

**XYZ VALLEY HOME HEALTH
CLINICAL ORIENTATION CHECKLIST**

EMPLOYEE: _____ **JOB TITLE:** _____

START DATE: _____ **COMPLETION DATE:** _____

CLINICAL OBJECTIVES:

- Completion of an admission, discharge, reassessment, visits and changes in the plan of care
- Documentation of admissions, discharges, reassessments, visits and changes in the plan of care
- Advance Directives
- Development of a Plan of Care
- Active participation and collaboration with other members of the care team
- Participation and attendance at Interdisciplinary Treatment team meetings
- Review and audit of the client's clinical record
- Conducting home visits safely including bag/supplies/equipment techniques
- Safety and Infection Control compliance with established policies and procedures
- Implementation of the computer processes
- Case management
- Scheduling visits, time management
- Performance Improvement activities including identification of problems, issues, processes
- Resource identification and utilization
- Appropriate delivery of patient care

TASK	DATE COMPTENCY ACCOMPLISHED	PRECEPTOR COMMENTS
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Completion of Admission

Documentation

Completion of Discharge

Documentation

Completion of Reassessment

Documentation

TASK	DATE COMPTENCY ACCOMPLISHED	PRECEPTOR COMMENTS
Completion of scheduled visit		
Documentation		
Changes in the Plan of Care		
Documentation		
Development of a Plan of Care		
Documentation		
Participation and collaboration with other members of the care team		
Documentation		
Participation/attendance at IDT		
Documentation		
Review and audit of clinical record		
Documentation		
Conducting home visit safely		
Bag/supply/equipment technique		

TASK	DATE COMPTENCY ACCOMPLISHED	PRECEPTOR COMMENTS
Safety and Security compliance		
Infection Control compliance		
Implementation of computer processes		
Case Management		
Scheduling/time management		
Performance Improvement activities		
Resources and utilization		
Appropriate delivery of patient care		

Type: