



**BUSINESS  
IMPROVEMENT  
DISTRICT**



**Location:** The Block –  
215 14<sup>th</sup> Ave S., Nampa



**Date:** July 12<sup>th</sup>, 2022



**Time:** 7:30am

## **Nampa Business Improvement District #2 Board Meeting Minutes**

1. Welcome / Call to Order: [Matt Lind] - *Matt called meeting to order at 7:30 a.m.*
2. Roll Call / Introductions of Guests: [Matt Lind]
  - *Board Members in Attendance: Matt Lind, Mark Schiebout, Jordan Baker, Julie Vincent*
  - *Guests in Attendance: Mayor Kling, Amber Bothwell, Honey Goodman, Marie Baker, Sally McClain*
3. Approval of Past Meeting Minutes [June 2022]:
  - i. *Move to approve minutes as presented by Mark and seconded by Jordan. Approved unanimously.*
4. Reports:
  - **Financial:** [Jordan Baker]
    - i. *Move to approve financials as presented by Mark and seconded by Julie. Approved unanimously.*
    - ii. *Discussion:*
      1. *BID received \$486 in membership dues.*
      2. *\$9,500 has left the BID bank account for flowers and for \$5,000 to the DNCA.*
      3. *Fund balance of \$71,732.*
      4. *Potential future expense of \$15,000 allocated toward speaker system.*
      5. *Matt will send request to city for transfer of Public Service Funds for Holiday lights. Money has not been transferred yet.*
  - **BID:**
    - i. **MOU with Mainstreet Manager**
      1. *Matt provided updated that the MOU is in progress and should be approved by both boards within the next 30 days.*
      2. *Honey provided update that she is interviewing potential contracted admin staff that knows both Growthzone and Quickbooks this week. Contracting with an admin is a needed step in this process.*
  - **City:** [Amy Bowman/Robyn Sellers]
    - i. *Code Compliance downtown buildings – no updates*
    - ii. *Update on hiring for parking and code enforcement downtown – no updates*
    - iii. *Vacant building ordinance (in holding pattern). No updates*
    - iv. *Strategic Planning Update - Mayor Kling requested that Amber make arrangements for the strategic planners, Kushlands, to meet with the DNCA and BID boards to get feedback from these two boards.*
  - **Beautification / Cleanliness:**
    - i. *Seasonal Décor Committee – Amber updated the board that the RFP for Christmas lights has been submitted.*
5. Old Business:
  - i. *Did anyone have the opportunity to discuss meeting times with members? No one discussed new times or dates with members.*

- Waiting on Matthew to lock in collections contract – *Honey to assist with this process.*
- Planters (keeping item on agenda until mechanism in place to maintain knowledge)
- Sound System Committee
  - i. *Executive board made a Motion to establish ad-hoc committee to craft proposal for purchase and installation of sound system and it was seconded by Mark. The motion passed unanimously.*
  - ii. *Amber and Honey to continue doing research on sound systems to present to the board.*
- Furnishings Committee
  - i. *Executive board made a Motion to establish ad-hoc committee to craft proposal for inventory, map, and purchase proposal of downtown furnishings and it was seconded by Mark. The motion passed unanimously.*
  - ii. *Matt recommended that Max to head this committee. Sally (guest) requested to also sit on the committee.*

**6. New Business:** *(no new business discussed).*

**7. General Discussion:**

- *Jordan stated that there is a conference room in his building if it wants to be used in the future.*
- *Mayor Kling recommends that next year the BID work closer with the Stampede next year to get downtown businesses to decorate for the Stampede.*
- *Discussion on how the historical society can be more involved. Honey to meet with them.*

**8. Announcements:**

- *Next Executive Board Meeting Tuesday August 2, 10:30am – H&M Meats / The Block*
- *Next Monthly Board Meeting Tuesday August, 9th, 7:30am – H&M Meats / The Block*

**9. Adjournment:** *Mark made a motion to adjourn the meeting and it was seconded by Jordan. Motion passed unanimously.*