objections- motion passes.
3. **ACTION: *Move to authorize a committee for Downtown Strategic Planning.***
Schiebout asks who will be in charge of this committee and Baker says that Mainstreet will own this committee. After discussion, it is decided that the motion amends -To contribute to an intended committee to the Downtown Strategic Planning, so BID members can sit on the board. After discussion Schiebout seconds, no opposed- motion passes.

Next Executive Meeting- February 1st, 10:30am H&M Meats/The Block

Next Board Meeting – February 14th, 7:30am H&M Meats/The Block

Adjournment: Hutchings motions, Schiebout seconded: ***to Adjourn the meeting;*** meeting adjourned 8:40 am.

Respectfully Submitted:

Chelsea Johnson