

Policy for Expedited Determination Process

At least 2 days prior to discharge from services, the patient will receive an Advance Notice of Discharge with the anticipated discharge date unless the patient or their representative requests discharge or the patient moves to a “higher” level of care, such as ICF, SNF, acute hospital bed, etc.

In the event that it is not possible to personally deliver the Advance Notice, the patient or their representative will be called and informed of the impending discharge, this will be documented in the Agency clinical record, and the completed form will be mailed to the patient or their representative. In some situations, it will not be possible to deliver the Advance Notice 2 or more days before discharge, such as when Agency staff discover the patient is driving and determine that the patient is not homebound. In this event, the patient will receive the completed Advance Notice at the time of discovery.

If the QIO notifies Agency staff that a patient has requested an ED, staff members will present patient with a completed Detailed Notice of Discharge and will comply with the state QIO records request by close of the business day. The Agency will maintain a copy of any Advance or Detailed Notice of Discharge.