

Lone Star 1st Saturday Farmers Market Rules and Agreement



1. Application must be received by the **15th of the month** preceding the event. *Applications received after the 15th will be considered for the following month. Pictures of your items that you will be displaying and payment must accompany your application.*
2. Vendors agree to pay a non-refundable \$25 for a 10x10 outdoor space. An additional \$5 for electricity (must be reserved in advance). Application fees are refundable only if the application is rejected.
3. Vendors are required to check in with the Site Manager, **before setting up**, to receive assigned location and must be paid in full prior to the event. Maps will be sent via email the week prior to the event date.
4. Set up time is 7:00am to 8:45am and vendors should be prepared for business by 9:00am. Hours of business are 9:00am to 2:00pm. (During peak seasons and holiday months, the close is 4:00pm.)
5. Vendors are required to utilize tent weights on each corner of their tent to prevent the tent from catching wind and causing damage to the vendor or other vendors' person or booth. **No stakes.**
6. Vendors are responsible for their own: licenses, health department and tax permits, cash and sales tax.
7. All items, displayed in vendor space, must be handmade, homemade or homegrown by you and pre-approved by the Lone Star 1st Saturday Committee. The Committee reserves the right to have any unapproved items removed upon request.
8. The Lone Star 1st Saturday Committee reserves the right to reject any vendor, at their sole discretion, in an effort to maintain "Farmer's Market" integrity and to limit duplication of crafts. The market will allow an unlimited amount of fresh or canned produce. All other items are kept to 10% of the market or less. Consideration is given to varieties within a craft category. (ex. Breads, jewelry, wood crafts.)
9. Smoking is NOT allowed in vendor booths. Please step away from the vendor area to smoke.
10. Vendors are responsible for cleaning up any trash or debris in and around their location at all times. There is no clean-up crew to clean up after the event.
11. MACC will not be responsible for any damages, loss or expense incurred by the vendor during this event.
12. Parking along the west edge of the Community Center parking lot, is reserved for loading and unloading only. Please move your vehicle from this location once you have unloaded.

By signing this agreement, you are stating that you have read and will comply with the above rules of Lone Star 1st Saturday in Historic Montgomery.

Signature of Applicant

Date

Applicant Name (printed)

**Lone Star 1st Saturday
Farmers Market**
Vendor application for booth space



Name _____ Company: _____

Month(s) You Are Applying For: _____

Address: _____

City, State: _____ Zip: _____

Best Phone: _____ E-mail _____

(required for committee communication)

Description of items to be exhibited:

Electricity required: **YES**____ **NO**____ *(additional cost per month \$5.00. see options below)*

Payment Options:

_____ **\$150.00 Six month registration.** Vendor will receive a reserved booth space for 6 months.

_____ **\$180.00 Six month registration WITH ELECTRIC.** Vendor will receive a reserved booth space for 6 months.

_____ **\$25.00 Single event.** Monthly registration/application must be ***completed each month and received by the 15th of the month.***

_____ **\$30.00 Single event WITH ELECTRIC.** Monthly registration/application must be ***completed each month and received by the 15th of the month.***

Please read the Rules and Agreement Page carefully.

Include the following items to be considered for Lone Star 1st Saturday:

- Signed Rules and Agreement
- Application
- Photos
- Cash/Check/Money Order payable to:

For office use only:

Date received: _____

Cash/Check #: _____

Amount: _____

Montgomery Area Chamber of Commerce
P.O. Box 486, Montgomery, TX 77356

email: info@MontgomeryAreaChamber.com
office: 936-597-5004

*Submission by email is acceptable, but payment is **required** to lock in space. Credit Cards accepted over the phone or via website link. Drop Box available at Chamber office: 10461 Commerce Row, Suite 106, Montgomery, TX 77356*